



MIDDLESEX COUNTY COUNCIL

TUESDAY, MARCH 23, 2021 1:00 PM
Middlesex County Building
399 Ridout Street North, London

AGENDA

THE MEETING WILL BE AVAILABLE AS FOLLOWS AT 1:00 P.M. ON TUESDAY, MARCH 23, 2021

<https://www.youtube.com/channel/UCSIRBMaSUbravUhLTjSKc9A>

1. **CALL TO ORDER AND WARDEN'S REMARKS**
2. **PROVISION FOR DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
3. **BUSINESS ARISING FROM THE MINUTES**
4. **MINUTES**

- a) Minutes of the Budget Meeting of Middlesex County Council held on March 9, 2021 at 10:00 am
[4 a - CC - March 23 - CC Budget Meeting-March 9, 2021](#)

Moved by _____

Seconded by _____

That the minutes of the Budget Meeting Middlesex County Council held on March 9, 2021 be approved as presented.

- b) Minutes of the Middlesex County Council meeting held on March 9, 2021
[4 b - CC - March 23 - CC Minutes - March 9, 2021](#)

Moved by _____

Seconded by _____

That the minutes of the Middlesex County Council meeting held on March 9, 2021 be approved as presented.

5. DEPUTATIONS

- a) Enbridge Gas' London Lines Project
[5 a - CC - March 23 - Enbridge Gas presentation to Middlesex County March 2021](#)
 - Presentation by Steven Jelich, Director, Southwest Region Operations, Enbridge Gas Inc.
- b) MPAC
[5 b - CC - March 23 - MPAC-Middlesex County Council](#)
 - Presentation by Brenda Slater, Account Manager, Zone 1, Municipal & Stakeholder Relations and Anne Haines, Regional Manager, MPAC

6. ENQUIRIES OR NOTICES OF MOTION

7. REPORTS

8. NEW BUSINESS

- a) Tender for Acquisition of New Ambulances
[8 a - CC - March 23 - Tender for Acquisition of New Ambulances](#)
 - Report from Neal Roberts, Chief, MLPS

Moved by _____

Seconded by _____

That the tender submitted by Crestline Coach be approved; and that Middlesex-London Paramedic Service be directed to proceed with the purchase of ambulances through Crestline Coach.

- b) Sixth Lease Amending and Extension Agreement for Ambulance Station Station 4, 1601 Trossacks Avenue, London
[8 b - CC - March 23 - Sixth Lease Amending and Extension Agreement Trossacks](#)
 - Report from Neal Roberts, Chief, MLPS

Moved by _____

Seconded by _____

That the Sixth Lease Amending and Extension Agreement between and the County of Middlesex for the leasing of the property at 1601 Trossacks Avenue, London be approved; and that the necessary by-law be presented to County Council to authorize the Warden and the County Clerk to sign the Lease Renewal Agreement.

- c) South West Local Health Integration Network (Swlhin) Long Term Care Home Service Accountability Agreement (L-SAA) – “Extending Letter”
[8 c - CC - March 23 - Strathmere Lodge LSAA-ExtendingLetterMar2021](#)
- Report from Brent Kerwin, Strathmere Lodge Administrator

Moved by _____

Seconded by _____

That the Extending Letter for the Long-Term Care Home Service Accountability Agreement be approved, and that the Warden and County Clerk be authorized to sign the Extending Letter on behalf of the County.

- d) 2021 Tax Rates
[8 d - CC - March 23 - 2021 Tax Rates](#)
- Report from Cindy Howard, General Manager of Finance and Community Services

Moved by _____

Seconded by _____

That the 2021 Tax Ratios for the County of Middlesex remain the same as 2020 as listed below:

Property Class	Tax Ratio
Residential/Farm	1.0000
New Multi Residential	1.0000
Multi Residential	1.7697
Farmlands	0.2500
Commercial	1.1449
Industrial	1.7451
Pipelines	1.0555
Managed Forests	0.2500
Landfill	1.1000

And that the Tax Ratio By-law be forwarded to County Council for approval.

9. COUNCILLOR'S COMMENTS AND OTHER BUSINESS

10. BY-LAWS

- a) A BY-LAW to adopt the 2021 Budget of the County of Middlesex
[10 a - CC - March 23 - 2021 Budget Bylaw](#)

- b) A BY-LAW to adopt tax rates and the payment schedule of the 2021 County levy by the lower-tier municipalities in the County of Middlesex
[10 b - CC - March 23 - 2021 Tax Rate Payment Schedule By-law](#)
- c) A BY-LAW to provide for remuneration payable to the Warden
[10 c - CC - March 23 - Remuneration Warden - Bylaw](#)
- d) A BY-LAW to provide for remuneration and expenses, including convention expenses, payable to Members of Council
[10 d - CC - March 23 - Remuneration Council - Bylaw](#)
- e) A BY-LAW to enter into a Sixth Lease Amending and Extension Agreement between the Corporation of the County of Middlesex, the Middlesex-London Emergency Medical Services Authority, and John Brotzel, with respect to leasing lands and property at 1601 Trossacks Avenue, London for the purposes of the Trossacks Ambulance Station 4
[10 e - CC - March 23 - Sixth Lease and Amending Agreement-Trossacks Avenue Ambulance Station](#)
- f) A BY-LAW to authorize the Warden and the Clerk to execute a Central Garage Tower Agreement between The Corporation of the County of Middlesex and the Municipality of Middlesex Centre
[10 f - CC - March 23 - Authorize signing - Central Garage Tower Agreement with Middlesex Centre](#)
- g) A By-Law to confirm proceedings of the Council of The Corporation of the County of Middlesex – March 23, 2021
[10 g - CC - March 23 - Confirming By-law - March 23, 2021](#)

Moved by _____

Seconded by _____

That first and second reading of the By-laws be given:

Moved by _____

Seconded by _____

That third and final reading of the preceding By-laws be given.

10 minute Recess if required

11. COMMITTEE OF THE WHOLE

A. DELEGATIONS / REPORTS OF COUNTY OFFICERS

B. ACTION ITEMS

C. CORRESPONDENCE AND INFORMATION ITEMS

1. Letter from FCM advising that the County of Middlesex has been approved for a \$50,000.00 grant from the Municipal Asset Management Program (MAMP)
[C 1 - CW Info - March 23 - FCM-MAMP-17091-Funding-Approval-210225](#)
2. Poster from Infrastructure Canada announcing \$400 million for Canada's First Active Transportation Fund and the development of Canada's First National Active Transportation Strategy
[C 2 - CW Info - March 23 - Canada's-First-National-Active-Transportation-Strategy-EN](#)
3. Public Sector Salary Disclosure
[C 3 - CW Info - March 23 - Salary Disclosure Report for 2020 Salaries](#)
 - Report from Cindy Howard, Manager of Finance and Community Services
4. Middlesex-London Board of Health Update for February 2021
[C 4 - CW Info - March 23 - BOH Monthly Update February 2021 County](#)
5. Letter from the Municipal Engineers Association announcing the 2021 Bursary Awards Program
[C 5 - CW Info - March 23 - 2021 MEA Bursary Program Package](#)
6. AMO Update entitled "Phase II of Vaccinations Plan, Bill 257 – Supporting Broadband and Infrastructure Expansion Act, and Firefighter Training Modernization" dated March 5, 2021
[C 6 - CW Info - March 23 - AMO Update-March 5](#)
7. AMO Update entitled "Municipal Councillor code of Conduct Consultations" dated March 8, 2021
[C 7 - CW Info - March 23 - AMO Update - March 8](#)
8. AMO Update entitled "More Social Services Relief Funding to Protect the Homeless during COVID-19 and Ontario Vaccine Rollout Update" dated March 10, 2021
[C 8 - CW Info - March 23 - AMO Update - March 10](#)
9. Copy of minutes from the "Committee to Form a Middlesex County Archives", dated February 8, 2021
[C 9 - CW Info - March 23 - Middlesex County Archives Feb 8 2021](#)
10. 2020 Remuneration and Expenses
[C 10 - CW Info - March 23 - Council Remuneration and Expenses 2021](#)
 - Report from Cindy Howard, General Manager of Finance and Community Services
11. OGRA Alert entitled "Amendments to the Asset Management Planning for Municipal Infrastructure Regulation"
[C 11 - CW Info - March 23 - OGRA](#)

Moved by _____

Seconded by _____

That Items C.1 – CW through C.11 – CW be received for information.

12. INQUIRIES

13. NEW BUSINESS

- a) Next County Council Meetings:
Tuesday, April 13, 2021
Tuesday, April 27, 2021
Tuesday, May 11, 2021
Tuesday, May 25, 2021
Tuesday, June 8, 2021
Tuesday, June 22, 2021

14. ANNOUNCEMENTS

Wednesday, June 16, 2021 – Middlesex County Wardens Charity Golf Tournament (Tentative)

15. ADJOURNMENT

Moved by _____

Seconded by _____

That the meeting adjourn at p.m.

Accessible formats and communication supports are available upon request. Please contact Kathy Bunting, County Clerk to make a request. kbunting@middlesex.ca

SPECIAL COUNTY COUNCIL BUDGET SESSION

Council Chambers, County Building
London, 10:00 a.m., Tuesday, March 9, 2021

1. CALL TO ORDER AND WARDEN'S REMARKS

Council met with all members electronically. Warden Burghardt-Jesson presided.

2. PROVISION FOR DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None

3. 2021 BUDGET POWER POINT PRESENTATION

- Presentation by Cindy Howard, General Manager of Finance and Community Services. A copy of the presentation is attached to the minutes.

This was a special meeting of County Council to review the 2021 Estimates

The Budget Committee established by County Council to review in detail the departmental budgets and development an overall budget philosophy consisted of Warden Burghardt-Jesson, Past Warden Kurtis Smith; Councillor DeViet and Councillor Ropp. Councillor Vanderheyden, Councillor Warwick and Councillor Elliott also attended budget committee meetings.

The Key 2021 Proposed Budget Investments are:

- Implementation of Middlesex County Cycling Strategy
- Bridge funding to reflect findings of bridge study
- 64.5 lane km scheduled for reconstruction/rehab
- Work to begin on Glendon Drive roundabout
- Funding of additional 26 centreline km of roads assumed from local municipalities
- Addition of 3 new 12 hour ambulances
- Additional County resources in order to execute the Economic Development Strategic Plan objectives
- Radio-frequency identification (RFID) project to enhance and streamline library inventory control
- ITS Strategic Plan Development
- Building access control system replacement at Strathmere Lodge

The Budget Committee recommendations were as follows:

1. Administration (Reduction of \$97,384.)
 - Remove the procurement (purchasing) position in Administration
 - Consider this position as part of the Modernization discussion

2. Economic Development (Reduction of \$45,000.)
 - Membership in Southern Ontario Marketing Alliance (SOMA) removed from budget
 - Budget Committee recommended that SOMA attend a future County Council Meeting to discuss the benefits of being part of SOMA in the future
3. Transportation (Winter Maintenance Surplus - \$494,532.)
 - 50% of the winter maintenance 2020 surplus applied to the 2021 budget. 50% to be applied to Winter Maintenance Reserve
 - This direction was one time only
4. Library (\$355,000)
 - \$355,000 to be funded from the One Time Modernization Provincial Funding (Library budget approved by the Library Board included this amount funded by 2020 surplus)
 - The Library Budget has not been impacted (Amount of 2020 surplus has been revised)
 - Portion of the 2020 Library surplus to be applied to 2021 County budget
 - This direction is a one time direction
5. Tax Rate Stabilization (withdrawal of \$1,420,450.00 from reserve)
 - In 2021 the Budget Committee is recommending that the Tax Rate Stabilization reserve be used to limit the Tax Rate increase to be 1.7%
 - The rationale to limit the amount used from the reserve was based on potential future funding pressures
 - to apply the budget surplus to tax rate stabilization (2020 actual surplus is \$1.6 million)

4. **2021 BUDGET**

The following items were circulated to County Council

- a) 2021 Budget Summary
- b) 2021 Budget Committee Recommendations
- c) Administration
- d) Planning and Woodlots
- e) Economic Development
- f) Information Technology Services
- g) Social Services
- h) Transportation
- i) Strathmere Lodge
- j) Middlesex-London Emergency Medical Services
- k) Middlesex County Library Board
- l) Reserve - Tax Rate Stabilization

- m) OMPF (Ontario Municipal Partnership Fund)
- n) Reserves and Reserve Funds
- o) Middlesex-London Health Unit

Moved by Councillor Smith

Seconded by Councillor Richards

That the 2021 Estimates be approved and that the necessary by-laws be presented to Middlesex County Council at the March 23, 2021 meeting.

Carried.

5. ADJOURNMENT

Moved by Councillor Warwick

Seconded by Councillor Mayhew

That the meeting adjourn at 11:10 a.m.

Carried.

Kathleen Bunting, County Clerk

Cathy Burghardt-Jesson, Warden

MARCH 9, 2021 - MIDDLESEX COUNTY COUNCIL

Council Chambers, County Building
London, 1:00 pm, Tuesday, March 9, 2021

1. CALL TO ORDER AND WARDEN'S REMARKS

Council met with all members present electronically. Warden Burghardt-Jesson presided.

Warden Burghardt-Jesson addressed Council as follows:

"Yesterday was International Women's Day! I continue to be in awe by the women I am privileged to be surrounded by. At Middlesex County women are well represented, having many departments led by women and of course we are as close to parity as we can get around the horseshoe. This past year has been a challenge for all of us. As it has been well documented women have been disproportionately affected by the pandemic's economic fallout as compared to men - this is across Middlesex, across the Province, across the Country. The Women's Caucus of Middlesex has heard incredibly impactful stories from women across the county. I have been at the same time emotionally touched, challenged and angered by the stories that have been shared. Nevertheless, women have persisted and endured. As we begin to think about recovery and in a post-pandemic environment, make sure women are at the table sharing their insights in how a recovery can and will happen. Listen to their stories, to the lessons learned. Going forward these are voices that need to be part of the recovery and rebound.

It is hard to believe that a year ago today was the last full in-person council meeting that we held. (Save for the brief one to confirm virtual meetings). There were many discussions going on in the background, preparing for what we might be facing. I still shake my head on how quickly everything changed. It has been acknowledged many times, but the behind the scenes work that was done by our staff, particularly the IT department but then rolled out under department leadership was incredible. At the County, it seemed we never missed a beat. I am extremely proud of the work and support that has been done and shown. It has not been an easy year, working remotely and away from co-workers, having in some cases children at home and balancing their education needs. There have been many stressors, yet I get a sense that everyone has done their best to support each other through it. Who knows how long we will be meeting like this...but as each day passes, we get closer to that end of the tunnel.

Since our last Council meeting, I'm pleased to announce and Congratulate Councillor Kelly Elliott on her re-election as a Director to the OGRA Board ...this role she has taken on through the Municipality of Thames Centre.

I would also like to Congratulation Cara and the Economic Development Team on being awarded top prize at the EDCO Conference for the Culinary Guide Publication.

This morning the 2021 County of Middlesex operating and capital budgets were approved. Highlights of the budget include:

- Implementation of Middlesex County Cycling Strategy*
- Increase in bridge funding to reflect findings of bridge study*
- 64.5 lane km scheduled for reconstruction/rehab*
- Work to begin on Glendon Drive roundabout*
- Funding of additional 26 centre line km of roads assumed from local municipalities*
- Addition of 3 new 12 hour ambulances*
- Additional County resources in order to execute the Economic Development Strategic Plan objectives*
- Radio-frequency identification (RFID) project to enhance and streamline library inventory control*
- Information Technology Services Strategic Plan Development*
- Building access control system replacement at Strathmere Lodge*

There have been stressors on the budget process including but not limited to a decrease in our OMPF Funding as well as a delay in an update on our growth and assessment numbers.

The County of Middlesex delivers a wide variety of programs and services available to the public such as land ambulance, long-term care, 15 library branch system, local roadways, social services, economic development and planning services. That is why the County budget is so important. The budget determines the level of service and priorities that support our residents, enrich our community and build for the future.

It is clear that even with the challenges of the pandemic, the work of the County has not stopped. As always there are exciting projects ahead and I look forward to seeing them put into action during the year."

2. PROVISION FOR DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

3. BUSINESS ARISING FROM THE MINUTES:

None

4. MINUTES

- a) Minutes of the Middlesex County Council meeting held on February 16, 2021

Moved by Councillor Elliott

Seconded by Councillor Mayhew

That the minutes of the Middlesex County Council meeting held on February 16, 2021 be approved as presented.

Carried.

5. DEPUTATIONS**6. ENQUIRIES OR NOTICES OF MOTION****7. REPORTS**

- a) Women's Caucus of Middlesex County Update
- Report from Warden Burghardt-Jesson

8. NEW BUSINESS

- a) Telus Communications Municipal Access Agreement
- Report from Chris Traini, County Engineer

Moved by Councillor Warwick

Seconded by Councillor Smith

That the Municipal Access Agreement between the Corporation of the County of Middlesex and Telus Communications Inc. for the installation and operation of telecommunications infrastructure along sections of County Roads be approved and that the necessary by-law be forwarded to County Council to authorize the Warden and County Clerk to execute the attached Municipal Access Agreement.

Carried.

- b) MLPA 2021 Response Time Performance Plan Compliance
- Report from Chief Neal Roberts, MLPS

Moved by Councillor Mayhew

Seconded by Councillor Elliott

That the Middlesex-London Paramedic Service Response Time Performance Plan results be received for information; and that County Council direct the Chief, Middlesex London Paramedic Service to submit the annual performance report to the Ontario Ministry of Health, no later than March 31, 2021.

Carried.

- c) Community Paramedicine – Ministry of Health and Long-Term Care Funding
- Report from Chief Neal Roberts, MLPS

Moved by Councillor Vanderheyden

Seconded by Councillor DeViet

That Middlesex County Council receive the update regarding this funding opportunity for the Community Paramedicine programming and that the necessary by-law be presented to County Council to authorize the Warden and County Clerk to execute the transfer payment agreement.

Carried.

- d) Strathmere Lodge - Contract for Food Services Management
- Report from Brent Kerwin, Strathmere Lodge Administrator

Moved by Councillor Brennan

Seconded by Councillor Ropp

That the contract with Nutritional Management Services (NMS) be approved for a further three (3) years with an expiry date of March 31, 2024; and that The Lodge Administrator be authorized to sign the services contract on behalf of the County of Middlesex.

Carried.

- e) Tender for Concrete Curb and Gutter Contract M-F-21
- Report from Ryan Hillinger, Engineering Supervisor

Moved by Councillor Cornelissen

Seconded by Councillor Mayhew

That the bid from Ro-Buck Construction in the amount of \$37,960.00 before taxes for Contract M-F-21 for the supply of Concrete Curb and Gutter be accepted.

Carried.

- f) Tender for Glass Beads Contract M-G-21
- Report from Ryan Hillinger, Engineering Supervisor

Moved by Councillor Richards

Seconded by Councillor Warwick

That the bid from Opta Minerals Inc in the amount of \$113,710.50 before taxes for Contract M-G-21 for the supply of Reflectorizing Glass Beads be accepted.

Carried.

- g) Tender for Traffic Paint Contract M-P-21
- Report from Ryan Hillinger, Engineering Supervisor

Moved by Councillor Smith

Seconded by Councillor Elliott

That the bid from Ennis Paint Canada in the amount of \$775,200.00 before taxes for Contract M-P-21 for the supply of Traffic Paint be accepted.

Carried.

- h) Consulting Services Agreement with Oneida Nation of the Thames
- Report from Bill Rayburn, CAO

Moved by Councillor Mayhew

Seconded by Councillor Vanderheyden

That the Consulting Services Agreement between Oneida Nation of the Thames and the Corporation of the County of Middlesex c/o Middlesex-London Emergency Medical Services Authority Operating and Middlesex-London Paramedic Services be approved; and that the necessary by-law be presented to County Council to authorize the Warden and the County Clerk to execute the Consulting Services Agreement.

Carried.

- i) Municipal Modernization Allocation
- Report from Chris Bailey, Manager of ITS; and Cindy Howard, General Manager of Finance and Community Services

Moved by Councillor Ropp

Seconded by Councillor Warwick

That Middlesex County Council receive the Municipal Modernization Program report as presented and approve the allocation of the unconditional one-time modernization funds.

Carried.

- j) Appointment of Middlesex Representative to Western Ontario Health Team
- A request has been received from Mike McMahon and Linda Crossely-Hauch, co-chairpersons of the Western Ontario Health Team to appoint a Middlesex representative

Moved by Councillor Vanderheyden

Seconded by Councillor DeViet

That Warden Burghardt-Jesson be appointed as the Middlesex Representative to the Western Ontario Health Team for the remainder of the term of Council.

Carried.

9. COUNCILLOR'S COMMENTS AND OTHER BUSINESS

- a) Mt. Brydges COVID-19 Vaccination Clinic
Chris Traini, County Engineer, gave a brief updated on the Mt. Brydges COVID-19 Vaccination Clinic. He noted the clinic is vaccinating high risk individuals, 80 plus individuals and health care personnel. He further noted that are vaccinating 350 to 400 people per day and that the Middlesex County CERV volunteers and assisting with the clinic and that it is running very smoothly.

10. BY-LAWS

Moved by Councillor Warwick

Seconded by Councillor Elliott

That first and second reading of the By-laws be given:

Carried.

- #7098 - A BY-LAW to enter into an agreement with LEADS Employment Services London Inc., with respect to participation in Middlesex County's Ontario Works program and to provide employment placement and/or the acquisition of life skills for Ontario Works recipients
- #7099 - A BY-LAW to authorize the Warden and the Clerk to execute a Telecommunications Municipal Access Agreement between The Corporation of the County of Middlesex and TELUS Communications Inc.
- #7100 - A BY-LAW to Authorize the Execution of a Consulting Services Agreement between The Corporation of the County of Middlesex c/o Middlesex-London Emergency Medical Services Authority operating as Middlesex-London Paramedic Services and Oneida Nation of the Thames
- #7101 - A By-Law to confirm proceedings of the Council of The Corporation of the County of Middlesex – March 9, 2021

Moved by Councillor Richards

Seconded by Councillor Vanderheyden

That third and final reading of the preceding By-laws be given.

Carried.

11. COMMITTEE OF THE WHOLE**A. DELEGATIONS / REPORTS OF COUNTY OFFICERS**

B. ACTION ITEMS

1. Middlesex Centre Radio Tower Agreement
 - Report from Chris Traini, County Engineer

Moved by Councillor Mayhew

Seconded by Councillor Cornelissen

That the agreement between the County of Middlesex and the Municipality of Middlesex Centre for the installation of equipment on the Middlesex County communications tower located at the Central Garage facility be approved for a ten year term; and that the necessary by-law be presented at the March 23, 2021 County Council meeting to authorize the Warden and County Clerk to execute the agreement.

Carried.

2. South West Local Health Integration Network Service Accountability Agreement (L-SAA) – Annual Declaration of Compliance
 - Report from Brent Kerwin, Strathmere Lodge Administrator

Moved by Councillor Ropp

Seconded by Councillor Smith

That Schedule E (Declaration of Compliance) of the Long-Term Care Service Accountability Agreement (L-SAA) be approved, and that Warden Burghardt-Jesson be authorized to sign Schedule E on behalf of the County of Middlesex.

Carried.

3. Quotation for Roadside Weedspraying
 - Report from Ryan Hillinger, Engineering Supervisor

Moved by Councillor Warwick

Seconded by Councillor DeViet

That the quotation provided by Veg-Tek for the spraying of roadside weeds at a total cost of \$71,396.20 plus HST be accepted.

Carried.

C. CORRESPONDENCE AND INFORMATION ITEMS

1. General Payables to February 26, 2021 totalling \$353,065.48
2. Planning Payables to February 2021 totalling \$18,746.43
3. Electronic Payments for the month of February 2021 totalling \$1,943,250.93
4. Social Services Payables to February 26, 2021 totalling \$297,620.41
5. Strathmere Lodge Payables to February 26, 2021 totalling \$164,875.20

6. Road Payables to February 26, 2021 totalling \$1,054,284.13
7. MLPS Payables to February 26, 2021 totalling \$745,910.80
8. IT Payables to February 26, 2021 totalling \$98,691.11
9. Economic Development Payables to February 26, 2021 totalling \$19,195.07

Moved by Councillor Richards

Seconded by Councillor Brennan

That Items C.1 – CW through C.9 – CW, (Payables) be received for information.
Carried.

10. Strathmere Lodge Occupancy and Activity Report – January 2021
11. Letter from the Local Planning Appeal Tribunal with respect to Carruthers - B9-2020, Municipality of Southwest Middlesex advising that the applicant will not be proceeding with the application
12. Copy of a Media Release announcing “Middlesex County Economic Development awarded top prize at EDCO Conference for Culinary Guide Publication
13. Media Release from Middlesex Centre Archives announcing a grant from the Ontario Trillium Foundation’s Resilient Communities Fund
14. Copy of a letter from Thames Centre to the Thames Valley District School Board Rural Education Task Force with respect to the School Retention Plan

Moved by Councillor Elliott

Seconded by Councillor Cornelissen

That Middlesex County Council hereby supports the resolution from Thames Centre with respect to the School Retention Plan.
Carried.

15. Letter from the Association of Municipal Clerks and Treasurers of Ontario thanking councils for their service during the pandemic
16. AMO Update entitled “Social Assistance Vision Paper Released and March Break Delayed” dated February 11, 2021
17. AMO Update entitled “Access of Persons with Disabilities to Sports/Recreational Facilities during COVID-19 and Greenbelt Consultation” dated February 17, 2021

18. AMO Update entitled “Build Back Better Extension and New Anti-Human Trafficking Legislation” dated February 24, 2021
19. AMO Update entitled “Province Provides Additional Transit Funding, Municipal Modernization Funding, and 34 Public Health Unit Vaccination Plans Together” dated March 1, 2021
20. AMO Update entitled “Ontario Government Provides New 2021 COVID-19 Relief Funding for Municipal Government Operations” dated March 4, 2021

Moved by Councillor Vanderheyden

Seconded by Councillor Elliott

That Items C.10 – CW through C.13 – CW and C.15 - CW through C.20 – CW be received for information.

Carried.

12. INQUIRIES

13. NEW BUSINESS

- a) Next County Council Meetings:
 - Tuesday, March 23, 2021
 - Tuesday, April 13, 2021
 - Tuesday, April 27, 2021
 - Tuesday, May 11, 2021
 - Tuesday, May 25, 2021
 - Tuesday, June 8, 2021
 - Tuesday, June 22, 2021

14. ANNOUNCEMENTS

Wednesday, June 16, 2021 – Middlesex County Wardens Charity Golf Tournament (Tentative)

15. ADJOURNMENT

Moved by Councillor Mayhew

Seconded by Councillor Smith

That the meeting adjourn at 2:19 p.m.

Carried.

