

TERMS OF REFERENCE
INTERGOVERNMENTAL RELATIONS COMMITTEE

Purpose

The purpose of the Intergovernmental Relations Committee is to guide Council on issues of municipal interest related to the: Federal and Provincial governments; regional and local government and other related organizations; First Nations; broader public-sector organizations; and any other matter deemed to be of an intergovernmental nature.

Mandate

The Intergovernmental Relations Committee has the following mandate:

- a) Prepare and deliver presentations on the impact of other governments' policies relating to the County;
- b) Coordinate long-term growth and development plans between the County and other municipalities,
- c) Coordinate and facilitate relationships and partnerships with other governments, First Nations communities, and other broader public-sector organizations,
- d) Discuss opportunities and challenges with other governments, First Nations communities, and other broader public-sector organizations to gain better understanding of local, regional and provincial priorities; and,
- e) Develop strategies to address the needs of the County when working with other governments, First Nations communities, and other broader public-sector organizations.

Composition

Four persons, to be chosen as follows:

- The Warden of the County of Middlesex;
- The Immediate Past Warden of the County of Middlesex holding office and;
- Two Members of County of Middlesex Council.

Term of Office/Appointment

To be appointed at the beginning of each term of Council, by County Council, for the duration of the four-year term of Council.

Warden and Past Warden positions will adjust accordingly each year as a new Warden is elected.

Compensation

Members shall be compensated in accordance with the existing policies of the County of Middlesex.

Reporting

The County of Middlesex Intergovernmental Relations Committee shall report to County Council through the Warden. The Committee shall report to County Council following each Committee meeting.

Resources

Middlesex County staff will provide administrative support, including the preparation of reports, distribution of agendas and the general administrative co-ordination of the meetings.

Meetings

Meetings shall be chaired by the Warden. The Committee shall hold meetings as directed by the Warden.

Procedure

All meetings will be conducted in accordance with the County of Middlesex Procedural By-law and practices.

Conflict of Interest

Members shall disclose the pecuniary interest to the Committee and remove themselves from meetings for the duration of discussion with respect to that matter.

Location of Meetings

The location of meetings will vary; however meetings will usually take place at the Middlesex County Administration Building located at 399 Ridout Street North, London, Ontario.

Revision History

Date	By	Comment
November 4, 2019	Morgan Calvert	Proposed Final Draft
	County Council	Final Terms of Reference