


## Strathmere Lodge

	Manual	Fire & Emergency
	Policy Number	FEF003
	Original Date	May 27, 2022
	Revised/Reviewed Date	July 24, 2024
	Issued By	Environmental Service Manager
	Approved By	Administrator

### FLOOD PLAN

- 1 Includes burst waterline.
- 2 Advise Maintenance if not already in the building.
- 3 Contact external partners as necessary, including Fire Department and utilities providers.
- 4 Advise staff and residents in the area.
- 5 Notify Administrator or alternate. He/she will contact the Ministry of Health and Long Term Care and County CAO as required.
- 6 Notify all Managers or alternates and confirm that contingency measures are adopted.
- 7 Prepare for evacuation if required.
- 8 Initiate cleanup by Housekeeping staff.
- 9 Assess condition of area before allowing residents to return.
- 10 Complete Unusual Incident form.