Kathleen Bunting, County Clerk

Cathy Burghardt-Jesson, Warden

Enbridge Gas London Lines Replacement Project Presentation to Middlesex County

March 2021

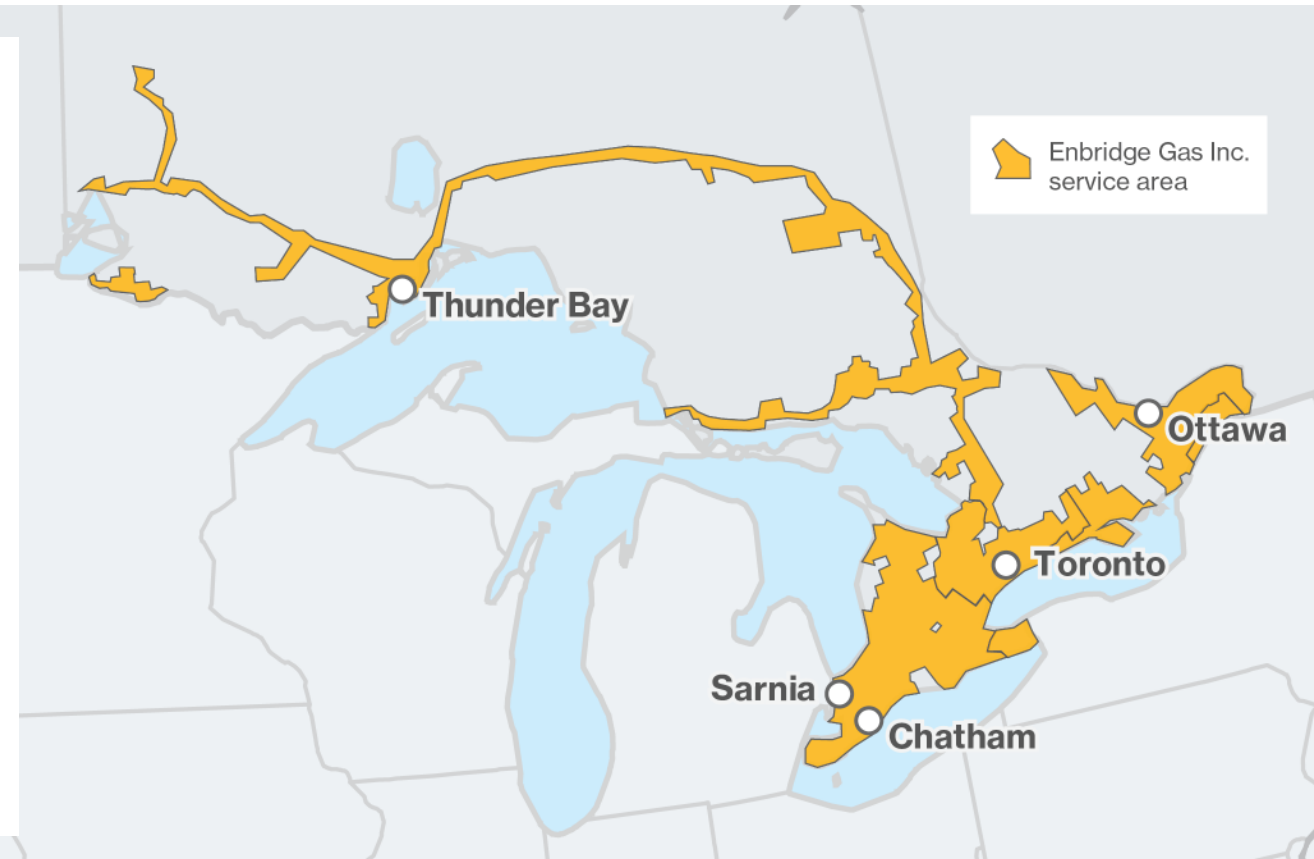
Enbridge Gas Inc.



North America's largest natural gas storage, transmission and distribution company

We deliver the energy that enhances people's quality of life.

- **Values**
Safety, Integrity, Respect, Inclusion.
- **Experience**
170+ years of experience in safe and reliable service.
- **Distribution Business**
3.8M customers, heating >75% of Ontario homes.
- **Dawn Storage Hub**
Canada's largest and one of the top-5 natural gas trading hubs in North America.
- **Advancing Innovative Low-Carbon Solutions**
Conservation, cleaner technologies for heat/transportation (CNG, geothermal) and green fuels (RNG, Hydrogen).





Safety is our #1 priority

We invested
\$2.9B

2013-2020 to maintain the
integrity of our system

We performed
250
pipeline integrity
inspections in 2019-2020

We monitor our lines
24-7-365
with people and computerized
leak detection systems

We held
41
emergency exercises
drills in 2019-2020

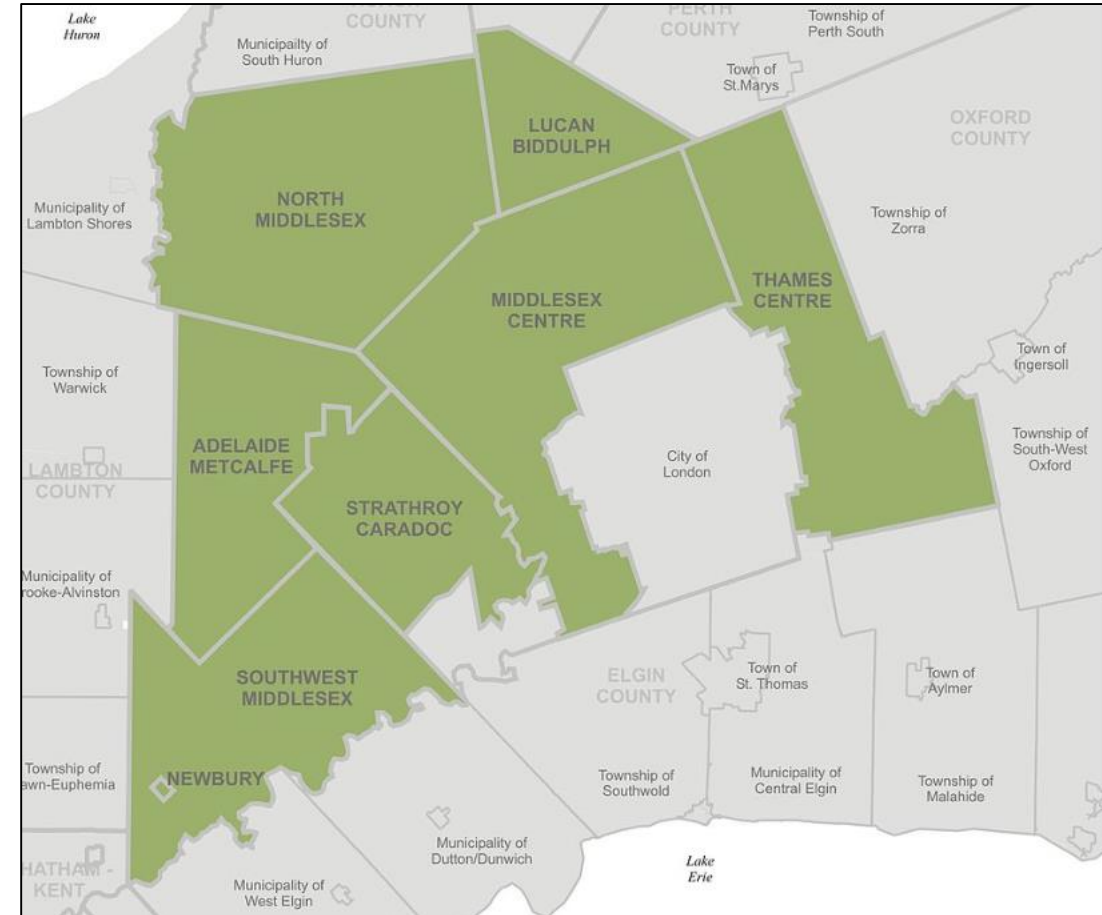


Above all else, we are always working to ensure the safety of our people, neighbours and the environment

Current operations

Middlesex County (2020 statistics)

- 20,976 customers
 - Residential: 19,046
 - Commercial: 1,831
 - Seasonal Agriculture: 35
 - Industrial: 64
- km of pipeline: approx. 1,727
- Annual property taxes paid (to all lower tier Municipalities): approx. \$6.85M
- Home to our Lobo Compressor Station





Recent announcements – what do they mean?

Enbridge Inc. has announced a goal of net-zero by 2050

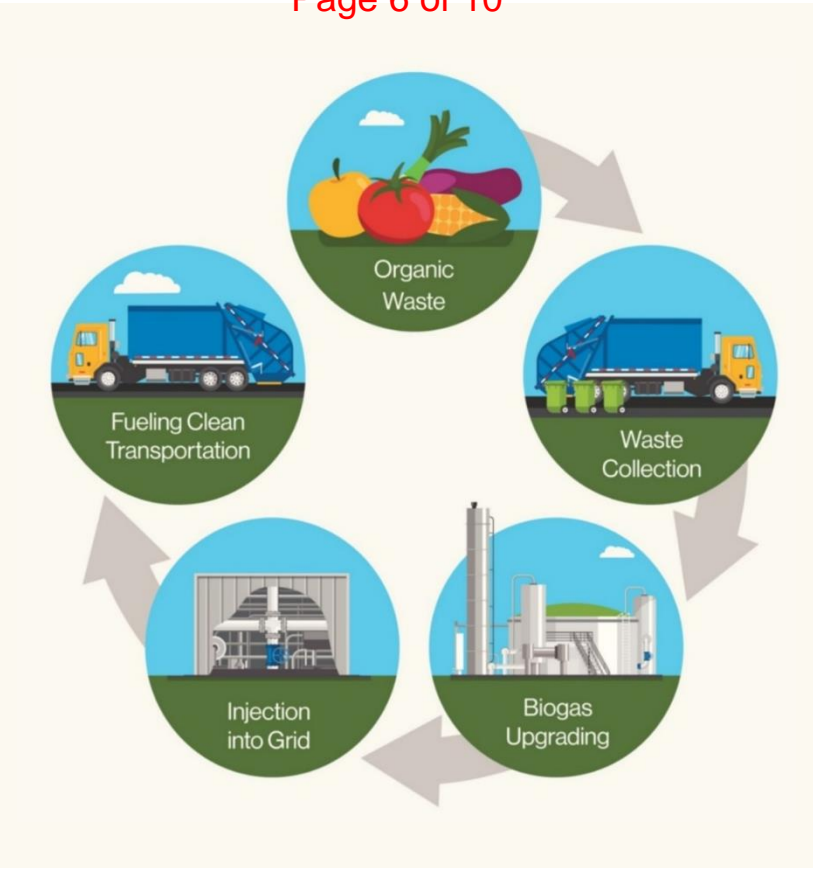
Enbridge Sets New Environmental, Social and Governance Goals for the Future

November 6, 2020

- Net zero target by 2050; 35% reduction in greenhouse gas emissions intensity by 2030
- Accelerated diversity representation in the workforce
- Incentive compensation linked to progress on ESG targets and goals

CALGARY, AB, Nov. 6, 2020 /CNW/ - Enbridge Inc. (TSX: ENB) (NYSE: ENB) (Enbridge or the Company) today announced expanded environmental, social and governance (ESG) goals and targets¹ related to greenhouse gas (GHG) emissions reduction and diversity and inclusion as well as increasing transparency and accountability of our ESG priorities and results. Setting goals in areas core to our business and stakeholders is just one of the ways Enbridge is further integrating ESG into strategy, operations and decision-making.

- Net zero target by 2050
- 35% reduction in greenhouse gas emissions intensity by 2030
- Incentive compensation linked to progress on ESG targets and goals
- What does that mean for Enbridge Gas?



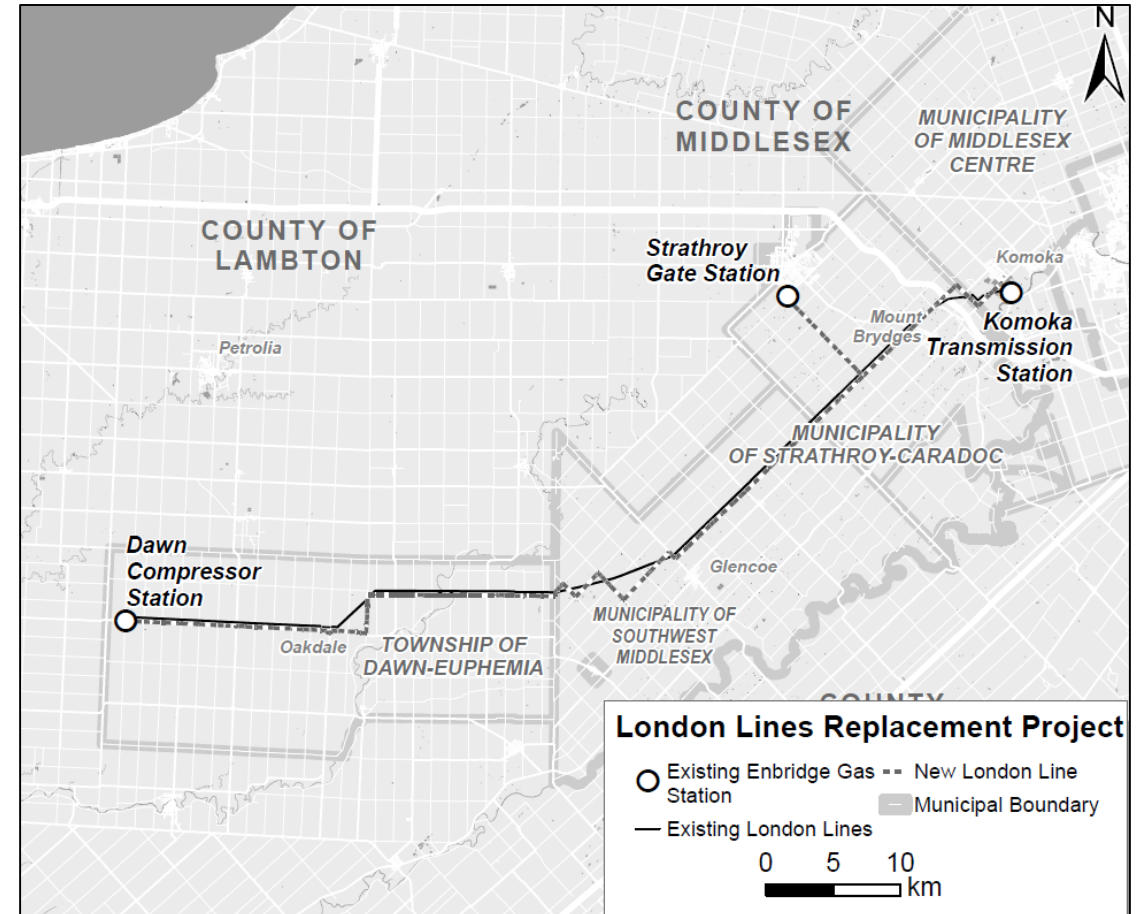
Towards a lower-carbon future

2021 London Lines Replacement Project

Project details



- Purpose and details:
 - Replace existing London Lines (2) pipelines to improve integrity of pipeline network, increase system flexibility and ensure adequate supply to the area.
 - Majority of existing London Lines were installed between 1930's to 1950's.
 - Replace with 1 new, 82km pipeline, combination of 4-and-6 inches in diameter installed at higher pressure.
 - Install new 8.4km, 6-inch pipeline in Strathroy-Caradoc.
- Cost: \$164M
- Approved by Ontario Energy Board on Jan. 28.
- Environmental report completed.

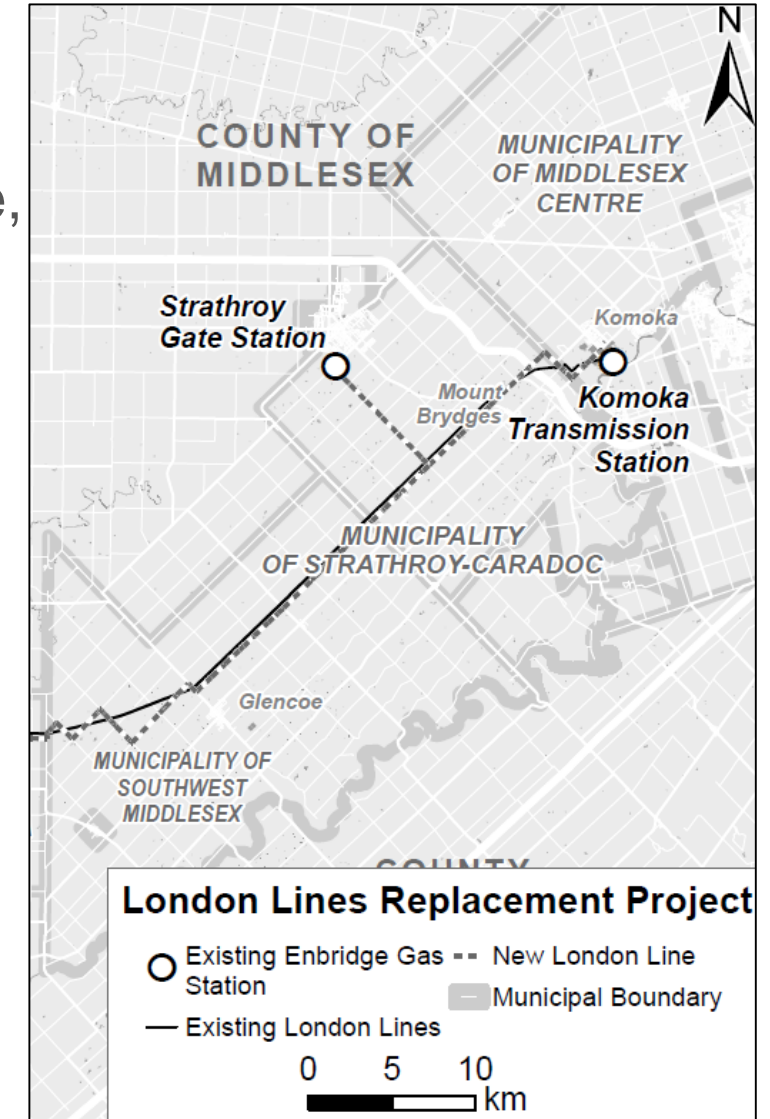


2021 London Lines Replacement Project

Project details continued



- Hundreds of customers are connected directly to the existing London Lines, and multiple communities are served indirectly, including Newbury, Wardsville, Glencoe, Appin, Melbourne, Mt. Brydges, Komoka and Kilworth; this will not change.
- Access to natural gas will be open to approx. 40-45 properties that currently do not have access, due to pipeline route changes and the new Strathroy-Caradoc pipeline.
- Continue to work with County and Municipal staff to ensure all permitting is obtained and requirements are followed.
- Construction timeline – spring 2021 to December 2021. Project clean-up and restoration to occur in 2022.
- Construction yard is located in Southwest Middlesex, at 6457 Parkhouse Drive.





2021 London Lines Replacement Project

What can residents along the project route expect?

- March: Site preparation, tree and vegetation clearing as needed, stringing/welding pipe.
- April-December: Construction.
- Any residents who are connected directly to the pipeline will have service interrupted for a short period to install their new service. This will be done at a time which is most convenient to them.
- The project has a community liaison to keep the community informed.
- The project also has a landowner relations agent available during construction to work with project landowners.
- Community investment.
- Key construction activities such as road closures or detours during construction will be communicated in advance.
- A project phone line and email account have been established:
 - **London.Lines@enbridge.com**
 - **1-855-381-9138 (toll free)**

Thank you

Q&A

ABOUT MPAC

Valuing Ontario Together



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION



ONTARIO'S PROPERTY ASSESSMENT AND TAXATION SYSTEM



Government of Ontario

Establishes the province's assessment and taxation laws and determines the education tax rates.



MPAC

Determines property classifications and assessments for all properties in Ontario in accordance with legislation set by the Ontario government



Municipalities

Determine revenue requirements, set municipal tax rates and collect property taxes to pay for municipal services.*



Property owners

Pay property taxes that fund community services and education taxes that fund public schools.

*Provincial Land Tax and levies by local boards are collected in unincorporated areas and contribute toward important services.



THE NEXT PROVINCE-WIDE ASSESSMENT UPDATE

PROPERTY ASSESSMENT UPDATE

Property values
continue to be based
on the market at:

JANUARY 1, 2016

which is our current
valuation date.

2020 MUNICIPAL PARTNERSHIPS REPORT

In 2020, the pandemic made our **collaborative relationships** with municipalities more important than ever.

Read our 2020 Municipal Partnerships Report to learn about how we:

- Responded to the postponement of the Assessment Update by shifting priorities to meet the needs of municipalities
- Found new ways to access information we needed to capture \$37.3 billion in new assessment across Ontario
- Stayed connected with the municipal sector virtually
- Are transforming the ways we share data with municipalities

[Click here](#) to read the report or visit mpac.ca/partnership



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

CONTINUING TO WORK TOGETHER DURING COVID-19

- Digital building plans in WorkSight – over **200 municipalities** participating to date.
- Curbside pick-up program in use by **80 municipalities**.



**Strong Municipal
Relationships**



**Finding New Ways
To Collect Data**



MPAC'S ROLE IN THE BUILDING PERMIT PROCESS

Municipalities rely on MPAC to take their building permits and plans and **turn them into assessment.**



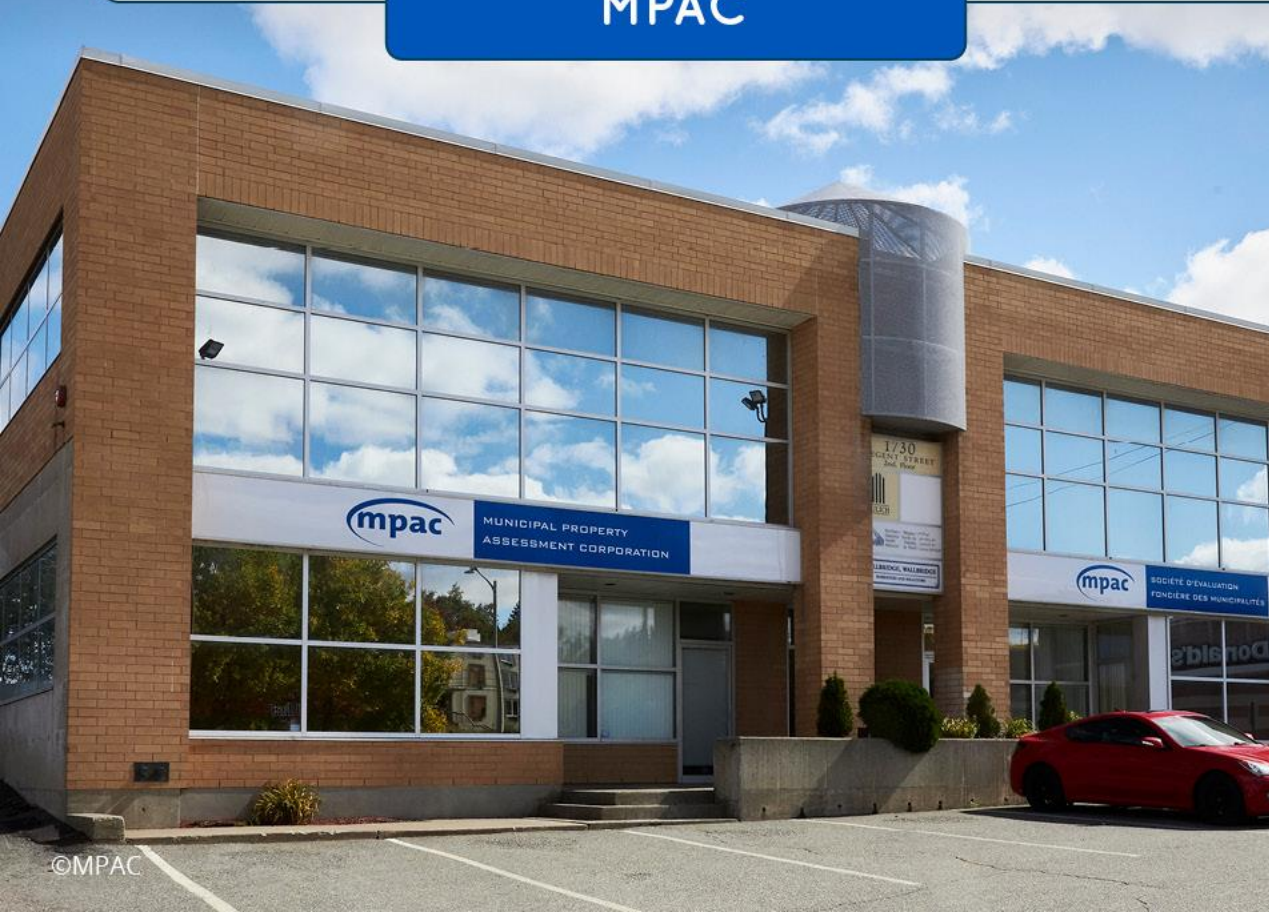
Municipalities tax property owners **based on those assessments.**



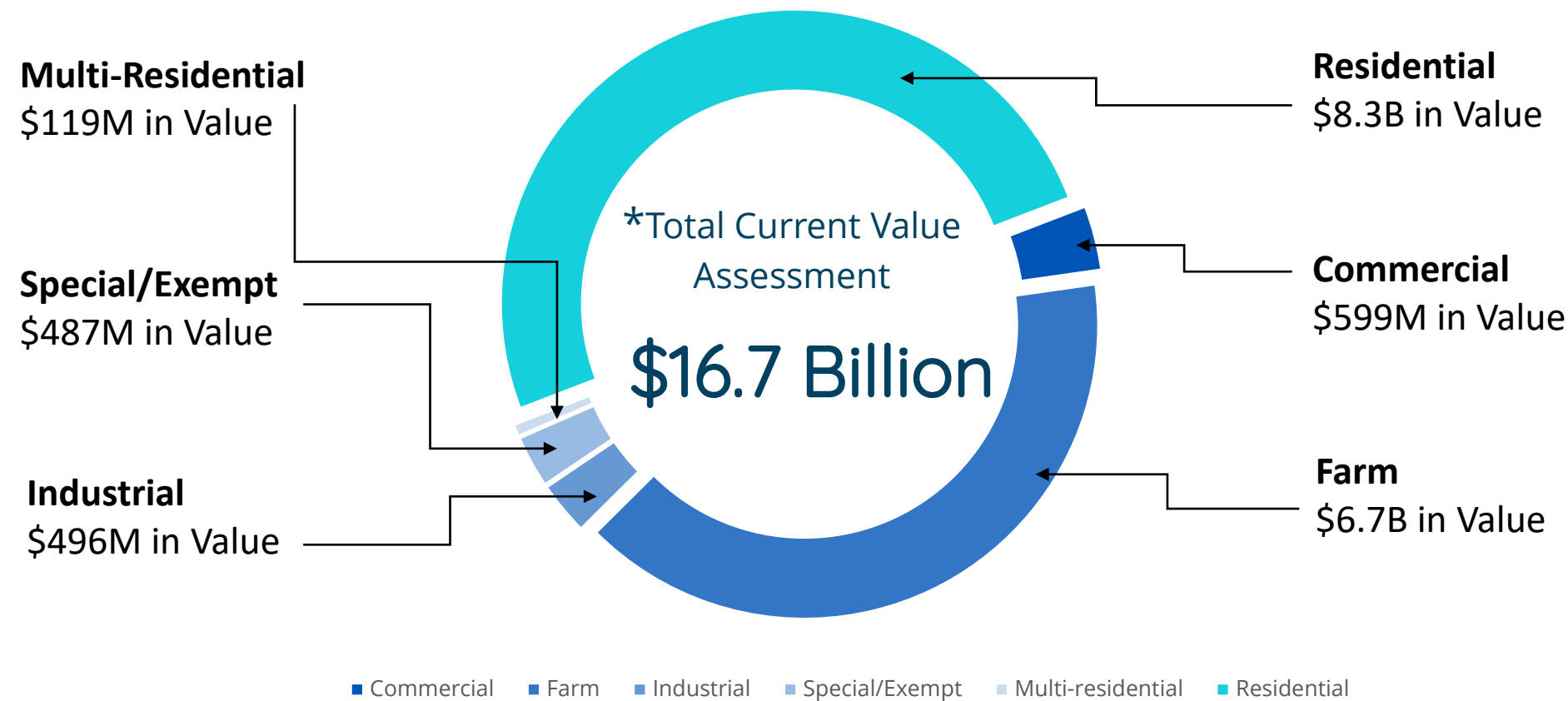
The sooner MPAC can deliver assessments, the sooner **municipalities can realize new revenue.**

MPAC

MUNICIPALITIES



County of Middlesex

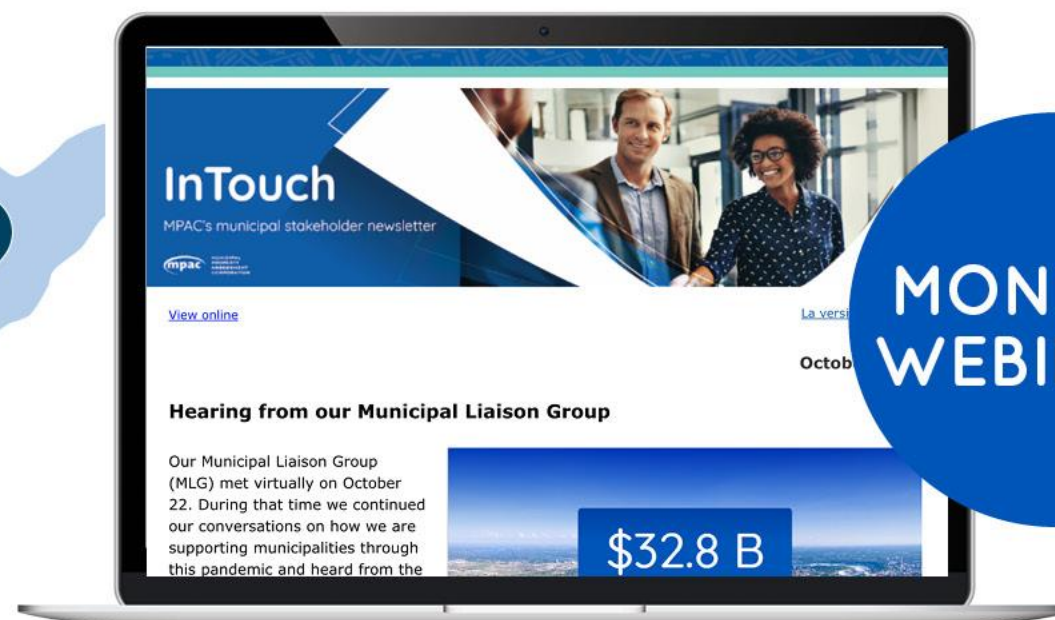


*2021 Tax Year

*Destination CVA at time of roll return for 2021 Tax Year based on 2016 Current Value Assessment (CVA)

Our municipal and stakeholder relations teams live and work in your communities and **we're here to help.**

Go to **mpac.ca/municipalities** to find your local Account Manager



**MONTHLY
WEBINARS**

We're here to help

Regional Manager
Anne Haines, MIMA
anne.haines@mpac.ca

Account Manager
Brenda Slater, DPA, MIMA
brenda.slater@mpac.ca



County Council

Meeting Date: March 23, 2021
Submitted by: Neal Roberts, Chief, Middlesex-London Paramedic Service
SUBJECT: TENDER FOR ACQUISITION OF NEW AMBULANCES

BACKGROUND:

Each year Middlesex-London Paramedic Service evaluates its fleet to ensure that vehicles remain safe and serviceable.

