



Join our team as the:
Treasurer

The Township of Adelaide Metcalfe is located at the west side of the County of Middlesex, north west of the Town of Strathroy. Situated along the 402 highway corridor, it covers an area of 17,793 hectares and has a population of approximately 2,995 people. The Township borders with the Municipality of North Middlesex to the north, the Municipality of Southwest Middlesex to the south, the Municipality of Strathroy-Caradoc and the County of Lambton both to the west (Township of Warwick, and Municipality of Brooke-Alvinston).

Overview of the Position

The Treasurer is responsible for the overall financial management and control services for the Township and all of its departments. The Treasurer recommends and implements strategies, policies and procedures to ensure the financial health of the Township. The Treasurer is also responsible for the coordination of the capital and operating budget, annual audit, preparation of Financial Reports and Financial Information Returns, and other statutory reporting.

Additional details and a full job description are available www.adelaidemetcalfe.on.ca.

What We Offer

The Township provides competitive compensation, complete with comprehensive health and dental benefits, and enrollment in the OMERS (Ontario Municipal Employees Retirement System) pension plan. The annual salary range for this position is \$88,106.20 to \$103,084.80.

How to Apply

Interested candidates are invited to submit their cover letter and resume to Mr. Morgan Calvert, Chief Administrative Officer, by email at hr@adelaidemetcalfe.on.ca by **4:00 p.m. on Friday, March 12, 2021**.

The Township is an equal opportunity employer. We are committed to a diverse and inclusive workplace for everyone. Accommodations are available throughout the recruitment process. If you are contacted for an interview, please advise us of any accommodations that may be required. This information will be treated confidentially and only used for the purpose of providing an accessible recruitment experience.

We thank all applicants who apply, but only those applicants to be interviewed will be acknowledged. Personal information is collected under the authority of *the Municipal Freedom of Information and Protection of Privacy Act* and will be used for candidate selection purposes only.