As part of this ongoing vehicle replenishment cycle, Middlesex-London Paramedic Service submitted a tender for 27 new ambulances to be purchased over the next three (3) years. This tender was submitted through the Bids & Tenders website and closed on February 25, 2021.

The ambulances contained in the tender matches the status and functionality of the current fleet within Middlesex-London Paramedic Service.

Middlesex-London Paramedic Service received 1 bid for this tender and that bid was submitted by Crestline Coach.

FINANCIAL IMPLICATIONS:

Crestline Coach submitted a bid totalling \$4,548,385.17 with 9 ambulances being purchased each year for the next three (3) years.

Year of Purchase	Description	Number of Vehicles	Cost per Vehicle	Total
2021	Crestline Fleetmax	9	\$163,842.76	\$1,474,584.84
2022	Crestline Fleetmax	9	\$168,243.04	\$1,514,187.36
2023	Crestline Fleetmax	9	\$173,290.33	\$1,559,612.97

During the 2021 budgeting process Middlesex-London Paramedic Service allocated funds for the purchase of new ambulances and this bid is consistent with those allocations.

ALIGNMENT WITH STRATEGIC FOCUS:

This purchase will ensure that Middlesex-London Paramedic Service continues to promote service excellence for the citizens of Middlesex County and the City of London. Replacing aging vehicles will ensure that Middlesex-London Paramedic Service is capable of responding to emergency calls.

Strategic Focus	Goals	Objectives
Cultivating Community Vitality	Advance a diverse, healthy, and engaged community across Middlesex County	<ul style="list-style-type: none">• Promote and support community wellness• Innovate social and community services
Connecting Through Infrastructure	Ensure communities are built on a sustainable foundation that is connected and thriving	<ul style="list-style-type: none">• Commit to a sound asset management strategy to maintain and fund critical infrastructure• Use County infrastructure in an innovative way to provide a seamless service experience for residents
Promoting Service Excellence	Innovate and transform municipal service delivery	<ul style="list-style-type: none">• Anticipate and align municipal service delivery to emerging needs and expectations

RECOMMENDATION:

That the tender submitted by Crestline Coach be approved; and that Middlesex-London Paramedic Service be directed to proceed with the purchase of ambulances through Crestline Coach.



County Council

Meeting Date: March 23, 2021
Submitted by: Neal Roberts, Chief
SUBJECT: SIXTH LEASE AMENDING AND EXTENSION AGREEMENT FOR
AMBULANCE STATION STATION 4, 1601 TROSSACKS
AVENUE, LONDON

BACKGROUND:

The current lease for the Trossacks Station expires on April 30, 2021. As a result, John Brotzel, (the Landlord) has forwarded a lease renewal for the facilities leased at 1601 Trossacks Avenue, London, Ontario.

ANALYSIS:

The proposed lease renewal is a continuation of the existing lease costs and the same lease conditions that were contained in the past lease document. The term for this lease extension is for 12 months with the option to renew.

The terms of the attached lease include the following:

- Lease period starts May 1, 2021 for a period of 12 months, ending on April 30, 2022.
- The annual base rent cost for leasing the property is \$21,944.04 (\$1,828.67/month) plus HST.
- All costs associated with this lease are within approved budget funding and no additional funds are being requested. (No increase in rent)

Strategic Focus	Goals	Objectives
Cultivating Community Vitality	Advance a diverse, healthy, and engaged community across Middlesex County	<ul style="list-style-type: none">• Promote and support community wellness
Connecting Through Infrastructure	Ensure communities are built on a sustainable foundation that is connected and thriving	<ul style="list-style-type: none">• Commit to a sound asset management strategy to maintain and fund critical infrastructure• Use County infrastructure in an innovative way to provide a seamless service experience for residents
Promoting Service Excellence	Innovate and transform municipal service delivery	<ul style="list-style-type: none">• Anticipate and align municipal service delivery to emerging needs and expectations

RECOMMENDATION:

That the Sixth Lease Amending and Extension Agreement between and the County of Middlesex for the leasing of the property at 1601 Trossacks Avenue, London be approved and that the necessary by-law be presented to County Council to authorize the Warden and the County Clerk to sign the Lease Renewal Agreement.

Attachment

SIXTH LEASE AMENDING AND EXTENSION AGREEMENT

THIS AGREEMENT made as of the 30th day of April 2021,

AMONG:

JOHN BROTZEL

(the "Landlord")

OF THE FIRST PART;

- and -

THE MIDDLESEX-LONDON EMERGENCY MEDICAL SERVICES
AUTHORITY

(the "Tenant")

OF THE SECOND PART;

- and -

THE CORPORATION OF THE COUNTY OF MIDDLESEX

(the "County")

OF THE THIRD PART.

WHEREAS:

- A. By a lease dated May 18, 2005 (the "**Lease**"), the Landlord leased to Thames Emergency Medical Services Inc., as tenant, for a term (the "**Term**") of three (3) years, commencing on May 1, 2005, and expiring on April 30, 2008, certain lands and premises described as Lots 123 and 124, Plan 996, City of London and municipally known as 1601 Trossacks Avenue, London, Ontario (the "**Premises**") as described in Schedule "A" to the Lease;
- B. Pursuant to Section 1 of the Lease, Thames Emergency Medical Services Inc., as tenant, had the option to renew the Term of the Lease for a period of two (2) years and a further option to renew the Lease for a further term of two (2) years to April 30, 2012;
- C. Thames Emergency Medical Services Inc. exercised its options to renew the Lease for renewal terms expiring on April 30, 2012;
- D. The Landlord, the County, Thames Emergency Medical Services Inc., as assignor, and The Middlesex-London Emergency Medical Services Authority, as assignee, entered into an Assignment and Consent Agreement assigning all of Thames Emergency Medical Services Inc.'s right, title and interest in the Lease to the Tenant, in accordance with the terms of the Assignment and Consent effective March 25, 2012;

- E. The Landlord, the Tenant and the County entered into a Lease Amending and Extension Agreement whereby the Term of the Lease was extended for a further period of five (5) years commencing on May 1, 2012 and expiring on April 30, 2017;
- F. The Landlord, the Tenant and the County entered into a Second Lease Amending and Extension Agreement whereby the Term of the Lease was extended for a further term of one (1) year commencing on May 1, 2017 and expiring on April 30, 2018;
- G. The Landlord, the Tenant and the County entered into a Third Lease Amending and Extension Agreement whereby the Term of the Lease was extended for a further term of one (1) year commencing on May 1, 2018 and expiring on April 30, 2019;
- H. The Landlord, the Tenant and the County entered into a Fourth Lease Amending and Extension Agreement whereby the Term of the Lease was extended for a further term of one (1) year commencing on May 1, 2019 and expiring on April 30, 2020;
- I. The Landlord, the Tenant and the County entered into a Fifth Lease Amending and Extension Agreement whereby the Term of the Lease was extended for a further term of one (1) year commencing on May 1, 2020 and expiring on April 30, 2021;
- J. The Landlord, the Tenant and the County have agreed to amend the Lease as of this 30th day of April, 2021 (the "Effective Date") to provide for the amending of certain terms and provisions of the Lease as are contained in this Sixth Lease Amending and Extension Agreement.

NOW, THEREFORE, THIS AGREEMENT WITNESSETH that in consideration of the sum of Ten Dollars (\$10.00) now paid by each of the parties to the other and the covenants and agreements herein contained (the receipt and sufficiency of all of which is acknowledged), the parties hereto agree as follows:

- 1. The parties hereby acknowledge, confirm and agree that the foregoing recitals are true in substance and in fact.
- 2. As of the Effective Date, the Term of the Lease is hereby extended for a further period of one year, commencing on May 1, 2021, and expiring on April 30, 2022 (the "**Sixth Extended Term**") upon the same terms, covenants and conditions as are contained in the Lease except that the Lease shall be amended pursuant to the amendments contained in this Agreement.
- 3. The parties acknowledge and agree that the Rent during the period from and including May 1, 2021, to and including April 30, 2022, the Tenant shall pay to the Landlord as Rent the sum of Twenty-One Thousand Nine Hundred and Forty-four Dollars and Four Cents (\$21,944.04) per annum plus HST payable in equal consecutive monthly instalments of One Thousand Eight Hundred and Twenty-eight Dollars and Sixty-Seven Cents (\$1,828.67) plus HST, each in advance on the first day of each and every calendar month during such period. Such amounts collectively shall be the "Rent".

4. Paragraph 7 of the Lease is hereby deleted and the following is substituted therefor:

7. Termination on Notice

The Tenant or the County shall have the right to terminate the Lease at any time during the Fourth Extended Term by providing the Landlord with written notice of termination. Such notice of termination shall be effective on a date that is at least thirty (30) days after the date the said written notice of termination has been delivered. Such notice shall specify the effective date of termination and the said notice shall be delivered by the County or the Tenant to the Landlord in accordance with paragraph 5(20) of the Lease.

5. The Tenant, the County and the Landlord represent and warrant that they have the right, full power and authority to agree to the amendments to the Lease, and other provisions contained in this Agreement.
6. The parties confirm that in all other respects, the terms, covenants and conditions contained in the Lease remain unchanged and in full force and effect, except as modified by this Agreement. It is understood and agreed that all terms and expressions when used in this Agreement, unless a contrary intention is expressed herein, have the same meaning as they have in the Lease.
7. This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, administrators, successors and assigns, as the case may be.
8. This Agreement may be executed in counterparts, each of which so executed shall be deemed to be an original and such counterparts together shall constitute one and the same Agreement. This Agreement or a counterpart thereof may be executed and delivered by telecopier, facsimile or any other electronic transmission, including a scanned version in pdf format, and the telecopier, facsimile or any electronic transmission of a signature to another party or parties (or to their respective solicitors) shall be of the same force and effect as the delivery of an original signature.

(One (1) endorsement page follows)

INWITNESS WHEREOF the parties have executed this Agreement.

JOHN BROTZEL (Landlord)

**THE MIDDLESEX-LONDON EMERGENCY
MEDICAL SERVICES AUTHORITY
(Tenant)**

\

Bill Rayburn, Executive Chair

Neal Roberts, Chief, MLPS

I/We have the authority to bind the Authority.

**THE CORPORATION OF THE COUNTY OF
MIDDLESEX
(County)**

Cathy Burghardt-Jesson, Warden

Kathleen Bunting, County Clerk

We have the authority to bind the
Corporation.



County Council

Meeting Date: March 23, 2021

Submitted by: Brent Kerwin, Strathmere Lodge Administrator

SUBJECT: SOUTH WEST LOCAL HEALTH INTEGRATION NETWORK (SWLHIN) LONG TERM CARE HOME SERVICE ACCOUNTABILITY AGREEMENT (L-SAA) – “EXTENDING LETTER”

BACKGROUND:

The South West Local Health Integration Network (SWLHIN) requires that there be a Service Accountability Agreement with the County to authorize the continued flow of provincial funding to Strathmere Lodge for the services it provides as an approved Long Term Care Home in Ontario.

The current Long-Term Care Home Service Accountability Agreement (L-SAA) between The Corporation of the County of Middlesex (the “Health Service Provider”, or HSP) and the LHIN covers the period from April 1, 2019 to March 31, 2022.

ANALYSIS:

The LHIN advises that the five (5) Schedules attached to the L-SAA are updated annually, and requires the signing of an Extending Letter to allow the Schedules (and the L-SAA) to continue until the end of March 2022.

The 5 Schedules attached to the L-SAA are:

1. Description of Lodge Services;
2. Additional Terms/Conditions to the Funding Model;
3. Reporting Requirements (outlining requirements to report clinical, financial and administrative data);
4. Performance Required (notably requiring financial viability of the home); and
5. Annual Declaration of Compliance With the L-SAA (Council Agenda Item on March 9, 2021)

FINANCIAL IMPLICATIONS:

The Extending Letter is required to fully execute the L-SAA, which authorizes the continued flow of funding.

ALIGNMENT WITH STRATEGIC FOCUS:

This report does not tie directly to Council's Strategic Focus.

RECOMMENDATION:

That the Extending Letter for the Long-Term Care Home Service Accountability Agreement be approved, and that the Warden and County Clerk be authorized to sign the Extending Letter on behalf of the County.

Attachment

South West LHIN | RLISS du Sud-Ouest

March 1, 2021

Kathleen Bunting
County Clerk
Strathmere Lodge
599 Albert Street, PO Box 5000
Strathroy ON, N7G 3J3
kbunting@middlesex.ca

DELIVERED ELECTRONICALLY

Dear Ms. Bunting:

Re: LHSIA s. 20 Notice and Extension of Long-Term Care Home Service Accountability Agreement(s) ("Extending Letter")

The *Local Health System Integration Act, 2006* ("LHSIA") requires the South West Local Health Integration Network (the "LHIN") to notify a health service provider when the LHIN proposes to enter into, or amend, a service accountability agreement with that health service provider.

The LHIN hereby gives notice and advises Strathmere Lodge (the "HSP") of the LHIN's proposal to amend each and every long-term care home service accountability agreement (as described in the LHSIA) currently in effect between the LHIN and the HSP (each a "SAA").

Subject to the HSP's acceptance of this Extending Letter, the SAA will be amended with effect on March 31, 2021. All other terms and conditions of the SAA remain in full force and effect.

In accordance with section 15.12 of the SAA, the terms and conditions in the SAA are amended such that the Schedules in effect on March 31, 2021 shall remain in effect until March 31, 2022, or until such other time as may be agreed to in writing by the LHIN and the HSP.

Unless otherwise defined in this letter, all capitalized terms used in this letter have the meanings set out in the SAA.

Please indicate the HSP's acceptance and agreement to the amendment of the SAA as described in this Extending Letter by signing below and returning one scanned copy of this letter by e-mail no later than the end of business day on March 26, 2021 to: Jolene Sankey at swlhinreporting@lhins.on.ca.

The HSP and the LHIN agree that the Extending Letter may be validly executed electronically, and that their respective electronic signature is the legal equivalent of a manual signature. The electronic signature of a party may be evidenced by one of the following means and transmission of the Extending Letter may be as follows:

- 1) a manual signature of an authorized signing representative placed in the respective signature line of the Extending Letter and the Extending Letter delivered by facsimile transmission to the other party;

- 2) a manual signature of an authorized signing representative placed in the respective signature line of the Extending Letter and the Extending Letter scanned as a pdf and delivered by email to the other party;
- 3) a digital signature, including the name of the authorized signing representative typed in the respective signature line of the Extending Letter, an image of a manual signature or an Adobe signature of an authorized signing representative, or any other digital signature of an authorized signing representative with the other party's prior written consent, placed in the respective signature line of the Extending Letter and the Extending Letter delivered by email to the other party; or
- 4) any other means with the other party's prior written consent.

Should you have any questions regarding the information provided in this Extending Letter, please contact Sandra Smith, Director, Performance and Evaluation at sandra.smith@lhins.on.ca.

Sincerely,



Mark B. Walton

Regional Lead (Interim), West Region, Ontario Health, and Chief Executive Officer
Erie St. Clair, South West, Hamilton Niagara Haldimand Brant and Waterloo Wellington LHINs

- c. Cathy Burghardt-Jesson, Warden, Strathmere Lodge
- c. Mark Brintnell, Vice President, Quality, Performance and Evaluation, Ontario Health (West)
- c. Sandra Smith, Director, Performance and Evaluation, Ontario Health (West)

Signature page follows

AGREED TO AND ACCEPTED BY

The Corporation of the County of Middlesex

By:

Kathleen Bunting, County Clerk
I have authority to bind the health service provider.

Date: _____
mm/dd/yyyy

And By:

Cathy Burghardt-Jesson, Warden
I have authority to bind the health service provider.

Date: _____
mm/dd/yyyy



County Council

Meeting Date: March 23, 2021
Submitted by: Cindy Howard, General Manager of Finance and Community Services
SUBJECT: 2021 TAX RATIOS

BACKGROUND:

Responsibility for establishing tax ratios rests with upper-tier and single tier municipalities. Tax ratios govern the tax rate of each property class in relation to the tax rate for the residential property class. The municipal tax burden is apportioned among and shared by each property class based on the municipality's tax ratios. By changing tax ratios, the municipality can influence how much of the tax burdened shouldered by each class.

Tax ratio changes approved by Council only affect the distribution of municipal levy; tax rates for education purposes, which are annually regulated by the Province, are not subject to municipal tax ratio decisions.

Approved tax ratio decreases for any one class of property may result in additional requests for preferential tax ratio treatment from other classes of ratepayers.

The Municipal Property Assessment Corporation (MPAC) is responsible for the valuation of all property in the Province of Ontario. Current Value Assessment (CVA) is based on the market value of property at a fixed point in time, which is defined as the valuation date. Market value is determined as the amount an arm's length transaction (between a willing buyer and a willing seller) would produce for a property, as of the valuation date.

The Ontario Government postponed the 2020 Assessment Update. Property assessments for the 2021 property tax year will continue to be based on the fully phased-in January 1, 2016 current values. This means the property assessment for the 2021 property tax year will be the same as the 2020 tax year, unless there have been changes to properties.

Consistent with previous years, Municipal Tax Equity (MTE) Consultants Inc. completed a detailed review of the County's current tax policies and the report includes information from the 2021 Property Tax and Tax Policy Study.

ANALYSIS:

Prior to 2017, the Tax Ratios for the County of Middlesex had not changed since 2000. Regulatory changes under the Assessments Act effective January 1, 2017 established a new landfill property class and prescribed the assessment methodology used to value landfills for property tax purposes. In 2017 County Council approved the new landfill property tax ratio of 1.100000. As part of the 2017 Ontario Economic Outlook and Fiscal Review (fall Budget), The Ministry of Finance announced that new property sub-classes would be introduced to facilitate special treatment of commercial and industrial improvement on farm properties. These new sub-classes are optional for municipal purposes and only a small number of properties have been deemed eligible in Middlesex. In addition, a new mandated multi-residential default ratio for the class was set to 1.000000.

The 2020 Provincial Budget, Ontario's Action Plan: Protect, Support, Recover, introduced property tax and assessment initiatives to support business competitiveness as the Province recovers from the COVID-19 pandemic. New to the suite of tax policy options for municipalities in 2021 include:

- Reducing Business Education Taxes (BET);
- Municipal flexibility to target relief for small businesses;
- Streamlining municipal options for business vacancy programs;
- New assessment tools for redevelopment areas; and
- Extending property tax exemptions to properties used by Veterans clubs/organizations.

The following discussion outlines the impact of these on the County of Middlesex and its local municipalities.

Reducing Business Education Taxes (BET)

Effective for the 2021 taxation year, the Province is reducing high BET rates to a maximum rate of 0.88%. This will mean rate reductions over 2020 of approximately 30% for any rate that was at the previous maximum, and just over 10% for new construction rates and those set to the previous target level of 0.98%.

Local area municipalities are allowed to retain the BET on certain federal and hydro properties. The Province has confirmed that payments in lieu, including BET will be paid at the 2020 BET rates. This is intended to ensure municipalities aren't negatively

impacted by the BET reductions, however, a risk remains as the Federal government and hydro operators are not required to adhere to those special rates.

Optional Small Business Class

Ontario municipalities and business stakeholders have shared concerns about the property tax burden faced by small businesses. Some municipalities have requested additional property tax tools that would target tax relief to small businesses and increase business competitiveness.

The Province is providing municipalities with the flexibility to target property tax relief to small businesses, in a way that reflects their local circumstances. Beginning in 2021, municipalities will be able to adopt a new optional property subclass for small business properties. The Province is currently in consultation with municipalities to identify the mechanics of the new class and determine what guidelines will be set out in regulation to assist municipalities in adopting this new subclass.

While the provincial budget enables property tax relief for small business, the province does not fund the relief. Any reduction to taxes for small business would be funded through a redistribution of property taxes onto other classes of property including other business properties. The 2021 Assessment Roll has already been set and delivered, should Council select the optional subclass for the 2021 taxation year, all eligible property tax reductions will be a direct write-off. This could cause issues as many of the local municipalities have completed their annual budget process.

Unlike other tax tools, this subclass will come with significant design, implementation and ongoing administrative burdens. For example, it will be the responsibility of each municipality to decide what small business looks like locally. It will cost municipalities time and resources to establish and maintain a small business subclass.

The Local Treasurers discussed this Optional Small Business Property Tax Subclass in March 2021 and the Treasurer from Middlesex Centre shared a staff report on 2021 Tax Policies provided to Middlesex Centre Council on March 10, 2021.

Administration recommends not implementing this Optional Small Business property Tax Subclass in 2021. Administration also recommends continuing to work with the Local Treasurers and completing a comprehensive review once the regulation is passed.

Business Vacancy Rebate and Reduction Programs

Amendments to the Municipal Act remove the requirement for a municipality to obtain regulatory approval to enact changes to its business vacancy programs.

Middlesex County, in consultation with and support from all local municipalities, previously eliminated the Vacant Unit Rebate program. The Vacant and Excess Land Reduction Program was left unchanged.

The new flexibility regarding vacant unit rebates is available only to local municipal councils, who may now restart, alter, eliminate that program as they see fit. Should a local area municipality within the County choose to restart the vacancy rebate program in some form, the County would share in the cost of any rebates granted based on our proportional share of the municipal levy for each subject property.

In 2021 Council does have the opportunity to:

- Eliminate Commercial and Industrial vacant and excess discounts (subclass discounts); or
- Maintain the status quo ratios and subclass discount for the commercial and industrial classes.

If Council eliminated the subclass discounts, the commercial and industrial class ratios would be reduced to maintain the status quo balance of taxation on a class by class basis.

Under this model the commercial occupied properties would save approximately \$80,000 (1.14%) in municipal taxes with no material shifts to other classes. The industrial occupied properties would save approximately \$70,000 (2.29%).

The benefit of doing this adjustment in 2021, is that in the absence of any other underlying shifts (reassessment), we are able to control how the levy shifts in an extremely precise way. In addition, in 2021 there is a significant education cut which assists with reducing the impact for vacant and excess land.

Recommendation is to maintain status quo.

New Assessment Tools for Redevelopment Areas

In areas that are experiencing high demand for redevelopment and where speculative sales are impacting property assessments, the Province introduced amendments to the Assessment Act to support potential creation of new optional assessment tools.

The general concept here is based on substituting assessment data in areas where it is believed property values are reflective of speculative sales and therefore disadvantage the actual businesses operating in those properties. Put simply, properties in areas of high demand would be valued as if they were located in a less desirable part of the municipality.

This option would only have a material impact in jurisdictions where there are sharp geographic discrepancies between values of similar properties. Such circumstances are rare and generally limited to large cities such as Toronto where values for properties in prime areas far outstrip similar properties located elsewhere.

Administration will review any further information as it becomes available to determine if this option has any relevance to the Corporation and our local municipalities.

Extending Property Tax Exemptions to Properties Used by Veterans Clubs/Organizations

Amendments to the Assessment Act will expand the eligibility for property tax exemption to include property owned or occupied by Ontario units of the Army, Navy and Air Force Veterans in Canada. The exemption currently exists for Ontario branches the Royal Canadian Legion.

There are no known units of the Army, Navy or Air Force Veterans in Canada in Middlesex County.

Assessment and Revenue Growth

While 2021 should have been the first year of a new reassessment cycle, with all destination (Full CVA) values being updated to reflect January 1, 2020 market conditions, the Province put a pause on reassessment in the spring of 2020. This decision was made as part of a host of early measure in response to the ongoing public health crisis stemming from COVID-19. There has never been a year since 2008 where municipalities did not experience some impacts resulting from market value changes.

The assessed value of property can and does change for a number of reasons; for the purposes of the property tax system in Ontario, all valuation changes must be consider in one of only two categories: Real Growth in the Tax Base and market Value Updates (reassessment). Growth (positive or negative) reflects the value increase or decrease associated with a change to a property's state, use or condition. Reassessment change is simply a matter of revaluating what a property's market value would be at one point in time (2016) versus an earlier point in time (2012) in the absence of any other changes.

While assessment growth and loss will have actual material impacts on the municipal revenue stream reassessment changes do not. With this is mind, the pause in reassessment had no direct or independent implications for municipal revenue as we moved from 2020 to 2021. The big difference is the absence of underlying year-over-year tax shifts.

Revenue Growth Summary for Years 2016 to 2020

2016	2017	2018	2019	2020
\$544,735	\$834,608	\$1,075,847	\$1,245,914	\$577,049

The implications for 2020 assessment and tax growth that may arise as a result of COVID-19 include, but may not be limited to:

- The potential for fewer changes being processed due to logistical and/or capacity issues at MPAC due to work disruptions, etc.
- Reduced information flow within local municipalities and between local municipalities and MPAC (building permits and other trigger documents being closed, submitted, etc.)
- Possible slow-down of construction projects and fewer than anticipated completions

More significant growth implications may materialize during 2021 and beyond due to factors such as:

- Fewer construction starts during 2020, particularly in the commercial sector;
- Backlogs in historic changes being processed could result in some additions timing out (Omits not being added within 3 years); and
- Currently unknown business sustainability/viability issues

Tax Ratios

County Council must pass a by-law each year to set the property class tax ratios. The tax ratio for the residential class is legislated at 1.0, while the farm and managed forest classes have a prescribed tax ratio of 0.25. Municipalities do have the flexibility to set a tax ratio for the farm class that is below 0.25, however, this reduction would only apply to the municipal portion of the property tax bill. In setting tax ratios for all other property classes, municipalities must do so within the guidelines prescribed by the Province.

When setting Tax Ratios, consideration should be given to neighbouring and comparator municipalities to determine if adjustments are warranted. Tax ratios distribute the tax burden between property classes.

In setting tax ratios for all other property classes, municipalities must do so within the guidelines prescribed by the Province. Council may choose to adopt:

1. Either the current tax ratio for any class (2020 adopted or 2021 starting ratio where levy restriction and/or optional classes applied in 2020), or
2. Establish a new tax ratio for the year that is closer to or within the Range of Fairness, as shown in Table 1.

Table 1 - Tax Ratio Summary

Realty Tax Class	2020 Ratios	2021 Start Ratios	Range of Fairness		Threshold Ratios	
			Lower Limit	Upper Limit	Threshold	Subject to Levy Restrictions
Residential	1.000000	1.000000	1.00	1.00	-	N/A
Farm	0.250000	0.250000	0.00	0.25	-	N/A
Managed Forest	0.250000	0.250000	0.25	0.25	-	N/A
New Multi-Residential	1.000000	1.000000	1.00	1.10	-	N/A
Multi-Residential	1.769700	1.769700	1.00	1.10	2.00	No
Commercial	1.144900	1.144900	0.60	1.10	1.98	No
Industrial	1.745100	1.745100	0.60	1.10	2.63	No
Landfill	1.100000	1.100000	0.60	1.10	25.00	No
Pipeline	1.055500	1.055500	0.60	0.70	-	N/A

The County of Middlesex is not subject to levy restrictions in any class.

RECOMMENDATION:

That the 2021 Tax Ratios for the County of Middlesex remain the same as 2020 as listed below:

Property Class	Tax Ratio
Residential/Farm	1.0000
New Multi Residential	1.0000
Multi Residential	1.7697
Farmlands	0.2500
Commercial	1.1449
Industrial	1.7451
Pipelines	1.0555
Managed Forests	0.2500
Landfill	1.1000

And that the Tax Ratio By-law be forwarded to County Council for approval.

THE CORPORATION OF THE COUNTY OF MIDDLESEX

BY-LAW #

A BY-LAW to adopt the 2021 Budget of the County of Middlesex.

WHEREAS Section 289 (1) of The Municipal Act, 2001, provides that an upper tier municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the upper-tier municipality;

AND WHEREAS Subsection 5(3) of the Municipal Act, 2001 provides that a municipal power shall be exercised by by-law;

WHEREAS Subsection 9 of the Municipal Act, 2001 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHERAS section 10 of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that a municipality may pass by-laws respecting any service or thing that the municipality considers necessary or desirable for the public;

THEREFORE the Council of The Corporation of the County of Middlesex enacts as follows:

1. That the 2021 Budget of the County of Middlesex with estimated expenditures of \$123,068,188. requiring a contribution from the local municipalities in the amount of \$45,975,942. be adopted, attached as Schedule “A”

PASSED IN COUNCIL this 23rd day of March, 2021.

Cathy Burghardt-Jesson, Warden

Kathleen Bunting, County Clerk

**COUNTY OF MIDDLESEX
2021 BUDGET**

AGENDA**Summary****COMMITTEE / BOARD****COMMITTEE OF THE WHOLE**

Administration
Planning and Woodlots
Economic Development
Information Technology
Social Services
Transportation
Strathmere Lodge
Strathmere Lodge - Debenture

MLEMS AUTHORITY

Land Ambulance

LIBRARY BOARD

Library

HEALTH UNIT**RESERVES**

Transfer from Res. - Tax Rate
Transfer to Res. - Working Capital

ONT. MUN. PARTNERSHIP FUND

Surplus - Winter Maintenance

COVID-19

Surplus - Library

Total before growth

Growth and Reassessment Impact

TOTAL

	TOTAL EXPENDITURES BUDGET			OPERATING BUDGET EXPENDITURES			CAPITAL/CAPITAL RESERVE BUDGET EXPENDITURES			NET TAXATION REQUIREMENT			
	2020	2021	%	2020	2021	%	2020	2021	%	2020	2021	\$ Change	%
Administration	\$ 5,539,423	\$ 7,170,305	29.4	\$ 5,506,523	\$ 6,142,505	11.5	\$ 32,900	\$ 1,027,800	3,024.0	\$ 3,246,748	\$ 3,339,989	\$ 93,241	2.9
Planning and Woodlots	1,283,381	1,331,396	3.7	1,283,381	1,331,396	3.7	-	-	0.0	1,232,381	1,270,396	38,015	3.1
Economic Development	599,209	767,893	28.2	599,209	767,893	28.2	-	-	0.0	552,876	687,876	135,000	24.4
Information Technology	1,766,225	1,749,383	(1.0)	1,616,225	1,599,383	(1.0)	150,000	150,000	0.0	1,267,815	1,225,282	(42,533)	(3.4)
Social Services	15,335,249	15,325,853	(0.1)	15,324,249	15,310,753	(0.1)	11,000	15,100	37.3	6,514,694	6,887,351	372,657	5.7
Transportation	23,633,450	26,582,479	12.5	9,624,785	10,073,814	4.7	14,008,665	16,508,665	17.8	19,542,546	22,392,912	2,850,366	14.6
Strathmere Lodge	14,924,259	15,005,221	0.5	14,637,977	14,702,061	0.4	286,282	303,160	5.9	2,661,606	2,688,368	26,762	1.0
Strathmere Lodge - Debenture	1,361,440	1,361,440	0.0	1,361,440	1,361,440	0.0	-	-	0.0	757,000	757,000	-	0.0
Land Ambulance	43,081,555	46,864,128	8.8	40,829,223	44,480,937	8.9	2,252,332	2,383,191	5.8	3,683,927	4,184,659	500,732	13.6
Library	5,284,544	5,627,180	6.5	5,094,864	4,917,530	(3.5)	189,680	709,650	274.1	4,553,773	4,331,633	(222,140)	(4.9)
HEALTH UNIT	1,277,057	1,282,910	0.5	1,277,057	1,282,910	0.5	-	-	0.0	1,277,057	1,282,910	5,853	0.5
Transfer from Res. - Tax Rate										(151,452)	(1,420,450)	(1,268,998)	(837.9)
Transfer to Res. - Working Capital										-	-	-	0.0
Surplus - Winter Maintenance										(508,600)	(432,400)	76,200	15.0
COVID-19											(494,532)	(494,532)	0.0
Surplus - Library											(60,052)	(60,052)	0.0
Total before growth	\$ 114,085,792	\$ 123,068,188	7.9	\$ 97,154,933	\$ 101,970,622	5.0	\$ 16,930,859	\$ 21,097,566	24.6	\$ 44,630,371	\$ 45,975,942	\$ 1,345,571	3.01
Growth and Reassessment Impact										577,050	-	-	0.0
TOTAL	\$ 114,085,792	\$ 123,068,188	7.9	\$ 97,154,933	\$ 101,970,622	5.0	\$ 16,930,859	\$ 21,097,566	24.6	\$ 45,207,421	\$ 45,975,942	\$ 768,521	1.7



2021 BUDGET

ADMINISTRATION

Introduction

Governance

- The 2021 budget provides for salaries, and benefits for Council members and the Warden and various Council, Committee and Warden expenses. This budget also includes membership fees for organizations such as AMO and FCM.
- The Middlesex County Council is made up of the mayors and deputy mayors representing seven of the eight local municipalities within the county's borders: Municipality of Adelaide Metcalfe, Municipality of Lucan Biddulph, Municipality of Middlesex Centre, Municipality of North Middlesex, Municipality Southwest Middlesex, Municipality of Strathroy-Caradoc, Municipality of Thames Centre and Village of Newbury.
- Middlesex County is governed by County Council. The head of county council is elected annually, in December, by a vote at council and is known as the Warden.
- In 2020 County Council approved its 2021 to 2024 Strategic Plan, The Middlesex Initiative – Breaking New Ground. Council will be focused on implementing the objectives identified in this strategic document.

Office of the CAO

- The Office of the CAO is the administrative head of the County and reports directly to Council. The CAO is focused on the day-to-day operations of the County and the implementation of council's decisions.

County Clerk's Office

- The Clerk oversees and manages the legislative process and related activities for Council and Committees of Council, responsible for the communication of Council directives and actions, the custodian of all corporate records such as minutes and by-laws, and oversees our legislative requirement for records management.
- The Clerk provides secretariat support including the preparation of agendas, minutes, reports and by-laws for County Council, Committees and Boards, responsible for the communication of Council directives and actions, the custodian of all corporate records such as minutes and by-laws, oversees our legislative requirement for records management ensuring we meet our records retention requirements, updates our Classification schedule for Records Management to ensure the correct retention and Citations are followed, responsible for ensuring that we meet all AODA requirements, and provides reception, directs phone calls and general information at the Middlesex County Administration Offices

**2021**
BUDGET

ADMINISTRATION

Introduction - Continued

Human Resources

- The Human resource department is responsible for the management of employees through various HR functions: recruitment and selection; training and development; health and safety; compensation and benefits; performance management; succession planning; employee and labour relations.
- The department formulates and implements policies and procedures that are aligned with the organization's strategy to ensure that employees have the competencies and behaviours required to achieve the organization's strategic goals.

Treasury Department

- Treasury provides financial management and advice to County Council, CAO, County Departments, MLEMS Authority Board and Library Board. Develops innovative approaches and initiatives in the areas of Strategic Financial Planning, Budgeting and Forecasting, Tax Policy, Financial Policies and Risk Management, Payroll and Pension Administration.
- Treasury also provides transactional services relating to the maintenance of the general ledger, revenue, accounts payable, accounts receivable, banking, cash management and investments, reserve accounts and tangible capital assets. The department completes year end procedures, prepares audit materials and prepares financial statements. Administration of required Federal and Provincial grant programs and reporting requirements (FIR, Gas Tax, OCIF, etc.). Payroll services include pension administration and core payroll processing.

Legal Department

- The Legal department is a municipal law boutique legal office pioneered in 2012, which provides full service legal advice and representation and related corporate/business advice with respect to all challenges faced by the County.
- The department advises and litigates on a wide variety of subjects, Negotiate/draft a wide variety of agreements, licenses, leases, by-laws, policies, memoranda and other necessary corporate documents, Represent municipalities at various levels of court, Conduct municipal by-law prosecutions, etc.

**2021**
BUDGET

ADMINISTRATION

2021 Budget Highlights

- Insurance Costs have been updated to reflect expected increases in premiums upon renewal in July 2021. This increase to premiums is being experienced across municipalities.
- Budget includes the union and non-union annual increases.
- Council and Warden travel and council dinners was reduced by 25% to reflect virtual meetings in the first quarter of 2021.
- The Human Resource Department includes 0.5 FTE of a Health and Safety position with the other 0.5 FTE in the Transportation budget (previously this position fully allocated in Transportation), and a Human Resource Position which will support Land Ambulance.
- Revenue includes \$400,000 that was part of the Use of Proceeds allocation.
- New facility development of \$1 million has been added as a capital expense.



2021 BUDGET

ADMINISTRATION

Description		2020 Preliminary Actuals	2020 Budget	2021 Budget
REVENUES				
COUNTY OF MIDDLESEX	\$	2,855,571	3,246,748	3,339,989
SUPPLEMENTARY TAXES		700,000	700,000	700,000
INTEREST INCOME-GENERAL		250,000	250,000	250,000
RECOVERIES - AMBULANCE, ONTARIO WORKS		495,386	495,386	598,528
RENT - FACILITIES		722,289	722,289	787,051
COMMUNITY TRANSPORTATION PROJECT		211,848	-	369,737
COVID 19 PROGRAM		100,000	-	-
TRANSFER FROM RESERVE		125,000	125,000	1,125,000
TOTAL REVENUES		5,460,094	5,539,423	7,170,305
EXPENDITURES				
GOVERNANCE				
MEMBERS OF COUNCIL				
REMUNERATION		296,531	295,589	323,379
BENEFITS		16,580	19,490	19,639
INSURANCE		2,748	3,867	4,447
TRAVEL		6,478	28,700	21,500
EXPENSES		7,377	27,000	25,450
CONVENTIONS		26,292	70,882	70,659
MEMBERSHIPS		75,746	66,332	67,142
SPECIAL EVENTS		1,324	9,000	9,000
TOTAL MEMBERS OF COUNCIL		433,076	520,860	541,216



2021 BUDGET

ADMINISTRATION

Description	2020 Preliminary Actuals	2020 Budget	2021 Budget
LIBRARY BOARD			
REMUNERATION	5,963	12,798	13,016
BENEFITS	277	583	593
CONVENTIONS - PER DIEMS	6,434	20,400	20,400
TOTAL LIBRARY BOARD	12,674	33,781	34,009
MIDDLESEX ACCESSIBILITY			
REMUNERATION	1,280	2,400	2,441
BENEFITS	29	77	77
TRAVEL/EXPENSES/CONVENTIONS	290	510	510
TOTAL MIDDLESEX ACCESSIBILITY	1,599	2,987	3,028
TOTAL GOVERNANCE	447,349	557,628	578,253
ADMINISTRATION			
SALARIES	1,385,508	1,576,444	1,759,579
BENEFITS	432,658	453,012	492,017
SALARY/BENEFITS CONTINGENCY	20,000	20,000	20,000
EDUCATION/TRAVEL - CAO	11,256	20,000	20,000
EDUCATION/TRAVEL - CLERK	130	2,500	2,500
EDUCATION/TRAVEL - HR	2,910	10,400	10,400
EDUCATION/TRAVEL - HEALTH & SAFETY	262	9,000	9,200
EDUCATION/TRAVEL - TREASURY	6,000	27,000	27,000
EDUCATION/TRAVEL - COUNTY SOLICITOR	4,853	25,400	25,400
OPERATIONS	189,893	189,893	187,893
AUDIT	36,738	36,750	39,750
CONSULTING	120,800	120,800	122,600
INSURANCE	48,798	42,000	48,300
INSURANCE DEDUCTIBLE PAYMENTS	125,000	125,000	125,000
TAX WRITE-OFFS	400,000	400,000	400,000
PROPERTY TAX CAPPING - SHORT FALL	1,000	1,000	1,000
TOTAL ADMINISTRATION	2,785,806	3,059,199	3,290,639



2021 BUDGET

ADMINISTRATION

Description	2020 Preliminary Actuals	2020 Budget	2021 Budget
TRANSFERS			
TRANSFER TO RESERVE	125,000	125,000	125,000
TRANSFER TO CAPITAL	32,900	32,900	27,800
TOTAL TRANSFERS	157,900	157,900	152,800
TOTAL ADMINISTRATION	2,943,706	3,217,099	3,443,439
FACILITIES			
FACILITIES OPERATING			
SALARIES	86,705	94,157	90,886
BENEFITS	25,018	25,071	25,755
TRUCK MAINT./ EXP.	7,800	7,800	7,800
COUNTY BUILDING & GAOL - CLEANING	191,690	191,690	198,500
COUNTY BUILDING & GAOL - INSURANCE	14,730	14,730	16,940
COUNTY BUILDING & GAOL - UTILITIES	131,754	131,754	136,000
TOTAL FACILITIES OPERATING	457,697	465,202	475,881
TRANSFER TO CAPITAL			
TRANSFER TO CAPITAL	-	-	1,000,000
TOTAL FACILITIES	457,697	465,202	1,475,881
MPAC - ASSESSMENT SERVICES			
MPAC - ASSESSMENT SERVICES	1,299,494	1,299,494	1,302,996
COMMUNITY TRANSPORTATION			
COMMUNITY TRANSPORTATION PROJECT	211,848	-	369,736
COVID-19 PROGRAM	100,000	-	-
TOTAL EXPENDITURES	\$ 5,460,094	5,539,423	7,170,305

Description	2021 Budget
2021 CAPITAL PROJECTS	
BUILDING	1,000,000
TOTAL CAPITAL PROJECTS	1,000,000

**2021**
BUDGET

PLANNING DEPARTMENT

Introduction

The Planning Department supports County Council and local municipal councils to make decisions that often have long-term implications for the protection of the environment and the growth and development of the communities within Middlesex County. The Planning Department includes four service areas.

- County Planning - the Department administers the County's Official Plan and the Provincially delegated Approval Authority role for plans of subdivision, plans of condominium and local municipal official plans and official plan amendments.
- Local Planning - the Department works with local municipalities to provide local planning services including development review and special projects. An agreement is in place to define service levels and the planners have on-site office days and function largely as municipal staff.
- Mapping and GIS - the Department provides Geographic Information Services (GIS) for the County and aspects of GIS services for local municipalities and emergency services. This includes joint purchasing, the sharing of standardized data, centralized storage and access to web-based applications.
- Woodlands - the Department manages the County-owned Forest (1040 hectares), administers the Woodlands Conservation By-law (regulates the cutting of trees within woodlands under the Municipal Act) and administers the County and local municipal responsibilities under the Weed Control Act (noxious weeds growing in close proximity to agriculture).

**2021**
BUDGET

PLANNING DEPARTMENT

2021 Budget Highlights

Overall, the budget reflects maintaining current staff and service levels.

Funds have not been included for the Digital Development Planning Process project, which the local CAO working group have prioritized as one of their Top Ten Municipal Modernization projects. Working with ITS it is anticipated that opportunities for higher levels of government funding will be sought to support this initiative.

The budget includes \$30,000 for the Clean Water Project which is drawn from a Capital Account of funds realized from prosecutions under the Woodlands Conservation By-law. Staff have examined alternative options for this program, but recommend the Clean Water Project.

Special Project funding is increased to get the County Official Plan update 'over the finish line' including an agricultural policy review, implementation of Council's Strategic Priorities and the Economic Development Strategic Plan.



2021 BUDGET

PLANNING AND WOODLOTS

Description		2020 Preliminary Actuals	2020 Budget	2021 Budget
REVENUES				
COUNTY OF MIDDLESEX	\$	1,153,279	1,232,381	1,270,396
APPROVAL AUTHORITY FEES		76,100	50,000	60,000
OTHER		240	1,000	1,000
TOTAL REVENUES		1,229,619	1,283,381	1,331,396
EXPENDITURES				
PLANNING				
SALARIES		757,134	785,310	816,114
BENEFITS		203,829	199,929	199,573
OPERATIONS		37,554	47,600	58,560
MIDDLESEX GEOGRAPHY NETWORK		86,219	93,500	83,305
LEGAL SERVICES		415	2,500	2,000
SPECIAL PROJECTS		25,000	25,000	35,000
COVID-19 PROGRAM		951	-	-
TOTAL PLANNING		1,111,102	1,153,839	1,194,552
WOODLANDS				
SALARIES		83,377	88,006	89,692
BENEFITS		24,545	25,795	31,411
OPERATIONS		10,595	15,741	15,741
TOTAL WOODLANDS		118,517	129,542	136,844
TOTAL EXPENDITURES	\$	1,229,619	1,283,381	1,331,396



2021
BUDGET

PLANNING AND WOODLOTS

Description	2021 Budget
2021 CAPITAL PROJECTS	
CLEAN WATER PROGRAM	30,000
HARDWARE REPLACEMENT (HRP)	18,900
SOFTWARE LICENSING	1,800
SPECIAL PROJECTS	35,000
TOTAL CAPITAL PROJECTS	85,700

**2021**
BUDGET

ECONOMIC DEVELOPMENT

Introduction

The Economic Development Department promotes Middlesex County as an ideal place to establish and grow business while enjoying a high quality of life.

The department's main objectives are to nurture and attract private sector investment thereby, creating and maintaining job opportunities, and increasing the property tax base. To accomplish these objectives, the department engages in strategic economic development planning, and partners with local area municipalities, private industry, educational institutions, along with various regional economic development and trade agencies.

Business retention and expansion, as well as new investment attraction are priorities. Visitor attraction is carried out by the department; which acts as the Destination Marketing Organization for the County.

Key sectors include:

- Agri-business
- Manufacturing
- Tourism
- Small Business and Entrepreneurship

These sectors are promoted through the development of goal-oriented programs, key partnerships, and marketing campaigns and by providing an effective response to investment inquiries.

The Department of Economic Development serves four main functions in its role of supporting both the Economic Development and Tourism Development of the County:

1. Research and Information Management
2. Marketing and Communications
3. Business Retention
4. Investment Attraction



2021 BUDGET

ECONOMIC DEVELOPMENT

2021 Budget Highlights

- The Economic Development and Tourism budget is directly aligned with the priority objectives of the recently approved Middlesex County Strategic Plan and 2021-2025 Economic Development Strategic Plan which call for the Continuation/Enhancement of Tourism Marketing Support and for the Expansion of Foreign Direct Investment and Economic Development Services
- The 2021 budget places emphasis on Business Retention and new Investment Attraction in the wake of COVID-19. Alliance with regional investment attraction agencies is a key component; as well as supporting lower tier municipalities with Community Improvement Plan implementation
- Additional County resources are required in order to execute these strategic plan objectives and to maintain the level of supports that were provided in 2020 through the acquisition of Federal and Provincial grants
- Several grants have been confirmed and will be awarded to the Economic Development Department in 2021.
 - The Tourism Relief and Recovery Fund provided by FedDev Ontario continues to assist in the provision of Tourism marketing and promotional efforts (as well as full-time tourism staffing) to February 2021.
 - Rural Economic Development Funding from OMAFRA, combined with several partner sponsorships has been confirmed for our newly proposed "From our hands to your table" project celebrating local food and the relationship between producers and local tourism operators has been confirmed for 2021.
 - CanExport Funding from Global Affairs Canada has been confirmed to support the department's Foreign Direct Investment (FDI) efforts in 2021.
- A Canada Summer Jobs Funding application has been submitted and is currently pending approval to assist with the cost of a student intern assist in the department in 2021



2021 BUDGET

ECONOMIC DEVELOPMENT

Description		2020 Preliminary Actuals	2020 Budget	2021 Budget
REVENUES				
COUNTY OF MIDDLESEX	\$	516,498	552,876	687,876
GRANTS		176,576	46,333	80,017
TOTAL REVENUES		693,074	599,209	767,893
EXPENDITURES				
SALARIES		166,735	173,227	263,813
BENEFITS		45,360	44,943	72,633
OPERATIONS		23,489	40,271	38,542
ECONOMIC DEVELOPMENT SERVICES		230,964	213,435	239,728
TOURISM SERVICES		58,878	68,500	94,000
CANADIAN EXPERIENCES FUND		25,866	33,833	-
TOURISM RELIEF & RECOVERY FUND		121,099	-	19,177
OMAFRA FUNDING (RED)		-	-	40,000
SPECIAL PROJECTS		20,082	25,000	-
COVID-19 PROGRAM		601	-	-
TOTAL EXPENDITURES	\$	693,074	599,209	767,893

**2021**
BUDGET

INFORMATION TECHNOLOGY SERVICES

Introduction

The ITS budget represents a Shared Services Model for: staff, infrastructure and services ("IT Services"). The ITS department is responsible for the provision of IT Services to various organizations ("Business Partners"); Middlesex-London Paramedic Service, Strathmere Lodge Long-Term Care, Middlesex County Library, County Administration (including Social Services), North Middlesex, Lucan Biddulph, Thames Centre, Adelaide Metcalfe, Middlesex Centre, Southwest Middlesex and The Business Help Centre (CFDC Middlesex).

With 2021 brings new opportunity and new challenges for the ITS team; from municipal modernization, digital transformation, enhanced cybersecurity efforts and continued response to the COVID-19 pandemic. As 2020 brought about a number of challenges related to the pandemic, many projects slated for 2020 have been pushed forward to 2021.

Each County department and supported local municipality have received their "IT Budgets". Each IT Budget represents items that are specific to their department or organization which include:

- Equipment required to be replaced under the Hardware Replacement Plan / Lifecycle Management Program
- Software or hardware licensing and maintenance renewals which are required to maintain day to day operations, as well, to allow the ITS department to effectively support the requirements of the Business Partner
- New equipment or services to create or enhance departmental or organizational service delivery

It is important to note that within the ITS budget, all operational and capital items are required to support the daily operations and strategic planning of each of our Business Partners.

**2021
BUDGET**

INFORMATION TECHNOLOGY SERVICES

2021 Budget Highlights

Recoveries and Other Revenues

- Increase to Land Ambulance recoveries to better align their resource impacts on IT Services including dedicated staff at EMS HQ location
- Social Services remains the same to maintain costs of delivering the required support services
- Increased revenues from local municipalities to reflect their growing IT service requirements

Operating and Network

- Travel and Office Supplies have been reduced due to COVID-19
- Training remains status quo
- Internet Connectivity decreased slightly due to off-setting costs associated with multiple connections at the data centre
- Software Support and Licensing increased due to additional licenses for ticket management software, remote access software, anti-virus and electronic document management for ITS staff
- Overall increase in Network Expenditures
 - Hardware Maintenance increased:
 - Disaster Recovery and Business Continuity Program maintenance agreements increased
 - Network Support and Supplies
 - Small increase to yearly licensing and subscription fees
 - Reduced costs associated to Datacentre Hosting – City of London

Salary and Benefits

- Includes salary and benefits to reflect recent changes in service provision
- Includes union and non-union annual increases

Capital Program

- Computer Hardware
 - Hardware Replacement Plan
 - New Computer Hardware
- Software Licensing
- Enhancing Cyber Security Program
- Transfer to PSAB Capital Asset Replacement Plan
- ITS Strategic Plan Development



2021
BUDGET

INFORMATION TECHNOLOGY SERVICES

2021 Budget Highlights - Continued

COVID-19 Program

- Added Zoom licensing
- Added license costs to account for additional remote access users
- Added additional internet capacity to account for additional remote access users

PSAB Related Projects for 2021

- PSAB related projects are funded through the PSAB Reserve Fund (Asset Management Planning)
- Replacement of Server and Storage Infrastructure
- Replacement of Email Filtering Equipment



2021 BUDGET

INFORMATION TECHNOLOGY

Description	2020 Preliminary Actuals	2020 Budget	2021 Budget
REVENUES			
COUNTY OF MIDDLESEX	\$ 1,124,020	1,267,815	1,225,282
RECOVERIES	360,693	357,293	374,428
OTHER REVENUES	152,021	141,117	149,673
TOTAL REVENUES	1,636,734	1,766,225	1,749,383
EXPENDITURES			
SALARIES	920,806	964,530	914,034
BENEFITS	264,230	265,014	264,851
OPERATIONS	33,373	57,000	47,000
NETWORK MAINTENANCE	254,256	329,681	343,446
COVID-19 PROGRAM	14,069	-	30,052
TRANSFER TO CAPITAL	150,000	150,000	150,000
TOTAL EXPENDITURES	\$ 1,636,734	1,766,225	1,749,383
2021 ITS CAPITAL PROJECTS			
COMPUTER HARDWARE (HRP)			10,500
COMPUTER HARDWARE (NEW)			5,000
SOFTWARE LICENSING			8,000
CYBER SECURITY - INTERNAL VULNERABILITY SCAN			10,000
ITS STRATEGIC PLAN			40,000
TRANSFER TO PSAB CAPITAL ASSET REPLACEMENT			76,500
TOTAL CAPITAL PROJECTS			150,000



2021 BUDGET

DEPARTMENT OF SOCIAL SERVICES

Introduction

Social Services provides a wide range of programs and services including Ontario Works, Child Care and Early Years and Homelessness. Other initiatives and/or programs include Middlesex Supports and Homemakers and Nurses Program. The budget for Social Housing is also included here. The City of London is the provincially designated Service Manager; however, Ontario Works, Child Care and Early Years and Homelessness are delivered in the County through contracted service agreements with the Service Manager.

Ontario Works Program

- Ontario Works provides temporary financial assistance to residents in need while they are actively assisted in becoming employed and achieving self-reliance. Income assistance includes allowances for basic needs, shelter, as well as other benefits prescribed in the regulations to those applicants who meet mandatory eligibility requirements. Employment Assistance may include options to help individuals and families find and retain employment, become more employment ready and access funding for training and other employment related expenses.

Child Care and Early Years

- Child Care and Early Years includes the provision of General Operating Grants, Fee Subsidies, One-Time Grants, Special Needs Resourcing, Capacity Building, EarlyON Program and Services, Wage Enhancement Grants and Home Child Care Enhancement Grants.
 - General Operating Grants: Provides financial assistance for the operation of licensed child care services to eligible operators who have a Child Care Services Agency Funding Agreement with the County of Middlesex.
 - Fee Subsidies: Provides financial assistance to eligible families to pay for child care fees in licensed child care who have a Purchase of Service Agreement for Fee Subsidy with the County of Middlesex.
 - Special Needs Resources: Provides Enhanced Support Services from a contracted community agency to promote equitable access for children with special needs, disabilities, and/or medical conditions to fully participate in child care and EarlyON programs and services.

**2021**
BUDGET

DEPARTMENT OF SOCIAL SERVICES

Introduction - Continued

Community Homelessness Prevention Initiative (CHPI)

- CHPI aims to prevent and end homelessness by improving access to adequate, suitable and affordable housing and by providing services for people experiencing homelessness or at risk of becoming homeless.

Social Housing

- Responsibility for social housing access, eligibility, and waitlist management, the administration of social housing mortgage subsidies, supplements, and program compliance, and the administration of new affordable housing program responsibilities resides with the City of London as the Service Manager (Housing Services Act). The public housing stock within the City and County is owned and delivered by the London and Middlesex Community Housing (LMCH), as a corporate entity of the City of London.

The Homemakers and Nurses Services Program (HMNS)

- HMNS is a community-based service operated by the County of Middlesex. It provides homemaking services through a community agency contract to individuals who require assistance with household activities and who have limited financial resources.

**2021
BUDGET**

DEPARTMENT OF SOCIAL SERVICES

2021 Budget Highlights

- The Ontario Works program costs budget line has decreased in 2021 by \$210,626 as a result of reductions made to caseload assumptions. Caseload has declined throughout 2020 due to clients opting for the Federal emergency benefits in light of COVID. The Ontario Works program costs are funded by the Ministry of Children, Community and Social Services (MCCSS).
- The provincial funding (MCCSS) for Ontario Works administration has been frozen in 2021. The Employment funding has been kept at the 2020 baseline to provide stability and opportunity to respond to shifting priorities and client needs. However, as per our Ontario Works services cost apportionment and agency agreement, the City of London calculated the Provincial funding based on the County share of the total CMSM case load. The Provincial funding decreased in 2021 for the County.
- Child Care and Early Years Funding from the Ministry of Education is determined on an annual basis. The budget reflects a required County contribution of \$224,031.
- Child Care funding changes were announced in 2019 to be phased in over a three-year period starting in January 2020. On January 1, 2021, the CMSM was to have been required to cost-share Expansion Plan operating funding at a rate of 80/20 provincial/municipal, and CMSMs were to be required to cost share all administrative funding at a rate of 50/50. On January 1, 2022, the threshold for the allowable administrative funding CMSMs can spend on childcare will be reduced from 10% to 5%. The Province announced on November 27, 2020, due to the current unique circumstances resulting from COVID-19, the ministry will provide a one-time transition grant of \$49M to CMSMs in 2021 to offset and assist with the new required cost share for provincial child care administration, and that CMSMs will continue to cost share Expansion Plan operating funding at a rate of 80/20 provincial/municipal. However, the Expansion Plan cost share for 2021 will remain voluntary and will not be required.
- Social Housing has increased by \$364,104 in 2021 compared to 2020. The 2021 budget figure is calculated using the blended formula based on using 70% weighted assessment and 30% actual costs basis (using location of housing units as the measurement). The City of London 2020-2023 Multi Year Budget included LMCH business cases that were approved (increases are expected each year).
- In December 2021, City of London Council approved the recommendation to integrate the London Housing Development Corporation (HDC) into the City of London's Civic Administration in early Q2 of 2021. At this time the County has not been advised of any cost savings.



2021 BUDGET

FAMILY AND SOCIAL SERVICES

Description	2020 Preliminary Actuals	2020 Budget	2021 Budget
REVENUES			
COUNTY OF MIDDLESEX	\$ 6,407,489	6,514,694	6,887,351
GOVERNMENT CONTRIBUTION - PROVINCE/CITY & OW	7,979,988	8,820,555	8,438,502
TOTAL REVENUES	14,387,477	15,335,249	15,325,853
EXPENDITURES			
ONTARIO WORKS & EMPLOYMENT ADMINISTRATION			
SALARIES	943,605	1,036,030	1,028,285
LOCAL SYSTEM SUPPORT SALARIES	113,300	56,650	56,650
BENEFITS	299,840	291,035	307,892
LOCAL SYSTEM SUPPORT EQUIPMENT	57,936	46,012	45,452
TRAVEL	8,271	30,000	15,000
TRAINING AND EDUCATION	2,831	15,000	15,000
MEMBERSHIPS	1,900	2,500	2,500
GENERAL OFFICE EXPENSE	34,699	35,000	35,000
TECHNOLOGY	3,042	3,000	3,000
ACCOMODATION	81,500	66,500	81,500
PROFESSIONAL ADVISORS	-	2,500	2,500
PURCHASED SERVICE	47,970	50,000	50,000
PARTICIPATION EXPENSES	10,997	30,000	30,000
INTAKE SCREENING - CITY OF LONDON	-	28,000	28,000
PROGRAM COSTS	3,101,035	3,857,969	3,647,343
TOTAL ONTARIO WORKS & EMPLOYMENT ADMINISTRATION	4,706,926	5,550,196	5,348,122



2021 BUDGET

FAMILY AND SOCIAL SERVICES

Description	2020 Preliminary Actuals	2020 Budget	2021 Budget
CHILDREN'S SERVICES			
ADMINISTRATION - SALARIES	149,787	119,695	135,000
ADMINISTRATION - BENEFITS	34,079	32,118	36,352
PROGRAM - FEE SUBSIDY	2,984,731	3,577,202	3,448,779
PROGRAM - SUMMER RECREATIONAL CHILD CARE	-	15,000	15,000
PROGRAM - SPECIAL NEEDS	260,184	311,629	264,087
MIDDLESEX SUPPORTS	124,000	124,000	124,000
PAY EQUITY	25,032	25,032	25,032
CAPACITY	31,200	31,200	31,200
TOTAL CHILDREN'S SERVICES	3,609,013	4,235,876	4,079,450
SOCIAL HOUSING			
SOCIAL HOUSING - SOCIAL HOUSING	5,358,781	5,358,781	5,722,885
OTHER PROGRAM COSTS			
OTHER PROGRAM COSTS	108,194	190,396	175,396
COVID-19 PROGRAM	604,563	-	-
TOTAL EXPENDITURES	\$ 14,387,477	15,335,249	15,325,853

The Corporation of the City of London Housing Division
 County of Middlesex Share of Social Housing Expenditures
 Forecast 2021-2023
 With information up to February 5, 2021

	Revised Budget		
	2021	2022	2023
Housing Division	16,435,273	16,794,779	17,169,564
Housing Development Corporation (HDC)	394,277	448,168	502,512
London Middlesex Community Housing (LMCH):			
- Operating (includes BC #19 Staffing & Security)	13,184,441	13,900,182	14,676,651
- Solid Waste Removal Costs incurred by City	322,320	328,766	335,342
- Capital - Annual Capital Allotment	2,208,000	2,208,000	2,208,000
- Capital - Business Case #12 Infrastructure Gap	3,042,000	4,542,000	6,142,000
- Capital - Business Case #18 CMHC Co-Investment	2,351,000	2,449,000	2,550,000
Total LMCH	21,107,761	23,427,948	25,911,993
Other Housing Projects:			
- Regeneration of Public Housing	-	-	-
- Housing Consortium Initiative	90,000	90,000	90,000
- Other draws from Social Housing Reserve Fund	100,000	100,000	100,000
Total Other Housing Projects	190,000	190,000	190,000
Total City of London Net Costs - Social Housing	38,127,311	40,860,895	43,774,069
2020 Weighted Assessment ¹	15.010%	15.010%	15.010%
County Billing	5,722,885	6,133,194	6,570,459

¹ This should be adjusted once future weighted assessments are confirmed.

Confirmed 2020 cost Sharing		
Social Housing	City of London Percent Share	County of Middlesex Percent Share
Weighted Assessment 70%	82.499021%	17.500979%
Actual Units 30%	90.80%	9.20%
Revised Cost Share	84.990%	15.010%

**2021**
BUDGET

TRANSPORTATION

2021 Budget Highlights

2021 Operating Budget

County levy increased overall by 15.44% as per increases as indicated below:

- County Road and Bridge Assumption study resulted in an overall increase in total centreline kilometers of roads in the County system to 852 km (approximate 3% increase).
- No increase to provincial funding through the OCIF formula based funding, however Federal Gas Tax funding increased to \$2,269,251 for an increase of \$98,633.
- Non-union salaries increases assumed at 1.7% and union increase 1.85%. Also includes one-time salary adjustments for job evaluation of non-union staff.
- Material cost increases assumed at 1.5%
- Winter maintenance budget has finally increased to the point where the previously recommended 7% annual increases (over normal estimated cost increases) are no longer required.
- Per kilometer annual maintenance costs \$9,394 (winter maintenance costs \$6,602)

2021 Capital Budget

- Transfer to capital reserves for roads projects increased to \$11,058,665 (\$2,250,000 increase from 2020) to account for increased amount of road infrastructure and implementation of infrastructure recommendations of the Middlesex County Cycling Strategy.
- Proposed increase to County bridge capital budget to reflect findings of bridge study indicating an investment of \$45,500,000 over the next ten years in order to properly manage these assets. Budget levels have slowly increased and staff are recommending an increase of \$250,000 to bring this budget to the recommended \$4,500,000 per year.
- Approximately 64.5 lane km scheduled for reconstruction/rehab in 2021. Major road reconstruction with County forces scheduled for Glengyle Drive in Strathroy-Caradoc. Partnerships with Strathroy-Caradoc, Thames Centre and North Middlesex for urban renewal projects in Strathroy, Thorndale and Parkhill.
- County Central Operations Centre renovations scheduled for completion this spring.
- Detailed design and preliminary construction and utility relocation for the Glendon/Vanneck/Coldstream/Jeffries roundabout.
- Major bridge projects include Black's Bridge, Bothwell Bridge and Kilworth Bridge rehabilitations and several smaller bridge rehabilitations to be completed by County forces. Continued investment to fund the replacement of the Thorndale Bridge sometime over the next 8 to 10 years.

**2021**
BUDGET

TRANSPORTATION

2021 Budget Highlights – Continued

2021 Operating Budget – Continued

- New traffic signals anticipated in Parkhill and the remainder of the traffic signal infrastructure to be converted to LED technology in 2021.
- Transfer to equipment capital as per asset management policies of \$800,000.
- Transfer to facilities capital as per asset management policies of \$150,000.

2021 Fire/EMS/911

- No change due to extended COVID-19 impacts on Emergency Management staff and resources.

2021 Environmental Services

- No change as per agreement with the City of London for household special waste. No special projects are anticipated in 2021.

County Highways Budget Considerations

1% of total highways budget ≈ \$265,000

Guiding Principles Operating Budget

The County of Middlesex operates on the principle of operating in both summer and winter with a generally static number of employees. Our staff perform various maintenance activities in the summer and winter maintenance in the winter months. Our fleet and staffing complement has been designed to provide a consistent level of service and although the total length of roads in the County system has increased several times since 1999 our full time staff complement has only increased by one full time employee.

The individual items in the County maintenance budget are estimated for our expected activities, but since we are working with a static number of employees and equipment and over expenditure in one area consequently requires an under expenditure in another.

Any reduction in a single maintenance item results in a change to our overall service levels and may necessitate a reduction in staff. Outside of the potential union issues with staff reductions, there would be a serious impact on the County winter maintenance operations. A reduction in our fleet would necessitate the hiring of private snow plow operators, which our history has shown to be at least 30% more expensive than using our own forces for winter maintenance.

**2021**
BUDGET

TRANSPORTATION

2021 Budget Highlights – Continued

Guiding Principles Capital Budget

The County's road capital budget is calculated with an estimated service life of 18 years for pavements. For our current road network that would mean an average of 47.5 km (95 lane km) should be rehabilitated each year. Our current road transfer to capital allows us to maintain this practice. A reduction would result in a decline in the overall condition of our road network. The construction of the infrastructure recommended in the Middlesex County Cycling Strategy is expected to cost approximately \$64,000,000 over the next 20 years.

The recommendations of the county wide bridge study suggests that an investment of approximately \$45,500,000 over the next ten years is required in order to maintain this infrastructure to an acceptable level of service in accordance with good asset management practices.



2021 BUDGET

TRANSPORTATION

Description	2020 Preliminary Actuals	2020 Budget	2021 Budget
REVENUES			
COUNTY OF MIDDLESEX	\$ 19,542,546	19,542,546	22,392,912
TRANSFER FROM RESERVES	-	-	-
CITY OF LONDON	1,152,164	1,250,000	1,250,000
GRAVEL ROYALTY	122,614	50,000	50,000
FEDERAL GAS TAX	2,170,588	2,170,588	2,269,251
ONTARIO COMMUNITY INFRASTRUCTURE FUND	620,316	620,316	620,316
TOTAL REVENUES	23,608,228	23,633,450	26,582,479
EXPENDITURES			
OPERATING COSTS			
ROAD MAINTENANCE	7,474,412	7,780,088	8,003,600
BRIDGE & CULVERT MAINTENANCE	239,163	250,000	250,000
OVERHEAD	2,079,427	1,861,568	2,105,678
EQUIPMENT & HOUSING OPERATIONS	(701,074)	(784,875)	(830,464)
ENVIROMENTAL SERVICES	-	25,000	25,000
EMERGENCY PLANNING, FIRE & 911	507,635	493,004	520,000
TOTAL OPERATING COSTS	9,599,563	9,624,785	10,073,814
TRANSFERS			
TRANSFER TO ROADS CAPITAL	8,808,665	8,808,665	11,058,665
TRANSFER TO EQUIPMENT CAPITAL	800,000	800,000	800,000
TRANSFER TO FACILITIES CAPITAL	150,000	150,000	150,000
TRANSFER TO BRIDGE CAPITAL	4,250,000	4,250,000	4,500,000
TOTAL TRANSFERS	14,008,665	14,008,665	16,508,665
TOTAL EXPENDITURES	\$ 23,608,228	23,633,450	26,582,479


2021
BUDGET

STRATHMERE LODGE

Introduction

Strathmere Lodge is a 160-bed long term care home. We provide around-the-clock nursing care to adults in need of such, which largely includes the frail elderly, but also includes adults with neurodegenerative diseases, and adults who have physical and mental developmental delays and disabilities.

2021 Budget Highlights

Revenue

Consistent with previous years, no provincial funding announcements for 2021 have been made.

Any provincial changes to the five (5) per diem funding envelope rates (multiplied by 160 beds and by 365 days to determine our annual envelope funding) will take effective as follows:

	Funding Envelope	Per Diem Change Date
1	Nursing & Personal Care ("Nursing Envelope")	April 1, 2021
2	Program and Support Services ("Recreation Envelope")	April 1, 2021
3	Other Accommodations ("Admin/Overhead Envelope")	July 1, 2021
4	Food	July 1, 2021
5	Global	July 1, 2021

The province announced a multi-year plan in 2020 to significantly increase funding for Direct Care (Nursing) hours. Presumably, we will see movement on this for this year, but this remains to be seen.

Nursing envelope funding is further determined annually by each long term care home's unique "Case Mix Index" (CMI) number. Hence, each home's annual Nursing envelope funding is calculated as follows:

Provincial Nursing envelope Per Diem rate X # of beds X 365 days X **CMI**

Each home knows its "raw" CMI number (derived from the quarterly health assessments done on residents), but the "funded" CMI is a statistical calculation made by The Ministry of Long Term Care after The Ministry considers the "raw" CMI number from each of the province's 625 long term care homes.

At this point, we know that our "raw" CMI slightly improved for 2021 funding, but we cannot forecast our "funded" CMI number, calculated by The Ministry.

**2021
BUDGET**

STRATHMERE LODGE

2021 Budget Highlights - Continued

Expenditures

The long term care home sector is very labour intensive. At The Lodge, wage and benefit costs make up 82% of total operating costs.

Almost all of The Lodge's 121 FTE (full time equivalent) staff are unionized. The bulk of the staff belong to Unifor. The collective bargaining agreement with Unifor expired December 31, 2020. Negotiations on a renewed contract with Unifor have been delayed due to the pandemic.

Registered Nurses (RNs) belong to ONA (Ontario Nurses' Association). The collective bargaining agreement with ONA expired on March 31, 2020.

The anticipated approved wage increase for non-union staff (six in total) is 1.7%, effective January 1, 2021.

Benefit costs (including CPP and EI premiums, OMERS pension contributions, extended health and dental premiums, and WSIB charges) have decreased for 2021 as we have resolved two longstanding WSIB cases.

Other Expenses have increased by 2.4%, which can largely be attributed to the cost of Supplies, including Personal Protective Equipment (PPE).

1. Capital Requirements

Capital cost requirements for Strathmere Lodge for 2021 (\$303,160) are \$17,000 higher than 2020.

The major capital project for 2021 is the replacement of our building access control system (e.g., use of fobs for building security and resident safety).

2. County Contribution

As a result of the above, we have budgeted for a **\$27,000 (1%) increase** in the County's contribution amount.

**2021**
BUDGET

STRATHMERE LODGE

2021 Budget Highlights - Continued

3. Considerations

From the most recent Benchmarking data available from AdvantAge Ontario, Middlesex County's contribution to Strathmere Lodge operations is well below the provincial average among municipalities (Middlesex County contribution per resident day at \$30.54 versus municipal average of \$55.17. At 57,000+ resident days per year at The Lodge, another \$1.4M of annual County contribution would bring Middlesex County to the municipal average).

4. 2021 Proposed Budget and Explanation Details

Please see the attached.



2021 BUDGET

STRATHMERE LODGE

Description	2020 Preliminary Actuals	2020 Budget	2021 Budget
REVENUES			
COUNTY OF MIDDLESEX	\$ 1,908,293	2,661,606	2,688,368
PROVINCE OF ONTARIO	9,051,045	7,826,889	7,739,832
RESIDENTS	4,082,128	4,236,868	4,404,627
OTHER	111,436	82,614	39,234
TRANSFER FROM RESERVE - WSIB	30,000	30,000	30,000
TRANSFER FROM RESERVE - CAPITAL	86,282	86,282	103,160
TOTAL REVENUES	15,269,184	14,924,259	15,005,221
EXPENDITURES			
SALARIES	9,337,815	9,619,125	9,701,032
BENEFITS	2,421,896	2,625,891	2,560,428
SUPPLIES	256,179	213,570	229,130
FACILITY REPLACEMENTS	32,824	47,060	54,150
FACILITY MAINTENANCE	195,883	257,975	252,830
OTHER REPLACEMENTS	106,747	106,210	106,210
PURCHASED SERVICES	535,738	580,381	588,477
RAW FOOD	582,417	574,251	576,207
UTILITIES	340,734	356,500	366,500
INSURANCE	45,276	42,591	44,720
AUDIT	6,513	4,200	4,500
LEGAL & CONSULTING	26,971	15,000	20,000
TREASURY CHARGE	103,600	103,600	104,800
OFFICE EXPENSES	34,048	34,016	36,940
EDUCATION, TRAVEL & CONVENTIONS	24,328	57,607	56,137
CAPITAL	286,282	286,282	303,160
COVID-19 PROGRAM	931,933	-	-
TOTAL EXPENDITURES	\$ 15,269,184	14,924,259	15,005,221



2021 BUDGET

STRATHMERE LODGE

Description	Preliminary Actuals	2020 Budget	2021 Budget
STRATHMERE LODGE CAPITAL PROJECTS			
MAXI MOVE LIFT REPLACEMENT (1)	\$ -	13,282	-
BUILDING EXTERIOR REPAIR/PAINTING	-	43,000	-
SM RESIDENT HOME AREA FLOORING	-	50,000	-
SM LED LIGHTING RETROFIT	-	50,000	-
160 WINDOW COVERINGS	-	80,000	-
RESIDENT WINDOW REPAIRS (84)	-	31,500	-
ROBOCOUP BLIXER 7 QT 2 SPEED	-	-	6,500
ADJUSTABLE DINING TABLES (2)	-	-	11,100
EXTRA LOW BEDS (10)	-	18,500	18,500
SARA LIFT (1)	-	-	6,200
ARJO NINJO'S	-	-	53,260
PR RESIDENT HOME AREA FLOORING	-	-	40,000
PP LED LIGHTING RETROFIT	-	-	40,000
RESIDENT WINDOW PANE REPLACEMENT (14)	-	-	5,600
TERRACE FENCING	-	-	8,000
40' STEEL STORAGE CONTAINER	-	-	9,000
ACCESS BUILDING CONTROL SYSTEM REPLACEMENT	-	-	100,000
DIGITAL RESIDENT DIRECTORY	-	-	5,000
TOTAL CAPITAL PROJECTS	\$ -	286,282	303,160



2021 BUDGET

STRATHMERE LODGE DEBENTURE

Description		2020 Preliminary Actuals	2020 Budget	2021 Budget
REVENUES				
COUNTY OF MIDDLESEX	\$	757,000	757,000	757,000
PROVINCE OF ONTARIO		604,440	604,440	604,440
TOTAL REVENUES		1,361,440	1,361,440	1,361,440
EXPENDITURES				
PRINCIPAL		890,000	890,000	890,000
INTEREST		238,272	238,272	196,297
TSF. TO RESERVE - TAX RATE		233,168	233,168	275,143
TOTAL EXPENDITURES	\$	1,361,440	1,361,440	1,361,440

**2021**
BUDGET

MIDDLESEX-LONDON PARAMEDIC SERVICE

Introduction

Middlesex-London Emergency Medical Services Authority, operating as Middlesex-London Paramedic Service is the direct provider of paramedic services for the County of Middlesex and the City of London, under the leadership of the Chief. Administrative offices are located in the Emergency Medical Services Headquarters located at 1035 Adelaide Street South, London, Ontario.

Paramedic Service management is provided by a Chief, two (2) Deputy Chiefs, a Commander of Operations, Manager of Administration, and twelve (12) Operational Superintendents, one Educational Superintendent, one Superintendent of Community Paramedicine, one Superintendent of Service Compliance and eight (8) Deputy Superintendents. Operations are conducted from thirteen ambulance stations located throughout the County and the City.

The front-line of the organization is made up of over 330 full-time and part-time paramedics. Our staff include 71 advanced care paramedics, with the remainder as primary care paramedics.

Middlesex-London Paramedic Service, delivers an efficient and high quality emergency medical response, patient care and other paramedic services to the population of Middlesex County and London. Governed by required provincial targets and standards as a minimum service level, Middlesex-London Paramedic Service will rapidly respond to patients in crisis, provide excellence in emergency medicine, be proactive in planning for our vulnerable patients, lead emergency preparedness for our community, collaborate with our partners, and contribute to evidence based best practice for the advancement of the paramedic profession.

Middlesex-London Paramedic Service has three outward facing edges:

1. 911 response operations – at peak, 28 ambulances staffed with 2 paramedics, strategically positioned throughout the City of London and County of Middlesex. Ambulances respond to request for service (Dispatched by provincial centres), rendering care and transport to patients. Included in this deployment is a dedicated neonatal transport unit (separately funding by the MOH) committed to assisting hospital based neonatal transport teams in moving their patients. Made up of highly qualified primary and advanced care paramedics, the operation responded to over 90,000 calls for service in 2020.

**2021**
BUDGET

MIDDLESEX-LONDON PARAMEDIC SERVICE

Introduction - Continued

2. Community Paramedicine – Operating outside of the Ambulance Act, Middlesex-London Paramedic Service's Community Paramedicine program offers a variety of "non-traditional" services, aimed at reducing 911 requests for service, providing care to the communities most vulnerable patients, and providing follow-up to patients recently seen/treated by paramedics. Additionally, the Community Paramedic program is highly involved in proving community COVID19 testing both at testing centers and through its mobile testing program utilizing the Emergency Support Unit (ambulance bus). Community Paramedicine programming receives no municipal funding, and is subject to alternative funding streams, most recently, the now reformed Southwest Local Hospital Integration Network (SWLHIN), which is attached to the now Ontario Health.
3. Community Education/Public Access Defibrillation Program (PAD) – this program, delivered by one employee, oversees the delivery of education to the public (CPR, First Aid and PAD) as well as managing over 320 public access defibrillators throughout the community. This program is funding through cost recovery charges to community groups, who request our services.

2021 Budget Highlights

- The addition of (3) three new (12) twelve hour ambulances added in 2021. The proposed enhancement will add 12 full-time paramedic positions in 2021.
- Paramedic salary and collective agreement placeholders (CA expires on December 31, 2020).
- The proposed budget includes additional funds dedicated to paramedic training. Ongoing paramedic training is required in order to meet expanding paramedic scopes of practice and health and safety requirements, including COVID training for paramedics.
- Additional funds have been allocated for WSIB claims in the proposed 2021 budget. Middlesex-London Paramedic Service has experienced a rise in WSIB claim costs over the past several years.
- Included in the 2021 proposed budget are proactive investments in employee mental health for employees. This includes EFAP services, a consulting psychologist and a dedicated Peer Support Team.
- The proposed draft projection includes additional funds dedicated to auditing, quality assurance and risk management initiatives.

**2021**
BUDGET

MIDDLESEX-LONDON PARAMEDIC SERVICE

2021 Budget Highlights - Continued

- Middlesex-London Paramedic Service has allocated additional funds for consumable supplies (medical supplies and medical equipment) in 2021. This is due to projected call demand, Ministry of Health requirements, COVID related material and supplies, inflationary considerations and special operations equipment.
- The proposed draft projection includes capital costs for the purchase of nine (9) new ambulance vehicles in 2021. This is to keep up with fleet department cycle.
- The proposed budget includes additional funds for liability and fleet insurance premiums.
- The proposed draft budget includes rent and station maintenance expenditures commensurate with station lease obligations and planned station replacements.

Budget Pressures in 2021:

Middlesex London Paramedic Service continues to face numerous financial and operating pressures in 2021. Specifically,

- Provincial funding uncertainty
- Community Paramedicine funding uncertainty
- Call volume
- Offload delays
- COVID19
- Rising insurance costs
- Sanctioned and Unsanctioned events
- Supply chain and inflation uncertainties
- Presumptive PTSD legislation cost
- One-year funding lag from the Ministry of Health
- The service is not supported by development charges

Thank you for your time and the opportunity to present the proposed 2021 budget for Middlesex-London Paramedic Service.



2021 BUDGET

LAND AMBULANCE

Description	2020 Preliminary Actuals	2020 Budget	2021 Budget
REVENUES			
COUNTY OF MIDDLESEX	\$ 3,738,182	3,683,927	4,184,659
PROVINCE OF ONTARIO - LAND AMBULANCE	20,799,286	18,954,677	21,540,778
CITY OF LONDON - LAND AMBULANCE	18,942,951	18,942,951	21,138,691
TRANSFERS FROM RESERVES	1,500,000	1,500,000	-
TOTAL REVENUES	44,980,419	43,081,555	46,864,128
EXPENDITURES			
SERVICES			
PAYMENTS TO MIDDLESEX-LONDON PARAMEDIC SERVICE	42,541,971	40,829,223	44,480,937
VEHICLES, EQUIPMENT & MEDICAL SUPPLIES			
TRANSFER TO VEHICLE & EQUIPMENT CAPITAL	2,438,448	2,252,332	2,383,191
TOTAL EXPENDITURES	\$ 44,980,419	43,081,555	46,864,128

**2021**
BUDGET

MIDDLESEX COUNTY LIBRARY

Introduction

Middlesex County Library is responsible for the provision of library and information services throughout Middlesex County. We are a 15 branch system that serves a range of rural and small urban communities.

Middlesex County Library provides a variety of information, research, and recreational programs and services. These include:

- Access to print and digital collections
- Access to technology – public computers, wifi, printing/scanning/faxing, makerspace tech – and tech support
- Access to online courses and research databases
- Support for employment and government information requests
- Meeting and office space for service partners and community agencies
- Programming for all ages
- Services for homebound patrons and long term care/retirement homes
- EarlyON Child and Family programming

**2021
BUDGET**

MIDDLESEX COUNTY LIBRARY

2021 Budget Highlights

- The proposed 2021 Library budget takes into consideration current service levels, and the eventual resumption of in-person services and programs. 2020 was a year that challenged the way we approach every aspect of library service, and some of those changes and transformations will remain after the pandemic has ended. Service level reductions due to the COVID-19 pandemic resulted in a significant surplus, which is reflected in the draft budget, and which offsets the County contribution for 2021.
- The proposed budget includes a reduced salary budget, recognizing that the library service level may not increase until the second quarter or later. Additional funds have been allocated to the supply budget, recognizing the ongoing cost of personal protective equipment and cleaning supplies to ensure the safety of both staff and the public.
- This budget reflects a number of transformative projects and initiatives planned for 2021:
 - The library website requires significant updating, and it is the recommendation of staff that we pursue an RFP for a redesign, to create a more responsive and user-friendly online presence.
 - To enhance the presence of the library in communities without a library branch, this budget includes funds to install a collection vending/dispensing unit – an exciting project that aligns with the Board’s strategic priority to “turn outwards” and “enhance our capacity to be an active presence in our communities.”
 - The proposed budget includes funds for a Radio-frequency identification (RFID) project, to enhance and streamline library inventory control. This project would include collection tagging, the purchase of RDIF technology (ie. Smart Bins) and the installation of self-checkout stations that are more intuitive and easier to use.
 - The branch enhancement projects include new children’s shelving in the Dorchester and Komoka branches, and improving the layout of the Lucan Branch public computer area.
- The 2021 Library Board budget will allow for the continuation of a number of projects and planned enhancements, as well as the implementation of new initiatives that will improve both the virtual and physical presence of Middlesex County Library.



2021 BUDGET

LIBRARY

Description	2020 Preliminary Actuals	2020 Budget	2021 Budget
REVENUES			
COUNTY OF MIDDLESEX	\$ 4,553,773	4,553,773	4,331,633
PROV. OF ONT. - OPERATING	134,047	134,047	134,047
EARLYON CHILD AND FAMILY CENTRES	350,000	350,000	350,000
SOCIAL SERVICES	90,506	106,500	106,500
DONATIONS / FUNDRAISING	6,277	10,000	6,000
FINES & LOST BOOKS	2,918	15,000	4,000
OTHER REVENUES	1,312	12,000	5,000
ONE-TIME MODERNIZATION FUNDING	-	-	355,000
SURPLUS PRIOR YEAR	160,034	103,224	335,000
TOTAL REVENUES	5,298,867	5,284,544	5,627,180
EXPENDITURES			
SALARIES	1,749,398	2,621,762	2,419,890
BENEFITS	449,457	556,254	560,434
OPERATIONS	181,732	242,200	267,700
COLLECTIONS	366,329	471,000	471,000
BRANCH DEVELOPMENT	19,492	60,000	60,000
BRANCHES - RENT	699,355	700,024	700,290
AUTOMATION	105,460	134,643	129,091
TRANSFER TO CAPITAL	189,680	189,680	709,650
DELIVERY SERVICE	8,981	8,981	9,125
EARLYON CHILD AND FAMILY CENTRES	392,554	300,000	300,000
COVID-19 PROGRAM	87,931	-	-
TOTAL EXPENDITURES	\$ 4,250,369	5,284,544	5,627,180
SURPLUS / DEFICIT	\$ 1,048,498		

**2021
BUDGET****LIBRARY**

Description	2021 Budget
2021 CAPITAL PROJECTS	
HARDWARE REPLACEMENT	97,850
TECHNOLOGY BRANCH PROGRAMMING	10,000
NEW SOFTWARE SUBSCRIPTION	1,800
WIFI HOTSPOTS	20,000
BOOK DISPENSING MACHINE	65,000
WEBSITE REDESIGN	40,000
BRANCH ENHANCEMENT PROJECTS	75,000
RFID PROJECT	250,000
TECHNOLOGY REPLACEMENT RESERVE	150,000
TOTAL CAPITAL PROJECTS	709,650

**COUNTY OF MIDDLESEX
RESERVE - TAX RATE STABILIZATION**

	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
Balance forward from prior year	\$ 1,089	\$ 1,071	\$ 1,072	\$ 2,443	\$ 3,092	\$ 7,645	\$ 8,499	\$ 8,815	\$ 8,952	\$ 8,989
Transfer to Reserve										
Transfer to Reserve - Surplus	8	195	688	585	471	-	-	-	-	-
Sale of property					4,000	2,000				5,000
Transfer to Operating	-95	-303	-108	-128	-151	-1,421				
Transfer to Capital										
Transfer from Strathmere Lodge - Senior Services			640							
Strathmere Lodge - Rebuild										
Strathmere Lodge - Debenture	69	109	151	192	233	275	316	137	37	2
Balance	\$ 1,071	\$ 1,072	\$ 2,443	\$ 3,092	\$ 7,645	\$ 8,499	\$ 8,815	\$ 8,952	\$ 8,989	\$ 13,991
Net change	\$ -18	\$ 1	\$ 1,371	\$ 649	\$ 4,553	\$ 854	\$ 316	\$ 137	\$ 37	\$ 5,002

Ontario Municipal Partnership Fund (OMPF) 2021 Cash Flow Notice



County of Middlesex

3900

A	Total 2021 OMPF (2021 Allocation Notice, Line A)	<i>See Note below</i>	\$432,400
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B	2021 OMPF Quarterly Payments Schedule		\$432,400
1.	2021 OMPF First Quarter Payment	<i>Scheduled for January 2021</i>	\$108,100
2.	2021 OMPF Second Quarter Payment	<i>Scheduled for April 2021</i>	\$108,100
3.	2021 OMPF Third Quarter Payment	<i>Scheduled for July 2021</i>	\$108,100
4.	2021 OMPF Fourth Quarter Payment	<i>Scheduled for October 2021</i>	\$108,100

Note: Your municipality's 2021 OMPF allocation is identified on Line A of your 2021 OMPF Allocation Notice. Please refer to the enclosed correspondence for further details.

Ontario Municipal Partnership Fund (OMPF)

2021 Cash Flow Notice



County of Middlesex

3900

2021 Cash Flow Notice - Line Item Descriptions

A	Total 2021 OMPF allocation. See 2021 OMPF Allocation Notice, Line A.
B1 - B4	Scheduled quarterly payments in respect of the 2021 OMPF allocation. Fourth quarter payment will be subject to holdback pending submission of all 2021 OMPF reporting requirements. Please refer to the Reporting Obligations section of the 2021 OMPF Technical Guide.

**COUNTY OF MIDDLESEX
Reserves & Reserve Funds
Budget 2021**

	2019 Actual	2020 Projected	2021 Projected
Reserves			
Working Capital	\$ 730,607	\$ 730,607	\$ 730,607
Insurance	119,810	119,810	119,810
Tax Rate Stabilization	3,092,023	7,644,868	8,499,561
Workers' Compensation	712,791	764,261	734,261
Winter Control	-25,375	805,657	905,657
Ambulance - Equip. & Facilities - 50%/50%	173,289	49,689	76,089
Ambulance - Equip. & Facilities - 100%	803,929	203,929	203,929
Ambulance - Severance - 50%/50%	273,040	117,647	67,647
Ambulance - Severance - 100%	161,170	161,170	161,170
Ambulance - Cross Border Billings - 50%/50%	528,015	501,282	476,282
Ambulance - Operations - 50%/50%	45,949	15,343	15,343
Ambulance - Operations - 100%	901,853	337,853	337,853
Ambulance - ACR Chart Fees - 100%	27,006	32,933	37,933
Ambulance - Research Grant - 100%	55,261	55,261	57,261
Ambulance - PTSD Grant - 100%	142,610	142,610	142,610
Woodlands	203,724	179,709	159,709
Tree Bank	80,998	51,498	26,498
Totals	\$ 8,026,700	\$ 11,914,125	\$ 12,752,218
Reserve Funds			
Capital Works	\$ 10,206,895	\$ 13,247,790	\$ 16,324,983
County - Facilities	-	-	7,500
County - Revenue Replacement Investment	-	6,000,000	8,045,000
Future Road Construction	6,297,258	7,642,203	9,354,504
Transportation Vehicles & Equipment	2,747,371	3,092,710	3,125,981
Bridges	3,737,680	5,117,413	5,755,257
Sand & Salt Domes	43,381	43,707	64,184
Garages	167,868	169,127	301,370
Wind Farm Decommission - Fees	529,315	616,235	704,116
Lodge - Gifts & Donations	15,252	16,637	17,769
Lodge - Chapel Fund	3,660	3,516	4,046
Lodge - Equipments & Facilities	533,857	450,798	350,245
IT Equipments	343,262	293,907	373,185
Strathroy Library Reserve Fund	67,415	67,921	68,430
Murray Elliott Reserve Fund	68,576	69,090	69,608
Totals	\$ 24,761,789	\$ 36,831,053	\$ 44,566,179
Deferred Revenue- Obligatory Res.Fund			
Federal Gas Tax	\$ 4,712,433	\$ 3,322,264	\$ 2,661,327
Totals	\$ 4,712,433	\$ 3,322,264	\$ 2,661,327



TO: Chair and Members of the Finance & Facilities Committee

FROM: Chris Mackie, Medical Officer of Health and Michael Clarke, Interim CEO

DATE: 2021 February 11

2021 PROPOSED BUDGET

Recommendation

It is recommended that the Finance & Facilities Committee make a recommendation to the Board of Health to:

- 1) Approve the 2021 Proposed Budget in the gross amount of \$42,657,163 as appended to Report No. 04-21FFC re: "2021 Proposed Budget";*
- 2) Forward Report No. 04-21FFC to the City of London and the County of Middlesex for information; and*
- 3) Direct staff to submit the 2021 Proposed Budget in the various formats required by the different funding agencies.*

Key Points

- The 2021 Budget was developed according to the approved allocation from the Ministry of Health (MoH) on the Mandatory Program funding.
- The budget also includes other known or potential funding sources from the Public Health Agency of Canada (PHAC), Ministry of Children, Community & Social Services (MCCSS – 100%), and other sources of revenue.
- The overall 2021 Proposed Budget as presented in [Appendix A](#) is increasing by \$7,348,148 or 20.81%.
- Data presented in this report and appendices is limited compared to previous years due to pandemic response. Additional data will be provided prior to or at the FFC meeting on February 11.

Background

The 2021 Proposed Budget provides an overview of the work of the Middlesex-London Health Unit and outlines the programs and services that are delivered to the community. The Proposed Budget is designed to enhance the Board's understanding of how funding supports the programs and interventions that are delivered to meet the Ontario Public Health Standards: Requirements for Programs, Services and Accountability, 2018. Typically, the Budget is presented as part of a fulsome Annual Service Plan (ASP); however, due to COVID-19, to date, the full ASP reporting requirements have not been provided by the Ministry of Health (MoH) to Health Units, including MLHU. In the absence of that direction, a high-level summary ASP report has been prepared for the 2021 budget. The 2020 ASP, which may serve as a useful reference as a baseline for incremental changes, is available [here](#).

2021 February 11

- 2 -

Report No. 04-21FFC

2021 Proposed Board of Health Budget

Included in the proposed budget are COVID-19 projected costs for 2021, specific to the ongoing work of the Case and Contact Management and Outbreak and Facilities Management teams. The MoH is requesting that Health Units continue to take all necessary measures to respond to COVID-19, giving assurances that there will be a process to request reimbursement of COVID-19 extraordinary costs incurred in 2021. This request from the MoH includes the roll-out of the COVID-19 Vaccine Program of which projected costs are currently unknown and are therefore not included in this budget. The COVID-19 Vaccine Program costs will be reported separately at a later date.

To accommodate inflationary pressures on salaries and wages and to address cost increases in connection with the relocation to new facilities at Citi Plaza, the 2021 proposed budget includes PBMA proposed disinvestments as well as investments that were approved by the Finance & Facilities Committee at the November 5, 2020 meeting (Report No. 027-20FFC). A summary of the proposed 2021 Board of Health Budget, including the PBMA proposals, is contained in [Appendix A](#).

The overall 2021 Proposed Budget as presented in Appendix A is increasing by \$7,348,148 or 20.81%. Components of this increase are as follows:

Source of Funding	Amount
Ministry of Health & Long-Term Care (Cost-Shared)	\$ (549,898)
The City of London	30,727
The County of Middlesex	5,853
Ministry of Health & Long-Term Care - mitigation funding	1,361,300
Ministry of Health & Long-Term Care (100%) - COVID-19	7,274,786
Ministry of Health & Long-Term Care (100%- Senior Dental)	(700,000)
City of London - CLIF Tobacco Enforcement	136,714
Public Health Agency of Canada	(5,898)
Public Health - Ontario	(3,564)
User Fees	(138,520)
Other Offset Revenue	(63,352)
Net Change to Funding	\$ 7,348,148

MoH base funding is projected to be lower by \$ 549,898 than budgeted in 2020 as the ministry has provided a reduced allocation amount for 2020 and has signaled that these levels will continue into 2021.

The City of London contribution is expected to be higher by \$ 30,727 than was budgeted in 2020, however, despite the \$ 6,704,565 that was budgeted from the City for 2020, the actual funding required was at the reduced 2019 levels of \$ 6,095,059 due to a one-time provincial grant. City staff have indicated to the Health Unit that thus far, City Council has approved \$ 6,095,059 for the Health Unit.

The County of Middlesex contribution is expected to be higher by \$ 5,853 than was budgeted in 2020, however, despite the \$ 1,277,057 that was budgeted from the County for 2020, the actual funding required was at the 2019 levels of \$ 1,160,961 due to a one-time provincial grant.

MoH is providing mitigation funding for 2021 in the amount \$ 1,361,300 included in Schedule "A" in attached [Appendix B](#).

COVID-19 funding requirement from the MoH is projected at \$7,274,786 to continue efforts to contain the pandemic. As noted above, this does not include vaccine-related costs.

Funding for the Senior Dental mobile clinic is being reduced from the 2021 budget as the mobile clinic is not being pursued by MLHU.

The City of London is providing temporary funding of \$303,560 to support local cannabis enforcement and education from the Cannabis Legalization Implementation Fund, an increase of \$136,714 from prior year's budget.

Expected funding from both, the Public Health Agency of Canada and Public Health Ontario are slightly lower for 2021 in relation to the 2020 budget.

User Fees and Other Offset Revenues are expected to be lower compared to prior year's budget due to ongoing pandemic efforts.

2021 Annual Service Plan

The 2021 Annual Service Plan (ASP) summary provides planning & budgeting information for the programs delivered by MLHU. The ASP allows the Board to make informed resource allocation decisions and ensure that programs address local public health issues, the Ontario Public Health Standards and other relevant program mandates.

Planning and budget information is organized by program, which are a grouping of public health interventions related to a disease, topic, population/age, or other relevant characteristics. The associated interventions are intended to achieve the desired short, intermediate and long-term program outcomes.

To develop the 2021 ASP summary, all MLHU staff [Full Time Equivalent (FTE), salary, wages, and benefits] were allocated from teams to the programs that they deliver. While redeployments continue across the organization to support COVID-19 work, program budgets were created based on PBMA decisions and assumptions that typical programmatic activity will resume and need to be supported accordingly. Careful tracking of redeployed employees is conducted by MLHU to ensure COVID-19-related costs are captured and submitted to the MoH for reimbursement. All other program expenses were allocated from team budgets to the relevant program budgets based on FTE allocations.

Conclusion

The 2021 proposed budget is \$42,657,163 which represents an increase of \$7,348,148 or 20.81% from the 2020 budget, exclusive of vaccine campaign costs.

This report was prepared by the Healthy Organization Division.



Dr. Chris Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health



Dr. Michael Clarke
Interim CEO

THE CORPORATION OF THE COUNTY OF MIDDLESEX

BY LAW #

A BY-LAW to adopt tax rates and the payment schedule of the 2021 County levy by the lower-tier municipalities in the County of Middlesex.

WHEREAS Section 311(2) of The Municipal Act, 2001, provides that an upper-tier municipality, on or before April 30 in each year, shall pass a by-law directing each lower tier municipality to levy a separate tax rate, as specified in the by-law, on the assessment in each property class in the lower-tier municipality rateable for upper-tier purposes. 2001, C25, s.311(2).

THEREFORE the Council of The Corporation of the County of Middlesex enacts as follows:

1. That 2021 tax rates for County purposes be approved as follows:

Property Class	Tax Ratio	Discount	2021 Tax Rate
Residential	1.000000		.00397792
Farmland	0.250000		.00099448
Farmland Awaiting Development	1.000000	35% (x .65)	.00258565
Managed Forests	0.250000		.00099448
Pipeline	1.055500		.00419869
New Multi – Residential	1.000000		.00397792
Multi Residential	1.769700		.00703973
Commercial	1.144900		.00455432
Commercial Vacant Land	1.144900	30% (x .70)	.00318802
Industrial	1.745100		.00694187
Industrial Vacant Land	1.745100	35% (x .65)	.00451221
Landfill	1.100000		.00437571

2. That the calculation of the 2021 tax rates is attached hereto as Schedule "A", forming part of this By law.

3. That pursuant to Section 311 (13) of the Municipal Act, 2001 a lower tier municipality in a county shall pay amounts to the upper-tier municipality in the following installments:

- a) 25 per cent of the amount required to be raised by the lower-tier municipality for upper tier purposes in the previous year, on or before March 31.
- (b) 50 per cent of the amount required to be raised by the lower-tier municipality for upper-tier purposes in the current year, less the amount of the installment paid under (a), on or before June 30.
- (c) 25 per cent of such current amount, on or before September 30.
- (d) The balance of the entitlement for the year, on or before December 15.

4. That the payment schedule of the 2021 Levy is attached hereto as Schedule "B", forming part of this Bylaw.

THE CORPORATION OF THE COUNTY OF MIDDLESEX

BY LAW # Page 2

- 5. That pursuant to Ontario Regulation 382/98: Payments in Lieu of Taxes, Distribution, the Council of an upper tier municipality may, by agreement with a majority of the lower tier municipalities representing at least two thirds of the total weighted assessment of the upper tier municipality, provide by bylaw for any number of installments and their due dates of the payments in lieu of taxes, and that the installment schedule of the County's share of the lower tier payments in lieu of taxes shall be the same as the installments outlined in #3. It is noted that the payments in lieu of taxes are included in Schedule "B".
- 6. That pursuant to Sections 311 (17) and (19) of the Municipal Act, 2001, if a lower tier municipality fails to make any payment, or portion of it, the lower-tier municipality shall pay to the upper-tier municipality interest on the amount in default at the rate of 15 per cent per year, from the date payment is due until it is made, and, where such installments or any portion thereof are paid in advance of such due dates, the upper-tier municipality may allow to the lower-tier municipality, a discount thereon from the date of payment to the date upon which the payment is due at the minimum lending rate of the majority of chartered banks on the date of payment.

PASSED IN COUNCIL this 23rd day of March, 2021.

Cathy Burghardt-Jesson, Warden

Kathleen Bunting, County Clerk

TAXATION YEAR

2021

County of Middlesex
Calculation of 2021 Tax Rates

A = 0.00397792

Property Class	1 Total CVA & PIL's	Tax Ratio	3 Discount (in brackets)	2020 W.A	4 2021 W.A (col. 1 x 2 x 3)	% inc. W.A.	5 2021 Tax Rates (col. 2 x 3 x A)	6 2021 Levy (col. 5 x 1)	7 % by property class
Residential	8,336,197,829	1.000000	1.00	8,221,180,839	8,336,197,829	1.4	0.00397792	33,160,685.00	72.13
FAD (C,I,M,R)	5,062,300	1.000000	(35%) 0.65	4,429,100	3,290,495	-25.7	0.00258565	13,089.00	0.03
Farm	6,616,932,768	0.250000	1.00	1,628,968,635	1,654,233,192	1.6	0.00099448	6,580,407.00	14.31
Managed Forests	21,300,400	0.250000	1.00	4,998,700	5,325,100	6.5	0.00099448	21,183.00	0.05
Pipelines	309,442,000	1.055500	1.00	324,232,712	326,616,031	0.7	0.00419869	1,299,251.00	2.83
New Multi - residential	6,660,000	1.000000	1.00	4,027,000	6,660,000	65.4	0.00397792	26,493.00	0.06
Multi - residential	112,385,000	1.769700	1.00	203,545,585	198,887,735	-2.3	0.00703973	791,160.00	1.72
Commercial Occupied	600,947,126	1.144900	1.00	678,620,568	688,024,365	1.4	0.00455432	2,736,906.00	5.95
Commercial Vacant Land	23,706,750	1.144900	(30%) 0.70	19,836,282	18,999,301	-4.2	0.00318802	75,578.00	0.16
Industrial Occupied	174,361,027	1.745100	1.00	305,358,867	304,277,428	-0.4	0.00694187	1,210,392.00	2.63
Industrial Vacant Land	12,229,400	1.745100	(35%) 0.65	13,224,865	13,871,992	4.9	0.00451221	55,182.00	0.12
Landfill	1,283,400	1.100000	1.00	1,842,720	1,411,740	-23.4	0.00437571	5,616.00	0.01
Totals	16,220,508,000			11,410,265,873	11,557,795,207	1.3		45,975,942.00	100.00

CVA = current value assessment

PIL's = payments in lieu of taxes

FAD = farmland awaiting development

W.A. = weighted assessment

Note: numbers may vary due to rounding

Calculation of 2020 Residential Tax Rate

2020 County Levy

44,630,371

1,345,571

45,975,942

2021 County Levy

45,975,942

divide by weighted assessment

11,557,795,207

2020 residential tax rate

0.00391142

2021 residential tax rate

0.00397792 = A

assessment data: source MPAC Control Totals

	2020 Tax Rate	2021 Tax Rate	inc. \$	inc. %
	0.00391142	0.00397792		1.70
Residential taxes per \$ 100,000	\$ 391.14	\$ 397.79	\$ 6.65	1.70
\$ 150,000	\$ 586.71	\$ 596.69	\$ 9.98	1.70

Schedule "B"
County of Middlesex
Payment Schedule - 2021 County Levy

Municipality	1 2021 County Levy	2 March 31 25% of 2020 Levy	3 June 30 50% of 2021 Levy less column 2	4 September 30 25% of 2021 Levy	5 December 15 Balance
Adelaide Metcalfe	2,415,740	594,596 \$	613,275 \$	603,935 \$	603,934
Lucan Biddulph	3,007,189	721,513 \$	782,083 \$	751,797 \$	751,796
Middlesex Centre	13,093,389	3,175,512 \$	3,371,189 \$	3,273,347 \$	3,273,341
Newbury	136,113	32,879 \$	35,178 \$	34,028 \$	34,028
North Middlesex	4,060,777	1,002,161 \$	1,028,229 \$	1,015,194 \$	1,015,193
Southwest Middlesex	2,759,214	671,456 \$	708,152 \$	689,804 \$	689,802
Strathroy Caradoc	11,170,078	2,670,752 \$	2,914,292 \$	2,792,520 \$	2,792,514
Thames Centre	9,333,442	2,288,725 \$	2,378,000 \$	2,333,361 \$	2,333,356
Totals	45,975,942 \$	11,157,594 \$	11,830,398 \$	11,493,986 \$	11,493,964

March 19 2021

Note: numbers may vary due to rounding

THE CORPORATION OF THE COUNTY OF MIDDLESEX

BY-LAW #

A BY-LAW to provide for remuneration payable to the Warden.

WHEREAS Section 283 of The Municipal Act, S.O. 2001, c.25, provides that the council of a municipality may pay remuneration and expenses to members of Council and members of any local board of the municipality;

AND WHEREAS Council adopted a recommendation at the Middlesex County Council Budget Meeting on March 9, 2021, that a 1.7% increase be approved for the Warden for 2021 as follows:

Warden

That the Warden's salary be as follows:

Effective January 1, 2021 - \$73,978.94

THEREFORE the Council of the Corporation of the County of Middlesex enacts as follows:

1. That the annual remuneration payable to the Warden of the County of Middlesex shall be as follows:
- Effective January 1, 2021 - \$73,978.94
2. That the travelling allowance for attendance at meetings shall be the travelling allowance rates as approved by council from time to time.

PASSED IN COUNCIL this 23th day of March, 2021.

Cathy Burghardt-Jesson, Warden

Kathy Bunting, County Clerk

THE CORPORATION OF THE COUNTY OF MIDDLESEX

BY- LAW #

A BY-LAW to provide for remuneration and expenses, including convention expenses, payable to Members of Council.

WHEREAS Section 283 of The Municipal Act, S.O. 2001, c.25, provides that the council of a municipality may pay remuneration and expenses to members of Council and members of any local board of the municipality;

WHEREAS section 5(3) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHERAS section 9 of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHERAS section 10 of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that a municipality may pass by-laws respecting any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS Council adopted a recommendation at the Middlesex County Council Budget Meeting on March 12, 2019 that the Councillor salary median be phased in over the four year term of council, as follows:

2019	\$17,677.25
2020	\$19,871.50
2021	\$22,065.75
2022	\$24,260.00

AND WHEREAS Council adopted a recommendation at the Middlesex County Council Budget Meeting on March 10, 2020 that a 2% increase for the Councillor salary be approved for 2020 as follows:

2020	\$20,268.93
2021	\$22,507.07
2022	\$24,745.00

AND WHEREAS Council adopted a recommendation at the Middlesex County Council Budget Meeting on March 9, 2021 that a 1.7% increase for the Councillor salary be approved for 2021 as follows:

2021	\$22,889.69
2022	\$25,165.67

AND WHEREAS Council adopted a recommendation at the Middlesex County Council Budget Meeting on March 9, 2021 that a 1.7% increase be approved for 2021 per diems for Committee meetings, Board appointments and attendance at conventions, etc., shall be as follows:

Members of Council

That the Councillor’s salary be increased to \$22,889.69 commencing January 1, 2021. The Councillor’s salary covers attendance at County Council meetings including the County Council Budget meeting, and Visioning Sessions.

That the per diem for Committee meetings, Board appointments and attendance at conventions, etc., shall be effective January 1, 2021 \$162.70

Conventions

That the maximum for convention reimbursement, exclusive of registration fees, shall be \$4,000.00.

THE CORPORATION OF THE COUNTY OF MIDDLESEX

BY- LAW # Page 2

THEREFORE the Council of the Corporation of the County of Middlesex enacts as follows:

- 1. That the travelling allowance for attendance at meetings shall be the travelling allowance rates as approved by Council from time to time.
- 2. That delegates to conventions shall receive expenses as outlined on Schedule A.
- 3. That members of Council or other persons appointed by Council to serve as members of the following local boards and other bodies shall receive the same remuneration and expenses as members of Council attending council approved committee meetings:

Middlesex County Library Board
Middlesex-London Board of Health
County/City Liaison Committee
Western Fair Board
University of Western Ontario
Middlesex County Budget Committee
Middlesex-London Emergency Services Authority Board
Rural Education Task Force – Thames Valley District School Board
Middlesex Accessibility Advisory Committee
and such other bodies to which Council from time to time appoints representatives.

- 4. Third Party Appointments
Prior to any member of County Council accepting a third party appointment to a Board, Committee, or Standing Committee appointment that requires compensation from the County of Middlesex; the nominee will obtain approval from County Council for the appointment. Outlined in Schedule “B”
- 5. Council will be required to approve by resolution all appointments that arise during the council term
- 6. That for special meetings other than visioning sessions and budget meeting, the following per diems be adopted:
 - a) less than 30 minutes - up to 25% of the per diem
 - b) 30 minutes to 1 ½ hours - 50% of the per diem
 - c) More than 1 ½ hours - 100% of the per diem

PASSED IN COUNCIL this 23rd day of March, 2021.

Cathy Burghardt-Jesson, Warden

Kathleen Bunting, County Clerk

SCHEDULE "A"
TO BY-LAW #
COUNTY OF MIDDLESEX
POLICIES RE: ATTENDANCE AT CONVENTIONS

Expenses payable to Delegates at Conventions.

1. Registration
 The registration fee for two (2) authorized conventions per year.

2. Accommodations / Parking
 Accommodation costs for convention dates including one night prior, and the cost of parking, with the submission of appropriate receipts.

3. Meals
 The cost of meals to a maximum of \$75.00 per day with the submission of appropriate receipts. Expenses without receipts will be paid as a non-accountable expense to the \$75.00 maximum and will be taxable.

4. Per diem
 The approved per diem shall be paid for each ½ day attendance at the convention.

5. Travel
 - a) One per diem for travel before and after conventions over 300 kilometres
 - b) Mileage at the County's approved rate
 - c) Airfare or train expense with receipts.

6. The maximum convention expenditure per member of Council per year will be \$4,000.00, exclusive of registration costs.

7. Item #6 maximum per year does not apply to the Warden (expenditure within the approved budget).

8. The registration and expenses be paid for the Warden's partner.

9. Member of Council who is a member of the Board of Directors of a municipal association.

The maximum related to attendance at Board meetings and conventions shall be \$8,000.00, exclusive of registration expenses, on the condition that the nomination to the Board was supported by a resolution from Council.
(Schedule C)

**SCHEDULE “B”
TO BY-LAW #**

The following Councillors are Third Party Appointments to Boards, Committees or Standing Committees for the year 2021:

Councillor Brennan	Middlesex-London Board of Health, and Middlesex Accessibility Advisory Committee
Warden Burghardt-Jesson	University of Western Ontario, Western Fair District, Middlesex County Library Board
Councillor Cornelissen	Rural Education Task Force – Thames Valley District School Board
Councillor DeViet	Middlesex-London Board of Health, Middlesex County Budget Committee
Councillor Elliott	Middlesex-London Board of Health
Councillor Mayhew	Middlesex Accessibility Advisory Committee
Councillor Richards	Middlesex County Library Board
Councillor Ropp	Middlesex County Budget Committee
Councillor Kurtis Smith	Middlesex County Budget Committee
Councillor Vanderheyden	County/City Liaison Committee
Councillor Warwick	Western Fair District, County/City Liaison Committee

And all others whom obtain approval from County Council for the appointment

**SCHEDULE “C”
TO BY-LAW #
COUNTY OF MIDDLESEX
“BOARD OF DIRECTORS
OF A MUNICIPAL ASSOCIATION”**

The following Councillors are member of a Board of Directors of a Municipal Association for the year 2021:

Warden Burghardt-Jesson	Middlesex-London Emergency Services Authority
Councillor DeViet	Association of Municipalities of Ontario
Councillor Ropp	Middlesex-London Emergency Services Authority
Councillor Kurtis Smith	Middlesex-London Emergency Services Authority
Councillor Vanderheyden	Federation of Canadian Municipalities, SWIFT
Councillor Richards	South Central Ontario Region (SCOR)
Councillor Warwick	South Central Ontario Region (SCOR)

THE CORPORATION OF THE COUNTY OF MIDDLESEX

BY-LAW #

A BY-LAW to enter into a Sixth Lease Amending and Extension Agreement between the Corporation of the County of Middlesex, the Middlesex-London Emergency Medical Services Authority, and John Brotzel, with respect to leasing lands and property at 1601 Trossacks Avenue, London for the purposes of the Trossacks Ambulance Station 4.

WHEREAS Council adopted a recommendation on March 23, 2021, to enter into a Sixth Lease Amending and Extension Agreement between the Corporation of the County of Middlesex, the Middlesex-London Emergency Medical Services Authority, and John Brotzel, with respect to leasing lands and property at 1601 Trossacks Avenue, London for the purpose of the Trossacks Ambulance Station 4 for the period May 1, 2021 to April 30, 2022.

WHEREAS section 5(3) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS section 10 of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that a municipality may pass by-laws respecting any service or thing that the municipality considers necessary or desirable for the public;

THEREFORE the Council of The Corporation of the County of Middlesex enacts as follows:

1. That the following be approved:

Sixth Lease Amending and Extension Agreement between the Corporation of the County of Middlesex, the Middlesex-London Emergency Medical Services Authority, and John Brotzel, with respect to leasing lands and property at 1601 Trossacks Avenue, London, for the purposes of the Trossacks Ambulance Station 4, attached as Schedule "A".
2. That the Warden and the County Clerk be hereby authorized and directed to execute the said Agreement.

PASSED IN COUNCIL this 23rd day of March, 2021.

Cathy Burghardt-Jesson, Warden

Kathleen Bunting, County Clerk

THE CORPORATION OF THE COUNTY OF MIDDLESEX

BY-LAW #

A BY-LAW to authorize the Warden and the Clerk to execute a Central Garage Tower Agreement between The Corporation of the County of Middlesex and the Municipality of Middlesex Centre.

WHEREAS County Council approved a recommendation on March 23, 2021 to authorize the Warden and the Clerk to execute a Central Garage Tower Agreement between The Corporation of the County of Middlesex and the Municipality of Middlesex Centre.

WHEREAS section 5(3) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS section 10 of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that a municipality may pass by-laws respecting any service or thing that the municipality considers necessary or desirable for the public;

THEREFORE the Council of the Corporation of the County of Middlesex enacts as follows:

1. That the Warden and the Clerk execute a Central Garage Tower Agreement between The Corporation of the County of Middlesex and the Municipality of Middlesex Centre, attached as Schedule "A".

Passed in Council this 23rd day of March 2021.

Cathy Burghardt-Jesson, Warden

Kathleen Bunting, County Clerk

THE CORPORATION OF THE COUNTY OF MIDDLESEX

BY-LAW #

A BY-LAW to confirm proceedings of the Council of The Corporation of the County of Middlesex – MARCH 23, 2021.

WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the County of Middlesex at the MARCH 23, 2021, Session be confirmed and adopted by By-law.

WHEREAS section 5(3) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS section 10 of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that a municipality may pass by-laws respecting any service or thing that the municipality considers necessary or desirable for the public;

THEREFORE the Council of The Corporation of the County of Middlesex enacts as follows:

1. That the action of the Council of The Corporation of the County of Middlesex in respect of all recommendations in reports of committees, all motions and resolutions and all other action passed and taken by the Council of The Corporation of the County of Middlesex, documents and transactions entered into during the MARCH 23, 2021, Session of Council, are hereby adopted and confirmed, as if the same were expressly included in this By-law.
2. That the Warden and proper officials of The Corporation of the County of Middlesex are hereby authorized and directed to do all things necessary to give effect to the action of the Council of The Corporation of the County of Middlesex during the said MARCH 23, 2021, Session referred to in Section 1 of this By-law.
3. That the Warden and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of The Corporation of the County of Middlesex to all documents referred to in said Section 1.

PASSED IN COUNCIL this 23rd day of March, 2021.

Cathy Burghardt-Jesson, Warden

Kathleen Bunting, County Clerk



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

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Président**

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City of Prince George, BC

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Municipality, NS

**Chief Executive Officer
Cheffe de la direction**

Carole Saab
Ottawa, ON

February 25, 2021

Her Worship Warden Cathy Burghardt-Jesson
and Members of Council
County of Middlesex
399 Ridout St N
London, Ontario
N6A 2P1

Title of initiative: Middlesex Municipal Joint Road Assessment Program
Application number: **MAMP-17091**

Dear Warden Burghardt-Jesson and Members of Council:

On behalf of the Municipal Asset Management Program (MAMP) it is my pleasure to confirm that the County of Middlesex has been approved for a grant in the amount of up to **\$50,000**.

In the near future, Brett Phillips will contact Chris Traini, County Engineer of the County of Middlesex to finalize the agreement for the grant. FCM's obligation to fund the above-noted initiative will only become binding once the agreement is fully executed. During this time, eligible expenditures may be incurred as of your project's eligibility date: 17 December 2020.

Public announcements regarding MAMP-funded initiatives are overseen by FCM in partnership with the Government of Canada. Your municipality is welcome to participate in that process, but until authorised by FCM and Infrastructure Canada, any public statements related to the status of the application for MAMP funding are not permitted. This communication protocol is contained in the grant agreement. If you require further information prior to receiving the contract, please contact Brett Phillips at 343-925-6403 or by e-mail at bphillips@fcm.ca.

Thank you for your interest in MAMP. We look forward to working with you to improve asset management practices in your community, and to sharing the results of your initiative with communities across Canada.

Sincerely,

Aymone Agossou
Manager, Funding

cc: Chris Traini, County Engineer

24, rue Clarence Street,
Ottawa, Ontario, K1N 5P3

T. 613-241-5221
F. 613-241-7440

www.fcm.ca



FRAMEWORK FOR THE NATIONAL ACTIVE TRANSPORTATION STRATEGY

The Government of Canada has announced \$400 million for Canada’s first active transportation fund, and the development of Canada’s first National Active Transportation Strategy.

WHAT IS ACTIVE TRANSPORTATION?

Active transportation refers to the movement of people or goods powered by human activity. Active transportation includes walking, cycling and the use of human-powered or hybrid mobility aids such as wheelchairs, scooters, e-bikes, rollerblades, snowshoes and cross-country skis.

WHAT IS ACTIVE TRANSPORTATION INFRASTRUCTURE?

Active transportation infrastructure refers to physical structures and the built environment that support active transportation, such as walking paths, bike lanes, multi-use trails and widened sidewalks. The most effective active transportation infrastructure provides a complete network that allows users to safely move through their communities and between destinations, from main streets to schools, parks, public transit hubs and residential neighbourhoods.

WHAT IS THE PURPOSE OF THE NATIONAL ACTIVE TRANSPORTATION STRATEGY?

To coordinate active transportation investments that reflect best practice planning, design, regulations, and standards across levels of government, Indigenous communities, not-for-profits and the private sector.

The Government of Canada announced its intention to develop Canada’s first National Active Transportation Strategy and explore options to deliver more transportation and recreation options such as trails, cycling paths and other forms of active mobility in rural, urban and Indigenous communities, as part of the Strengthened Climate Plan: A Healthy Environment and a Healthy Economy.

Minister McKenna and Parliamentary Secretary Fillmore have also launched stakeholder engagement for Canada’s first Active Transportation Strategy. The strategy will be informed by input from the public and key stakeholders including provinces, territories, municipalities, Indigenous communities and not-for-profit organizations and businesses.

A

AWARENESS – Raise public **awareness** about the benefits of active transportation and promote its use, including by launching an online website to share best practices, relevant government programs, and project success stories. Benefits are felt personally through enhanced safety, accessibility, health and well-being, and felt communally by reducing traffic congestion, promoting job creation and reducing carbon emissions and air pollution.

C

COORDINATION – **Coordinate** planning, design, regulations, standards and active transportation investments across levels of government, Indigenous communities, not-for-profits and the private sector.

T

TARGETS – Support the adoption of **targets** and data collection while mobilizing existing data to inform an evidence-based approach to active transportation policy-making and investments.

I

INVESTMENTS – Guide the **investment** of the \$400 million fund and other incentives for active transportation projects, and identify areas for financial collaboration with other government departments, other levels of government, and other funders to support good projects in communities across the country.

V

VALUE – Ensure that all active transportation investments and policies deliver social, economic, and environmental benefits, maximizing the **value** and benefit to all Canadians.

E

EXPERIENCE – Support active transportation as a positive user **experience**, particularly for vulnerable communities, by promoting safe and accessible project designs and supporting connections between existing transportation, active transportation or public transit networks.



Committee of the Whole

Meeting Date: March 23, 2021

Submitted by: Cindy Howard, General Manager Finance and Community Services, County Treasurer

SUBJECT: PUBLIC SECTOR SALARY DISCLOSURE

BACKGROUND:

Each year, since the Public Sector Salary Disclosure Act was passed in 1996, the Ontario Government has published a compendium on public sector employees who were paid a salary of \$100,000 or more. Organizations that receive public funding from the Province of Ontario are required to disclose the names, positions, salaries and taxable benefits of these employees.

The purpose of this law is to provide a more open and accountable system of government. It lets taxpayers compare the performance of an organization with the compensation given to the people running it. People paid \$100,000 or more a year are usually the senior employees in an organization. It also provides taxpayers with more details on how their tax dollars are spent.

Public Sector salaries disclosed

The Act covers county and other local governments, universities and colleges, school boards, hospitals, and Crown agencies such as Ontario Place. It also applies Provincial Government ministries and members of the Assembly. Other non-profit organizations that receive a large share of their funding from the provincial government are covered as well. To determine if an organization is covered by the Act, contact the organization or the Ministry that funds it.

Compliance

All organizations that are covered by this Act must prepare a list each year of the employees who were paid \$100,000 or more the year before, with their names, positions, salaries and the value of their taxable benefits.

Each organization must make the list available on their premises, in a place where any member of the public can easily see and review it. The list must be available for inspection without charge between March 31 and December 31 of the year it is disclosed.

ANALYSIS:

The report was submitted by the deadline of March 5, 2021. The attached report includes the information that was forwarded to the Province.

Attachment

LAST NAME	FIRST NAME	POSITION	SALARY	BENEFIT	ORGANIZATION
County of Middlesex					
Andrew	Pauline	Employment Services Manager	\$ 108,598.75	\$ 623.32	County of Middlesex
Brock	Lindsay	Director of Library Services	\$ 122,185.37	\$ 696.87	County of Middlesex
Brooks	Crystal	Director of Nursing Strathmere Lodge	\$ 120,040.95	\$ 696.87	County of Middlesex
Bunting	Kathy	County Clerk	\$ 106,737.45	\$ 620.41	County of Middlesex
Calvert	Morgan	Director of Information Technology Serv	\$ 140,040.95	\$ 696.87	County of Middlesex
Finn	Cara	Director of Economic Development	\$ 120,040.95	\$ 696.87	County of Middlesex
Gough	Dean	Foreman	\$ 105,648.15	\$ 794.18	County of Middlesex
Gough	Steve	Foreman	\$ 105,652.15	\$ 1,332.08	County of Middlesex
Hoglund	Jarett	Foreman	\$ 105,648.17	\$ 785.93	County of Middlesex
Howard	Cindy	General Manager Finance and Commur	\$ 181,051.63	\$ 7,574.07	County of Middlesex
Joseph	Smithamol	Registered Nurse	\$ 100,894.94	\$ 680.96	County of Middlesex
Kerwin	Brent	Administrator Strathmere Lodge	\$ 139,296.55	\$ 797.31	County of Middlesex
Langdale	Martin	General Roads Superintendent	\$ 117,167.21	\$ 875.03	County of Middlesex
Meagher	Wayne	County Solicitor	\$ 177,943.41	\$ 1,044.12	County of Middlesex
Moniz	Paul	Foreman	\$ 105,649.62	\$ 585.18	County of Middlesex
Ngai	Jessica	Human Resources Manager	\$ 125,935.03	\$ 521.24	County of Middlesex
Rayburn	William	Chief Administrative Officer	\$ 240,215.18	\$ 58,197.20	County of Middlesex
Roberts	Bill	Foreman	\$ 105,646.15	\$ 785.93	County of Middlesex
Timm	Kelly	Nursing Supervisor	\$ 100,258.53	\$ 773.67	County of Middlesex
Traini	Chris	General Manager Infrastructure/County	\$ 187,208.08	\$ 10,001.30	County of Middlesex
Vanderwerff	Durk	Director of Planning	\$ 135,052.45	\$ 797.31	County of Middlesex
Verberg-Buchan	Joyce	Registered Nurse	\$ 102,197.96	\$ -	County of Middlesex
Wilson	Stacy	Registered Nurse	\$ 100,227.69	\$ 723.45	County of Middlesex
Middlesex London Emergency Medical Services Authority					
Aitken	Dan	Advanced Care Paramedic	\$ 104,763.46	\$623.64	Middlesex London Emergency Medical Services Authority
Allen	Joshua	Advanced Care Paramedic	\$ 106,313.49	\$584.24	Middlesex London Emergency Medical Services Authority
Allen	Brendan	Advanced Care Paramedic	\$ 107,305.98	\$561.04	Middlesex London Emergency Medical Services Authority
Barrera	Jorge	Advanced Care Paramedic	\$ 106,010.03	\$623.64	Middlesex London Emergency Medical Services Authority
Bennett	Adam	Commander/Manager of Administration	\$ 133,250.24	\$813.16	Middlesex London Emergency Medical Services Authority
Black	Donald	Advanced Care Paramedic	\$ 116,892.11	\$623.64	Middlesex London Emergency Medical Services Authority
Carter	Dustin	Community Paramedicine Project Lead	\$ 110,297.72	\$696.66	Middlesex London Emergency Medical Services Authority
Chapman	Michael	Primary Care Paramedic	\$ 122,990.47	\$140.26	Middlesex London Emergency Medical Services Authority
Cook	Steven	Superintendent, Operations	\$ 130,673.10	\$722.75	Middlesex London Emergency Medical Services Authority
Cressman	Tara	Primary Care Paramedic	\$ 108,836.57	\$130.41	Middlesex London Emergency Medical Services Authority
Desjardines	Peter	Advanced Care Paramedic	\$ 104,561.42	\$623.64	Middlesex London Emergency Medical Services Authority
Dolbear	Kelly	Superintendent, Operations	\$ 133,379.30	\$722.75	Middlesex London Emergency Medical Services Authority
Doucet	Shannon	Primary Care Paramedic	\$ 109,933.21		Middlesex London Emergency Medical Services Authority
Fortner	Randy	Advanced Care Paramedic	\$ 106,863.21	\$561.04	Middlesex London Emergency Medical Services Authority
Gatley	Matthew	Advanced Care Paramedic	\$ 122,128.13	\$561.04	Middlesex London Emergency Medical Services Authority
Glendinning	Kyle	Primary Care Paramedic	\$ 102,335.05	\$561.04	Middlesex London Emergency Medical Services Authority
Gordon	Robert	Primary Care Paramedic	\$ 107,126.20	\$561.04	Middlesex London Emergency Medical Services Authority
Graves	Hazel	Deputy Operations Superintendent (Advanc	\$ 115,122.76	\$648.98	Middlesex London Emergency Medical Services Authority
Gregus	Sandra	Advanced Care Paramedic	\$ 105,369.08	\$521.64	Middlesex London Emergency Medical Services Authority
Hall	Mathew	Operations Superintendent	\$ 102,649.69	\$610.22	Middlesex London Emergency Medical Services Authority
Hawkins	Ronald	Advanced Care Paramedic	\$ 108,285.82	\$623.64	Middlesex London Emergency Medical Services Authority
Herrin	Louise	Primary Care Paramedic	\$ 100,605.90	\$260.82	Middlesex London Emergency Medical Services Authority
Hill	James	Advanced Care Paramedic	\$ 102,940.44	\$623.64	Middlesex London Emergency Medical Services Authority
Hill	Josh	Advanced Care Paramedic	\$ 102,267.60	\$623.64	Middlesex London Emergency Medical Services Authority
Hunsberger	Shawn	Advanced Care Paramedic	\$ 108,630.02	\$623.64	Middlesex London Emergency Medical Services Authority
Hunter	Debbie	Superintendent, Operations	\$ 107,362.35	\$642.51	Middlesex London Emergency Medical Services Authority
Hurst	Michael	Superintendent, Operations	\$ 114,682.15	\$666.36	Middlesex London Emergency Medical Services Authority
Irwin	Terry	Superintendent, Operations	\$ 132,548.97	\$722.75	Middlesex London Emergency Medical Services Authority
Jackson	Lynda	Advanced Care Paramedic	\$ 106,629.88	\$623.64	Middlesex London Emergency Medical Services Authority
Jimson	Lt	Advanced Care Paramedic	\$ 106,338.51	\$623.64	Middlesex London Emergency Medical Services Authority
Jones	Kenneth	Deputy Operations Superintendent (Advanc	\$ 105,367.31	\$597.40	Middlesex London Emergency Medical Services Authority
Kaddoura	Abed Al-Na	Primary Care Paramedic	\$ 101,651.43		Middlesex London Emergency Medical Services Authority
Keane	Paul	Advanced Care Paramedic	\$ 111,495.95	\$584.24	Middlesex London Emergency Medical Services Authority
Labrie	Adam	Advanced Care Paramedic	\$ 106,796.19	\$618.67	Middlesex London Emergency Medical Services Authority
Lavoie	Marc	Advanced Care Paramedic	\$ 103,369.71	\$623.64	Middlesex London Emergency Medical Services Authority
Longeway	Michael	Deputy Chief, Prof Standards	\$ 139,949.21	\$1,231.72	Middlesex London Emergency Medical Services Authority
Loosley	Jay	Superintendent of Education	\$ 111,312.60	\$635.56	Middlesex London Emergency Medical Services Authority
Lund	Adam	Advanced Care Paramedic	\$ 106,694.00	\$623.64	Middlesex London Emergency Medical Services Authority
MacKay	Kevin	Deputy Operations Superintendent (Advanc	\$ 106,601.63	\$584.14	Middlesex London Emergency Medical Services Authority
Marshall	Christopher	Advanced Care Paramedic	\$ 108,448.94	\$623.64	Middlesex London Emergency Medical Services Authority
Marshall	Scott	Advanced Care Paramedic	\$ 106,769.58	\$617.67	Middlesex London Emergency Medical Services Authority
McCoy	Robert	Advanced Care Paramedic	\$ 105,891.81	\$623.64	Middlesex London Emergency Medical Services Authority
McCreary	Lynn	Operations Superintendent	\$ 111,766.21	\$609.57	Middlesex London Emergency Medical Services Authority
Merko	Michael	Deputy Chief, Operations	\$ 134,567.13	\$1,231.72	Middlesex London Emergency Medical Services Authority
Milne	Daniel	Primary Care Paramedic	\$ 110,273.00	\$140.26	Middlesex London Emergency Medical Services Authority
Moc	Peter	Advanced Care Paramedic	\$ 104,657.98	\$618.67	Middlesex London Emergency Medical Services Authority
Moermans	Steven	Deputy Operations Superintendent (Primar	\$ 105,027.49	\$558.06	Middlesex London Emergency Medical Services Authority
Mortier	Christopher	Advanced Care Paramedic	\$ 103,039.42	\$623.64	Middlesex London Emergency Medical Services Authority
Mullen	Lawrence	Advanced Care Paramedic	\$ 105,042.24	\$623.64	Middlesex London Emergency Medical Services Authority
Natvik	Erik	Advanced Care Paramedic	\$ 110,468.72	\$623.64	Middlesex London Emergency Medical Services Authority
Pranger	Shawn	Superintendent, Operations	\$ 134,194.48	\$722.75	Middlesex London Emergency Medical Services Authority

Middlesex London Emergency Medical Services Authority					
LAST NAME	FIRST NAME	POSITION	SALARY	BENEFIT	ORGANIZATION
Pusateri	Matthew	Primary Care Paramedic	\$ 105,903.29		Middlesex London Emergency Medical Services Authority
Rankin	Julie	Advanced Care Paramedic	\$ 109,467.79	\$623.64	Middlesex London Emergency Medical Services Authority
Regan	Alexander	Primary Care Paramedic	\$ 100,438.37	\$521.64	Middlesex London Emergency Medical Services Authority
Renkema	Wayne	Deputy Operations Superintendent (Advanced)	\$ 125,492.69	\$617.67	Middlesex London Emergency Medical Services Authority
Riese	Allan	Advanced Care Paramedic	\$ 107,339.03	\$623.64	Middlesex London Emergency Medical Services Authority
Roberts	Neal	Chief	\$ 184,049.47	\$1,231.72	Middlesex London Emergency Medical Services Authority
Schinbein	Jason	Advanced Care Paramedic	\$ 100,438.79	\$584.24	Middlesex London Emergency Medical Services Authority
Schyff	Melissa	Advanced Care Paramedic	\$ 100,272.61	\$623.64	Middlesex London Emergency Medical Services Authority
Seeley	William	Advanced Care Paramedic	\$ 105,138.73	\$623.64	Middlesex London Emergency Medical Services Authority
Skelton	Jeffrey	Primary Care Paramedic	\$ 100,653.72	\$561.04	Middlesex London Emergency Medical Services Authority
Slack	Meagan	Advanced Care Paramedic	\$ 106,347.20	\$623.64	Middlesex London Emergency Medical Services Authority
Smith	Greg	Primary Care Paramedic	\$ 104,245.45	\$561.04	Middlesex London Emergency Medical Services Authority
Smith	Elysia	Superintendent, Operations	\$ 108,270.67	\$603.12	Middlesex London Emergency Medical Services Authority
Smukavic (Doyle)	Kristin	Advanced Care Paramedic	\$ 101,439.57	\$521.64	Middlesex London Emergency Medical Services Authority
Sutherland	Dustin	Advanced Care Paramedic	\$ 103,420.46	\$623.64	Middlesex London Emergency Medical Services Authority
Swan	Andrew	Primary Care Paramedic	\$ 106,506.27		Middlesex London Emergency Medical Services Authority
Van Dyk	James	Advanced Care Paramedic	\$ 108,066.53	\$623.64	Middlesex London Emergency Medical Services Authority
Vanderdydt	Chris	Advanced Care Paramedic	\$ 115,465.60	\$623.64	Middlesex London Emergency Medical Services Authority
VanDyk	Paul	Superintendent, Operations	\$ 134,795.38	\$722.75	Middlesex London Emergency Medical Services Authority
Ward	Todd	Primary Care Paramedic	\$ 104,413.35	\$280.52	Middlesex London Emergency Medical Services Authority
Warren	Bradley	Primary Care Paramedic	\$ 100,541.10	\$140.26	Middlesex London Emergency Medical Services Authority
Weir	Jeffrey	Advanced Care Paramedic	\$ 112,782.60	\$623.64	Middlesex London Emergency Medical Services Authority
Williams	Tyler	Advanced Care Paramedic	\$ 104,718.34	\$623.64	Middlesex London Emergency Medical Services Authority
Williams	Christopher	Primary Care Paramedic	\$ 101,146.78		Middlesex London Emergency Medical Services Authority

March 4, 2021

Ms. Cathy Burghardt-Jesson
Warden, County of Middlesex
399 Ridout Street North
London, ON N6A 2P1

Dear Warden Burghardt-Jesson,

Re: Monthly Board of Health Update – February 2021

Please find the February Board of Health meeting update attached to this memo. The attached update includes links to reports reviewed at the February 18th Board of Health meeting, as well as links to the minutes from the meeting.

Sincerely,



Maureen Cassidy
Chair, Middlesex-London Board of Health

cc:

Bill Rayburn, CAO, Middlesex County
Kathy Bunting, Clerk, Middlesex County
Middlesex County Municipalities



MIDDLESEX-LONDON BOARD OF HEALTH

Meeting Update

BOARD OF HEALTH MEETING – February 18, 2021, 7 p.m.

Please note: This document contains draft versions of motions only from this meeting. Significant discussion on many items is not captured here but will be available in the approved minutes that will be published after the meeting of the following month.

[Complete Agenda Package \(PDF\)](#)

Approved: [January 21, 2021 – Board of Health meeting](#)

Received: [January 27, 2021 – Special Governance Committee meeting](#)

[February 4, 2021 – Finance and Facilities Committee meeting](#)

[February 11, 2021 – Finance and Facilities Committee meeting](#)

Reports	Reports Received and Approved by the Board of Health
Finance and Facilities Committee Meeting Summary <u>(Report No. 09-21)</u>	<p>It was moved by Mr. Matt Reid, seconded by Ms. Kelly Elliott, that the Board of Health approve Report No. 01-21FFC re: “Finance & Facilities Committee – Terms of Reference and 2021 Reporting Calendar.”</p>
	<p>It was moved by Mr. Reid, seconded by Ms. Elliott, that the Board of Health receive Report No. 02-21FFC: “Employee and Family Assistance Program (EFAP) Services Contract Extension” for information.</p>
	<p>It was moved by Mr. Reid, seconded by Ms. Elliott, that the Board of Health:</p> <ol style="list-style-type: none"> 1) Receive Report No.03-21FFC re: “FoodNet Canada Ontario Sentinel Site Update and Memorandum of Agreement”; and 2) Direct staff to renew the contract with FoodNet Canada for an additional one-year term.
	<p>It was moved by Mr. Reid, seconded by Mr. Brennan, that the Board of Health:</p> <ol style="list-style-type: none"> 1) Approve the 2021 Proposed Budget in the gross amount of \$42,657,163 as appended to Report No. 04-21FFC re: “2021 Proposed Budget”; and 2) Forward Report No. 04-21FFC to the City of London and the County of Middlesex for information; and 3) Direct staff to submit the 2021 Proposed Budget in the various formats required by the different funding agencies.
	<p>It was moved by Mr. Reid, seconded by Mr. Steele, that the Board of Health:</p> <ol style="list-style-type: none"> 1) Receive Report 05-21FFC, the 2021 Financial Situation Report; and 2) Direct staff to enter into negotiations to extend the Health Unit’s rotating credit facility.

2021 February 18 Meeting Update

- 2 -

<p>February 18, 2021 Governance Committee Meeting Update (Verbal)</p>	<p>It was moved by Mr. Bob Parker, seconded by Mr. Steele, that the Board of Health:</p> <ol style="list-style-type: none"> 1) Receive Report No. 02-21GC re: "Governance Committee Reporting Calendar & Meeting Schedule"; 2) Approve the 2021 Governance Committee Reporting Calendar (Appendix B). <p>It was moved by Mr. Parker, seconded by Ms. Elliott, that the Board of Health receive Report No. 03-21GC re: "Governance Committee Accountability for Policy Review".</p> <p>It was moved by Mr. Parker, seconded by Mr. Brennan, that the Board of Health receive Report No. 04-21GC re: "Annual Report on Privacy Program" for information.</p> <p>It was moved by Mr. Parker, seconded by Mr. Reid, that the Board of Health:</p> <ol style="list-style-type: none"> 1) Receive Report No. 05-21GC for information; 2) Approve the 2020 Middlesex-London Health Unit Risk Management Report (Appendix A). <p>It was moved by Mr. Parker, seconded by Mr. Reid, that the Board of Health:</p> <ol style="list-style-type: none"> 1) Receive Report No. 06-21GC re: "Strategic Planning Update"; 2) Approve the Strategic Priorities and Objectives included as Appendix B; and 3) Direct MLHU staff to work with the Governance Committee as required to set goals that meet these objectives and finalize the MLHU Provisional Strategic Plan.
<p>Verbal COVID-19 Update</p>	<p>It was moved by Mr. Parker, seconded Mr. Brennan, that the Board of Health receive the verbal report on COVID-19 update for information.</p>
<p>Medical Officer of Health Activity Report February 2021 (Report No. 10-21)</p>	<p>It was moved by Mr. Reid, seconded by Ms. Elliott, that the Board of Health receive Report No. 10-21 re: "Medical Officer of Health Activity Report for February 2021" for information.</p>
<p>Correspondence for February</p>	<p>It was moved by Mr. Reid, seconded by Ms. Elliott, that the Board of Health receive correspondence items a), b), d), e), f), and g).</p> <p>It was moved by Mr. Reid, seconded by Ms. DeViet, that the Board of Health receive item c) re: correspondence item from MPP Peggy Sattler, regarding Bill 239.</p> <p>It was moved by Ms. Elliott, seconded by Mr. Parker, that the Board of Health endorse item i) re: correspondence item from the Association of Local Public Health Agencies re: Paid Sick Leave as a Public Health Measure.</p>



Office of the Executive Director
1525 Cornwall Road
Oakville ON
L6J 0B2

dan.cozzi@municipalengineers.on.ca

March 10, 2021

Attention: Municipal Clerk

Subject: Municipal Engineers Association 2021 Bursary Awards Program

The Municipal Engineers Association (MEA) is pleased to advise that it will be offering its 2021 Bursary Program to assist students enrolling in the first year of an Engineering Program at the University level for the upcoming 2020/2021 academic year. This is the 14th consecutive year the MEA will be awarding bursaries to prospective engineering students. Up to ten (10) bursaries will be awarded to children/dependents of municipal employees and elected councillors. The two (2) highest scoring applications will receive the *John Hammer Memorial Bursary* and the *William Robinson Memorial Bursary* valued at \$2,000 each; the balance are valued at \$1,500 each.

The MEA is a non-profit association representing the interests of municipal engineers in Ontario who are employed as professional engineers at Ontario Municipalities and other provincial agencies serving in the Engineering/Public Works field. The MEA values the contribution of all municipal employees, is committed to the continued technical excellence of our future municipal engineers, is sensitive to serving the community and the need for effective communication skills.

Please find attached the following items:

1. Eligibility and Selection Criteria
2. 2021 MEA Bursary Application form (applications can be done online).
3. Bursary Notice Flyer (1 page) that can be used to assist you in publicizing this year's bursary at your municipality.

The above items are also available for download at www.municipalengineers.on.ca/bursary.

We respectfully request that the Clerk's office make reasonable efforts to notify their municipal employees about the availability of the MEA's 2021 Bursary Program including the selection criteria, application process and the deadline (midnight May 9, 2021).

We appreciate the opportunity to work with the children/dependents of municipal employees to contribute to their academic studies to become engineers. If you require any additional information or have any questions, please feel free to contact the undersigned.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Dan Cozzi", is written over a horizontal line.

D.M. (Dan) Cozzi, P. Eng.
Executive Director
Municipal Engineers Association



1525 Cornwall Road, Unit 22
Oakville, ON L6J 0B2
Tel: (289) 291-6472
info@municipalengineers.on.ca

2021 MEA Bursary Awards Program

- A. Purpose
- B. Eligibility
- C. Application Requirements
- D. Selection Committee and Awards Criteria

A. Purpose

The MEA Bursary Program provides financial assistance to encourage secondary school students to pursue a career in engineering. Up to ten (10) bursaries will be awarded to students enrolling into an Engineering Program at the University level. The two (s) highest scoring applications will receive the:

- *John Hammer Memorial Bursary* valued at \$2,000; and,
- *William Robinson Memorial Bursary* valued at \$2,000.

The balance of the bursaries are valued at \$1,500 each.

B. Eligibility

- The MEA Bursary Program is open to all children and/or dependents of current, full-time, municipal employees and elected municipal Councillors in Ontario. Full-time “part-time” employees who work at least 24 hours per week are also eligible if they qualify for OMERS pension and benefits.
- Must be an Ontario resident and Canadian citizen.
- Student must be in the process of completing a secondary school program in Ontario and be eligible for graduation in the year of application.
- Student must have been accepted and commit to entering an undergraduate engineering program (1st year) at a Canadian University as a full-time student.
- Interest in, and contribution to, their community through active participation in extracurricular activities at their school and/or in civic organizations.
- The awards are non-renewable and non-transferable.

C. Application Requirements

- Each application (attached) will include the following:
 - Name and signature of applicant
 - name(s) and signature(s) of parent/guardian and the name of the municipality where employed;
 - Applicant’s secondary school transcript;
 - Applicant’s resume that includes details of extracurricular activities and contributions to their community;
 - Demonstration of financial need;
 - 300-word explanation of why the applicant aspires to be an engineer;
 - 500-word essay on a topic of the applicant’s choice relating to municipal engineering or public works
- Each application must include a copy of the University Admission Offer Letters and/or any other supporting documents confirming enrolment/acceptance at an Ontario University (or equivalent) and their response to enter into an undergraduate engineering program as a full-time student ***(if this is not available at the time of submission, the application can proceed, but it must be provided prior to actual award of the MEA bursary cheque).***
- Applicants are encouraged to submit their application online at www.municipalengineers.on.ca. Alternatively, applications may be submitted in PDF format and emailed to info@municipalengineers.on.ca.
- Submission deadlines for all applications will be midnight on **May 9, 2021**.

D. Selection Committee and Awards Criteria

- All bursary applications will be reviewed/judged by the Municipal Engineers Association through its Bursary Committee and will be assessed/scored/ranked as follows:
 - Complete Application: 15 Points
 - Demonstrated Financial Need: 10 Points
 - Extra-curricular activities (sports/volunteerism, helping others): 15 Points
 - Why They Aspire to be an Engineer: 25 Points
 - Essay Component (creativity, logical, grammar/spelling): 20 Points
 - Overall Quality of Application: 15 Points
- As many as 10 applications will be awarded bursaries.
- The 2 highest ranked applications will be awarded the *John Hammer Memorial Bursary* and *William Robinson Memorial Bursary* valued at \$2,000 each; the balance would be for \$1,500 each.
- All decisions of the Bursary Committee are final - only those receiving a bursary award will be notified.
- The monetary awards (cheques) will be forwarded to successful applicants upon the completion of the judging and only after the receipt of university confirmation of acceptance and evidence of student commitment to enter a university engineering program.



1525 Cornwall Road, Unit 22
Oakville, ON L6J 0B2
Tel: (289) 291-6472
info@municipalengineers.on.ca

2021 MEA BURSARY APPLICATION FORM

1. Contact Information

Student Name	
Home Address/Telephone/E-mail	
Parent/Guardian Name	
Parent/Guardian' Municipal Employer & Job Title	
Parent/Guardian's Municipal Business Address/Telephone/E-mail	

2. Education

Please provide us with a copy of secondary school transcript and volunteer hours form.

Letters of reference are welcome.

Post-Secondary Schools applied for	
Engineering Program applied for	

3. Why have you selected an Engineering Program?

Tell us about your interest in the selected education program and why you would like to be an engineer (300-words)

4. Special Interests

Summarize any special interests you have acquired from employment, volunteer work, or through other activities, including hobbies or sports.

5. Why should you receive this Bursary?

Summarize your interest in this bursary. Demonstrate financial need.

6. Essay Submission

Please indicate your essay topic and attach a copy of your essay to this Application (500-words).

7. Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted for this bursary, any false statements, omissions, or other misrepresentations made by me on this application may result in withdrawal of the bursary.

Student Name (printed)	
Applicant Signature / Date	
Parent/Guardian Signature / Date	

NOTE: If you have any questions, please contact: dan.cozzi@municipalengineers.on.ca



1525 Cornwall Road, Unit 22
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2021 MEA BURSARY AWARD PROGRAM

The Municipal Engineers Association (MEA) is a non-profit association representing the interests of municipal engineers in Ontario who are employed as professional engineers at Ontario Municipalities and other provincial agencies serving in the Engineering/Public Works field. The MEA values the contribution of all municipal employees, is committed to the continued technical excellence of our future municipal engineers, is sensitive to serving the community and the need for effective communication skills. This is the 14th consecutive year the MEA is offering bursaries to engineering students.

Up to ten (10) bursaries will be awarded to children/dependents of municipal employees and elected councillors entering the 1st year of a university engineering program for the 2021/2022 academic year. The two (2) highest scoring application will receive the *John Hammer Memorial Bursary* and the *William Robinson Memorial Bursary* valued at \$2,000 each; the balance of the bursaries are valued at \$1,500 each.

Candidates must complete an application to the MEA. Please visit www.municipalengineers.on.ca/bursary for further details. The application deadline is midnight, May 9, 2021.

Eligibility

- Candidates must be in their final year of a secondary school program.
- Candidates must have been granted conditional acceptance at a Canadian University in an engineering program (1st year) and will be required to show proof of entering that program.
- Interest in, and contribution to, their community through active participation in extra-curricular activities on campus and/or in civic organizations.
- As part of the application, the Municipal Engineers Association requires the student to submit a 300-word explanation on why they wish to become an engineer and a 500-word essay on an engineering-related topic.
- All applicants must be children and/or dependents of current, full-time municipal employees or elected municipal councillors in Ontario. Full time "part time" employees, who work at least 24 hours per week, are also eligible if they qualify for OMERS pension and benefits.

For more information, contact the Municipal Engineers Association at
info@municipalengineers.on.ca



March 5, 2021

AMO Policy Update – Phase II of Vaccinations Plan, Bill 257 – *Supporting Broadband and Infrastructure Expansion Act*, and Firefighter Training Modernization

Vaccination Distribution Plan – Phase II

The Province has announced that [Phase Two](#) of Ontario's vaccination distribution plan will begin next month. Phase Two will focus on age and risk to prevent further death, hospitalization, and transmission. [Populations eligible for Phase Two vaccination](#) will be: older adults, between 60-75-79 years of age; individuals with specific health conditions and some primary caregivers; people who live and work in congregate care settings and some primary caregivers; people who live in hot spots with high rates of death, hospitalizations, and transmission; and certain workers who cannot work from home. These groups are expected to be vaccinated from April to July 2021.

Beginning March 15th, the Province will be launching an online booking system and a provincial customer service desk to answer questions and support appointment bookings at mass immunization clinics. In addition to mass vaccination clinics, hospitals, and mobile clinics, the Province is also working with the pharmacy sector and primary care professionals to offer vaccinations in new settings. This phase is expected to vaccinate up to nine million Ontarians.

Bill 257 – *Supporting Broadband and Infrastructure Expansion Act*

Yesterday, [Bill 257, Supporting Broadband and Infrastructure Expansion Act](#), was introduced in the Legislature by the Honourable Laurie Scott, Minister of Infrastructure. The purpose of the Act is to reduce costs to broadband providers associated with attaching broadband wires to hydro utility poles and would provide timely access to poles and to municipal rights of way to install broadband on municipal land for "provincially significant" broadband projects. These proposed measures build on the Province's [Up to Speed: Ontario's Broadband and Cellular Action Plan](#).

The definition of a “provincially significant project” will be determined through regulation. If this term is scoped to mean **projects in rural and northern areas receiving provincial broadband funding**, this Act could help to ensure projects are delivered faster to the benefit of local communities that are currently unserved or underserved.

Bill 257 also proposes amendments to the *Ontario Energy Board Act, 1998* that could see an impact to the pole attachment process for local distribution companies (LDCs) and to the Ontario Energy Board.

There are also proposed amendments to the *Planning Act* that ministerial zoning orders made under section 47 are not required, and are deemed to never have been required, to be consistent with the Provincial Policy Statement (PPS), except in the Greenbelt.

While this amendment, if passed, may clarify some legal matters, it raises questions as to why the Province would not want to abide by the Provincial Policy Statement which articulates provincial interests.

AMO expects to engage with the Ontario Government during the regulatory development process to ensure that the legislation improves broadband coverage to municipal governments without jeopardizing accountability for municipal rights-of-way and local autonomy. AMO has strongly supported expansion of access to broadband connectivity for Ontario communities and will work to ensure the proposed legislation helps communities achieve that while protecting local taxpayers and their investments.

Firefighter Training Modernization

Yesterday the Office of the Fire Marshal published a [Communiqué](#) on the Ontario Fire College Training Modernization. It was issued as a follow up to the January 13, 2021 [announcement](#) regarding the decommissioning of the Ontario Fire College (OFC) and the modernization of fire safety training in Ontario.

The decommissioning of the OFC campus is set for March 31, 2021. Available options for OFC training are set out in the Communiqué, as is who to contact should municipalities have any questions.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

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March 8, 2021

AMO Policy Update – Municipal Councillor Code of Conduct Consultations

The Honourable Steve Clark, Minister of Municipal Affairs and Housing, announced late Friday afternoon, March 5th, that the Province would [launch a consultation](#) on municipal Codes of Conduct for council members. The consultation will be led Associate Minister of Children and Women's Issues, Jill Dunlop, and will consider input from municipal councillors, staff, and associations.

AMO recognizes that enforcing behavioural standards for council members can be a challenging matter for many members to find consensus on. However, stronger standards and compliance are in the public interest. To frame the considerations from a municipal government perspective, AMO was asked to provide input to the Minister earlier this year. With the launch of the consultations, AMO is now providing its input to members today to help them consider options to strengthen Codes of Conduct.

The [AMO Board of Directors' recommendations](#) aim to strengthen existing tools for compliance with Codes of Conduct as well as provide some new tools for municipal governments to use in defined circumstances. In providing their input, AMO's Board expressed confidence in Codes of Conduct and the office of Municipal Integrity Commissioners as local tools to help councils maintain public accountability and agreed to by all council members upon assuming office.

The Board's recommendations are:

- amending the Municipal Act to allow for **Administrative Monetary Penalties** in Municipal Code of Conduct breaches to incentivize compliance – subject to regulation and a municipal by-law setting out appropriate penalty thresholds for the municipality;
- **suspension** of a council member for a certain period of time in defined circumstances that could negatively impact public health and safety;
- **removal from office** by a member of the Judiciary on the recommendation of an Integrity Commissioner where a report has found serious and/or repeated breaches of Codes of Conduct; and

- better **training and standards for Integrity Commissioners** to improve capacity and consistency of decision-making across the province.

To provide context for AMO Board's recommendations, here is the background to this work. In December, Minister Clark requested that AMO consider providing advice to the Government on this subject. After conducting research and several robust discussions, AMO's Board of Directors adopted recommendations at its meeting in late January. Since that time, AMO staff has been working with the Ministry of Municipal Affairs and Housing to provide input on next steps. With the public launch of this consultation AMO is providing members with the Board's advice to the Province.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

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March 10, 2021

AMO Policy Update – More Social Services Relief Funding to Protect the Homeless during COVID-19 and Ontario Vaccine Rollout Update

More Social Services Relief Funding to Protect the Homeless

Today the Ontario government [announced](#) that it is providing \$255 million in additional funding for the Social Services Relief Fund (SSRF). The SSRF will continue to help municipalities, District Social Services Administration Boards, and Indigenous program partners to keep vulnerable people safe. It will protect homeless shelter staff and residents and help people from becoming homeless.

Specifically, the funding can be used to acquire motel and hotel spaces to support physical distancing of shelter residents, hire more shelter staff, and purchase personal protective equipment (PPE) and cleaning supplies. It can also add to rent and utility banks to help prevent more people from becoming homeless.

This brings the total SSRF investment up to \$765 million since the onset of the pandemic. The SSRF funding is an important investment for both economic and social recovery and is literally saving lives. AMO has highlighted the need for the funding to continue for the duration of the COVID-19 pandemic situation and is pleased with the government's proactive response.

Ontario Vaccine Rollout Update

Additional information on the [provincial vaccination rollout](#) has been released today. With the increasing vaccine supply, the Ontario government is able to expand the delivery of COVID-19 vaccines to include pharmacies and primary care settings.

As of Friday, March 12, over 325 pharmacies will be offering the AstraZeneca/COVISHIELD vaccine to eligible Ontarians aged 60-64, by appointment only, as part of the vaccine delivery pilot program in three public health unit regions: Toronto, Windsor-Essex, and Kingston, Frontenac, Lennox & Addington. This vaccine

rollout will be expanded to more pharmacies in other regions of the province as supply increases.

To increase capacity for vaccination beyond public health units and the pharmacy pilots, the Province is working with primary care professionals to offer vaccinations in primary care settings and community locations, such as physician offices, in partnership with public health units. This initiative will begin in Hamilton, Toronto, Guelph, Peterborough, Simcoe-Muskoka, and Peel as of Saturday March 13, 2021. It needs to be emphasized that primary care providers will not be taking appointments by request but will be contacting eligible Ontarians aged 60-64 directly to book an appointment starting today, March 10, 2021. They will only be offering the AstraZeneca/COVISHIELD vaccine at this time.

As Phase One of Ontario's COVID-19 vaccine rollout is nearing its completion, there are preparations to move into [Phase Two of its COVID-19 vaccine distribution plan](#) as of April, with a focus on vaccinating populations based on age and risk. Vaccinations continue to be offered to eligible populations at hospitals, mobile clinics, and mass immunization clinics.

Mass immunization clinics are a significant delivery channel to administer Pfizer and Moderna vaccines. Over 120 mass immunization clinics are planned to open this month across Ontario in addition to sites already open, increasing the Province's vaccine administration capacity to over 150,000 doses per day, dependent on supply. Many municipalities and their staff are working with their public health units to support these mass immunization clinics.

As greatly anticipated, the Province will launch an online booking system and a provincial customer service desk on March 15. These supports are to answer questions and book appointments at mass immunization clinics, starting with those over the age of 80. As further vaccine distribution information becomes available, AMO will share through future updates and/or on our [COVID-19 Resources page](#).

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

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Committee to Form a Middlesex County Archives Meeting (Virtual)
February 8, 2021

Present: Dan Oatman (Komoka Railway Museum); Harold Carruthers (Glencoe and District Historical Society); Dave Zavitz (Vice-Chair, MCA); Ben Dawson (London-Middlesex OGS); Marvin Simner (London Middlesex Historical Society); Mike Gwalchmai (Westminster Historical Society); Nancy Abra (East London Twp. and Thorndale); Ron Doane (MCA and Westminster Historical Society); Rosemary Christensen (Westminster Historical Society); Ken Beecroft (Glencoe and District Historical Society); Sharon McMillan (Director, MCA); Greg McIntosh (Northwest Middlesex, Parkhill-Arkona); Jackie Martens (Lucan-Biddulph, Donnelly Museum); Mary Simpson (Glencoe and District Historical Society); Bev Hughes (Secretary, MCA); Carol Small (Chair, MCA)

Regrets: *(Some were not able to attend because of work and/or internet connection issues)*

Ruth Axford (Nilestown area); Carolynn Bart-Riedstra (Archivist, MCA); Dana Bernier (Adelaide Metcalfe); Janet Buck (MCA); Leola Sadler (Nilestown area); Lindsay Brock (Strathroy Museum); Shawna Pickering (North Middlesex Historical Society); Robert Sadler (Nilestown); Marilyn McCallum (Ekfrid Community Museum).

1. Welcome

Carol Small welcomed everyone and called the meeting to order at 1:15 pm.

2. Introductions

Carol asked those present to introduce themselves and indicate the group they were associated with.

3. Approval of Agenda

Moved by Dave Zavitz, seconded by Ken Beecroft, to approve the Agenda. Carried

4. Approval of the March 3, 2020 Minutes

Moved by Ken Beecroft, seconded by Ron Doan, to approve the March 3, 2020 Minutes. Carried

5. Business Arising from Minutes

i) We are requesting that each organization submit a brief history and send it to Carol Small so that it can be shared with the others. This also provides information on what is happening throughout the County.

ii) Business Plan

We need to create a 5-year Strategic Plan. At the March 2020 meeting we established our Mission Statement, Mandate and Objectives. Carol Small will send these out to each of the participants as we have many new groups participating.

iii) Committee Structure

We need to establish the roles of Chair, Vice-Chair, Secretary. At the present time the Middlesex Centre Archives (MCA) have volunteered to take on these responsibilities. Historically MCA was part of a County Group that proposed a County Archives in 2012.

iv) Political Process

There needs to be a County-wide awareness of our group. We need to establish support from Councillors in all the Municipalities in the County. Each group should know their local representatives and be able to approach them to explain what we are trying to accomplish and why this is needed for the future, as many of the historical organizations are currently made up of older members. There is a need to preserve documents and our history for future generations. Suggestion to create a package to

send out to the 8 Municipal Councils in Middlesex Council (Lucan-Biddulph, North Middlesex, Middlesex Centre, Thames Centre, Adelaide-Metcalf, Strathroy-Caradoc, Southwest Middlesex, Newbury).

Presently MCA has been sending reports and information to our own Council members and Administration, along with County Council members. We will need each group to take a similar approach in their own Municipality, particularly their Council and Administration. Councils change with elections, so it is important to provide continuity through each Municipality's Administration.

v) There is a need to involve all the Historical Societies in Middlesex. We need to develop a site-map to show all the groups and their locations within the County.

vi) We need to meet with the Archivists of other County Archives that have successfully established their Archives. Carolyn Bart-Riedstra will be able to help us with this undertaking. Lambton, Elgin, Oxford, Huron, and Perth all have successful County Archives and are close to our area.

vii) We need to promote the need for Culture as part of the economic stimulus in our County. Cultural events bring economic value to an area (Tourism, History, and Culture).

6. New Business

i) County Building Sale and Budget for funds (sent out previously)

ii) One group has had free use of the present building. Future of this arrangement is uncertain.

Information is limited at this time on what the County will do when they leave the present building.

7. Other Business

Next Meeting – March 8, 2021 at 7:00 pm (virtual)

8. Adjournment

Moved by Dan Oatman and seconded by Greg McIntosh to adjourn at 2:28 pm.



Committee of the Whole

Meeting Date: March 23, 2021

Submitted by: Cindy Howard, General Manager Finance and Community Services, County Treasurer

SUBJECT: 2020 REMUNERATION AND EXPENSES

BACKGROUND:

The *Municipal Act* states as follows:

Section 284 (1) The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by councillor on which the member holds office by virtue of being a member of council;
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

The attached report details all remuneration and expenses paid to members of County Council and Council appointees to Boards.

Attachment

**County of Middlesex
2020
Remuneration & Expenses paid to Members of Council
and Council Appointees to Boards**

Statement by Treasurer

Municipal Act - Section 284 (1) The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

(a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;

(b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and

(c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

	1	2	3	4
	Salaries & Per diems	Travel	Convention Registration	Conventions & Expenses
Middlesex County Council				
Brennan, John	20,555.84	124.36	-	-
Burghardt-Jesson, Cathy	72,780.30	3,015.42	2,232.61	10,094.29
Cornellissen, Adrian	21,672.56	556.57	-	-
Deviet, Aina	23,422.92	764.64	752.01	531.81
Elliot, Kelly	21,192.62	203.40	1,236.37	2,046.15
Mayhew, Allan	20,552.70	422.79	1,236.37	1,322.73
Richards, Brad	20,392.72	246.51	940.26	-
Ropp, Brian	21,512.58	551.11	1,515.21	2,022.88
Smith, Kurtis	22,632.44	739.49	610.55	2,096.93
Vanderheyden, Joanne	26,631.94	184.89	813.00	2,104.35
Warwick, Alison	20,712.68	158.07	813.01	989.33
Totals	\$ 292,059.30	\$ 6,967.25	\$ 10,149.39	\$ 21,208.47

	1	2	3	4
	Salaries & Per diems	Travel	Convention Registration	Conventions & Expenses
Middlesex County Library Board				
Adams, Ruth	1,436.68	26.40	244.22	765.17
Wilkins, Marigay	2,396.56	122.65	366.34	2,039.86
Maudsley, Jim	2,076.60	22.00	447.74	2,399.37
Richards, Brad	1,436.68	-	-	-
Burghardt-Jesson, Cathy	1,916.62	-	310.37	-
Totals	\$ 9,263.14	\$ 171.05	\$ 1,368.67	\$ 4,439.23

1	2	3	4
Salaries & Per diems	Travel	Convention Registration	Conventions & Expenses

Middlesex Accessibility Advisory Committee

Sitlington, David	319.96	41.80	-	-
Steele, Mary Jane	319.96	62.70	-	-
Steeper-Doxstator, Leslie-Anne	319.96	52.80	-	-
Ivanouski, Michelle	319.96	28.60	-	-
Brennan, John	319.96	-	-	-
Mayhew, Allan	319.96	-	-	-
Burghardt-Jesson, Cathy		-	-	-
Totals	\$ 1,919.76	\$ 185.90	\$ -	\$ -

Salaries & Per diems	Travel	Convention Registration	Conventions & Expenses
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Middlesex-London EMS Authority

Burghardt-Jesson, Cathy	1,439.82	136.40	-	-
Smith, Kurtis	1,439.82	250.25	-	-
Ropp, Brian	1,439.82	211.20	-	-
Turner, Stephen	479.94	-	-	-
Rayburn, William	2,829.93	-	-	-
	\$ 7,629.33	\$ 597.85	\$ -	\$ -

The above payments have been made under the authority of County of Middlesex By-laws #7032 and #7033

1	2	3	4
Salaries & Per diems	Travel	Convention Registration	Conventions & Expenses

Middlesex London Health Unit

Brennan, John	\$ 2,878.31	\$ 133.69	\$ -	\$ 605.96
DeViet, Aina	4,393.21	354.01	-	605.96
Elliot, Kelly	3,332.78	349.65	-	-
Totals	\$ 10,604.30	\$ 837.35	\$ -	\$ 1,211.92

The above County appointees were paid directly by the Middlesex London Health Unit

Association of Municipalities of Ontario
AMO Board and MEPCO Chair
DeViet, Aina - expenses

\$ -

Cindy Howard, CPA,CA
 General Manager, Finance and Community Services
 March 15, 2021



Amendments to the Asset Management Planning for Municipal Infrastructure Regulation

The province has announced that they are amending O. Reg. 588/17, the Asset Management Planning for Municipal Infrastructure regulation. More specifically, they are extending each of the key dates of the phase-in schedule by one year. By July 1st of this year, municipalities were to have had an approved asset management plan for core assets such as roads, bridges, and culverts which identifies current levels of service and the cost of maintaining them. This has now been pushed to July 1, 2022. The same would have applied for remaining municipal assets on July 1, 2023. This has now been extended to July 1, 2024.

Furthermore, the date in which municipalities would have needed to complete the proposed level of service portion has been extended from July 1, 2024 to July 1, 2025. To meet that deadline, any updates to current levels of service must now be made by July 1, 2024 rather than July 1, 2023.

OGRA was a major proponent in the development of O. Reg 588/17, as asset management plans are key tools in preserving public safety and sustaining municipal finances. While OGRA hoped to see municipalities meet the July 1, 2021 deadline for core assets, COVID-19 proved to be too big of a hurdle for municipalities both big and small. OGRA members made it clear that this reprieve would be necessary and asked that the Ministry of Infrastructure be approached for an extension.

"I want to thank Minister Scott for listening to the concerns of municipalities in meeting this deadline" said OGRA President Dave Burton.

"O. Reg 588/17 remains a very important regulation and will continue to build asset management capacity in the municipal sector" added Scott Butler, OGRA Executive Director.

About Ontario Good Roads Association

The Ontario Good Roads Association (OGRA) was founded in 1894. Based out of Oakville, Ontario, OGRA is governed by 15 board members with 17 staff supporting its membership. The mandate of the Ontario Good Roads Association is to advance the infrastructure and transportation interests of its members through training, advocacy and services. OGRA currently has more than 650 members, which includes corporations, municipalities, and First Nations. For more information visit www.ogra.org.

Join the conversation about this *Heads Up Alert* at [the OGRA Interchange](#)

The Ontario Good Roads Association advances the infrastructure and transportation interests of our members through training, advocacy and services.

